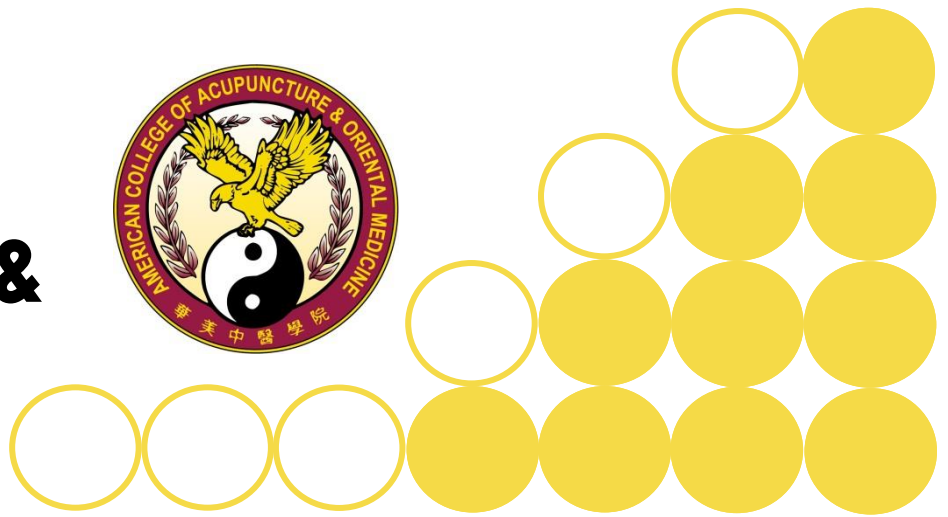


American College of Acupuncture & Oriental Medicine



Shaping The Future Of Health Care

2014-2015 Catalog

9100 Park West Drive, Houston TX 77063
www.acaom.edu | 713.780.9777

American College of Acupuncture & Oriental Medicine

Catalog 2014-2015

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The information contained in this catalog is subject to change. The College reserves the right to revise the curriculum, policy, and other related matters. (Updated 8/7/2014)

2014-15 Academic Calendar

FALL 2014

Application Deadline	August 12, 2014
Late Application Deadline	September 3, 2014
Registration Date	August 4-8, 2014
Late Registration Ends	September 9, 2014
New Student Orientation	August 28, 2014
Classes Start	September 3, 2014
Clinic Begins	September 3, 2014
Last Day of the Semester	December 16, 2014
Clinic Ends	January 6, 2015

Fall Semester Holidays

Labor Day	September 1, 2014
Thanksgiving	November 27-29, 2014
Christmas	December 24-25, 2014
New Year's Day	January 1, 2015

SPRING 2015

Application Deadline	December 9, 2014
Late Application Deadline	January 7, 2015
Registration Date	December 1-5, 2014
Late Registration Ends	January 13, 2015
New Student Orientation	January 2, 2015
Classes Start	January 7, 2015
Clinic Begins	January 7, 2015
Last Day of the Semester	April 21, 2015
Clinic Ends	May 5, 2015

Spring Semester Holiday

Martin Luther King Day	January 19, 2015
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SUMMER 2015

Application Deadline	April 7, 2015
Late Application Deadline	May 6, 2015
Registration Date	March 30-April 3, 2015
Late Registration ends	May 12, 2015
New Student Orientation	April 30, 2015
Classes Start	May 6, 2015
Clinic Begins	May 6, 2015
Last Day of the Semester	August 18, 2015
Clinic Ends	September 1, 2015

Summer Semester Holidays

Memorial Day	May 25, 2015
Independence Day	July 4, 2015

Scholarship Application Deadline For New Students

Fall 2014	July 8, 2014
Spring 2015	November 11, 2014
Summer 2015	March 10, 2015

Welcome

Welcome to the American College of Acupuncture & Oriental Medicine (ACAOM). Along with the student handbook, this catalog is intended to give you important information regarding the College's policies and procedures as well as course information. We hope this information will help you have a successful and rewarding academic career at the College. Please read and refer to this catalog for appropriate guidance as needed.

Mission

American College of Acupuncture and Oriental Medicine is a post baccalaureate academic institution dedicated to educating and conferring degrees upon graduating individuals having equipped them for successful careers as healthcare practitioners based on the theories, principles, and clinical applications of Traditional Chinese Medicine (TCM).

We embrace the tenets of Western science and promote the integration of TCM into mainstream biomedicine. Our clinics provide the community with affordable healthcare services while developing student skills and broadening the body of TCM research.

We are committed to excellence in teaching, research, patient care, and community service based on the finest skills, latest technologies, and the highest ethical standards of healthcare delivery.

Vision

The vision of American College of Acupuncture & Oriental Medicine is to strengthen the role of Acupuncture and Oriental medicine in providing complementary health care delivery in the United States. We believe that the collaboration of Oriental and Western medicines will yield a great number of advances and breakthroughs in the treatment of illness, resulting in better health care for all.

Consequently, we are dedicated to offering our students a solid education in Traditional Chinese Medicine while at the same time providing knowledge in Western medicine to facilitate their communication with patients and physicians.

Credentials

Southern Association of Colleges and Schools Commission on Colleges

American College of Acupuncture & Oriental Medicine (ACAOM) is accredited by Southern Association of Colleges and Schools Commission on Colleges to award masters and doctoral programs. For questions about the status of ACAOM, contact:

Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033-4097
or call: (404) 679-4501

Accreditation Commission for Acupuncture & Oriental Medicine

The Master of Acupuncture & Oriental Medicine program of American College of Acupuncture & Oriental Medicine is accredited by the Accreditation Commission for Acupuncture and Oriental Medicine, which is the recognized accrediting agency for the approval of programs preparing acupuncture and Oriental Medicine practitioners. The Accreditation Commission for Acupuncture and Oriental Medicine is located at:

The Accreditation Commission for Acupuncture
and Oriental Medicine
8941 Aztec Drive, Suite 2
Eden Prairie, MN 55347
or call: (952) 212-2434
or fax: (301) 313-0912

Inquiries should relate only to the accreditation status of the institution, and not to general admissions information.

Texas Higher Education Coordinating Board

The Texas Higher Education Coordinating Board has granted a Certificate of Authority to the American College of Acupuncture & Oriental Medicine to award the degrees:

Master of Acupuncture and Oriental Medicine,
with a major in Acupuncture and Oriental Medicine
Master of Integrative Wellness Management
Master of Integrative Healthcare Leadership
Doctor of Acupuncture & Oriental Medicine

This certificate does not constitute accreditation; the issuance of this certificate attests only to an institution's having met the Board's standards established for nonexempt institutions.

Questions or complaints about this institution should be addressed to:

Texas Higher Education Coordinating Board
Box 12788, Capitol Station
Austin, Texas 78711
or call: (512) 427-6225

Texas State Board of Acupuncture Examiners

The legal requirements for licensure in Texas and entry into the profession can be obtained from:

Texas State Board of Acupuncture Examiners
P.O. Box 2018
Austin, TX 78768-2018
or call: (512) 305-7067

California Acupuncture Board Approval

The College is approved by the California Acupuncture Board. Graduates of our institution are eligible for licensure as acupuncturists in the states of Texas, California, and many other states. Additional requirements for California licensure can be obtained from:

California Acupuncture Board

1747 N. Market Blvd. Suite 180
Sacramento, CA 95834
or call: (916) 515-5200

Board of Governors

The Board of Governors has the legal authority and operating control of ACAOM. Policies and processes are established by the Board of Governors and implemented by administration.

Francis Willingham, Jr., Ph.D., Chair
Harvey Zinn, Vice Chair
Hwan Jan, M.S., Secretary
Habib Chamoun-Nicolas, Ph.D., Member
Linda Ho, M.L.S., Member
Shen Ping Liang, TX L.Ac., Member
Leewood B. Woodell, Member

This institution was incorporated in Texas on January 15, 1991, under the name of American Academy of Acupuncture and Traditional Chinese Medicine, Inc. On July 3, 2001, the institution changed its name to American College of Acupuncture & Oriental Medicine, Inc. The current officers of the Corporation are Shen Ping Liang and Minmay Liang.

Administration

John Paul Liang, President
Ph.D. in Education Leadership in Higher Education, Capella University
M.S. in Education Leadership in Higher Education, Capella University
M.S. in Oriental Medicine, American College of Acupuncture & Oriental Medicine
B.S. in Operations Research and Industrial Engineering, Cornell University

Wen Huang, Vice President of Academics
Ph.D. in Medicine, Queensland University in Brisbane, Australia
Bachelor in Medicine (evaluated for equivalency to M.D. in U.S.A.), Harbin Medical University, China

Angelia Guinara, Vice President of Operations
M.P.H. in International Health, University of Texas
B.S. in Human Development & Foods, University of Houston

Hwan Jan, Executive Director, Office of Institutional Compliance
M.S. in Applied Mechanics, University of Southern California

Minmay Liang, Executive Director, Office of Controller & Human Resources
B.A. in Public Finance, Cheng-Chi University, Taipei, Taiwan

Baisong Zhong, Assistant Dean & Director of Clinical Training

Ph.D. in Traditional Chinese Medicine, Chengdu University of Traditional Chinese Medicine
M.S. in Traditional Chinese Medicine, Chengdu University of Traditional Chinese Medicine

Gregory Sparkman, Assistant Director of Clinical Training
M.S. in Oriental Medicine, American College of Acupuncture & Oriental Medicine

Michael Dale Stafford, Chief Librarian and Chair, Office of Institutional Research & Effectiveness
M.L.I.S. in Library Science, University of Texas at Austin
B.A. in History, California State University

Anthony McMillan, Librarian
M.L.I.S., University North Texas
B.A. in English, Morehouse College

Kerry Madole, Library Specialist
B.S. in Professional Writing, University of Houston

Theresa Ligon, Assistant Executive Director, Office of Institutional Compliance
B.S. in Journalism, Texas A&M University

Vicki Rosmann, Registrar
B.S. in Biology, Northern Arizona University

Nidia Gutierrez, Facilities Manager
Computerized Accounting, Instituto De Computacion ABCS
Computer and Business Training Certificate, Chicano Family Learning Center

Carlota Quintero, Clinic Manager
Medical Assistant Certification, Ultrasound Diagnostic School

Angela Thai, Clinic staff
Health Information Specialist Program, Houston Community College
Associate Degree in Data Processing, Tidewater Community College

Erica Tso, Academic Assistant
B.F.A., University of Texas at Austin

Committee Chairs

Charles Chen: Chair of Curriculum Review Committee

Gregory Sparkman: Chair of Clinic Safety Committee

Samuel Leong: Chair of Academic Advising Committee

History

Jan. 1991 – College is founded by Shen Ping Liang, L.Ac. as American Academy of Acupuncture & Traditional Chinese Medicine.

Aug. 1992 - The first class of students is enrolled.

Nov. 1993 - The institution receives candidacy status from National Accreditation Commission for Schools and Colleges of Acupuncture & Oriental Medicine (NACSCAOM), the national agency that regulates Oriental Medicine institutions.

Jul. 1995 - The institution graduates its first class.

May 1996 - The institution is granted full accreditation by NACSCAOM.

Jun. 1996 - The Academy changes its name to American College of Acupuncture & Oriental Medicine.

Aug. 1997 - ACAOM confers its first class with Master's Degree in Acupuncture & Oriental Medicine.

Dec. 1997 - ACAOM confers its first class with Master of Science in Oriental Medicine.

May 1999 - ACAOM receives re-accreditation for 4 years until May 2003.

Jan. 2000 - ACAOM reaches agreement with Dalian Hospital in China to provide externship hospital training to ACAOM students.

Aug. 2000 - ACAOM program is approved by the New Mexico Board of Acupuncture & Oriental Medicine.

Aug. 2000 - ACAOM reaches agreement with University of Houston Clear Lake Health Center to offer acupuncture in their clinic.

Dec. 2000 - ACAOM reaches agreement with Memorial Hermann/Houston Baptist University Wellness Center to offer acupuncture treatments.

Feb. 2001 - ACAOM receives full approval from the California Acupuncture Board.

Mar. 2002 - ACAOM reaches agreement with Zhejiang Provincial Hospital, China.

Jun. 2002 - ACAOM reaches agreement with Memorial Hermann Southeast Hospital Outpatient Clinic to offer acupuncture treatments.

Aug. 2002 - ACAOM Pain Program is accredited by the American Academy of Pain Management.

Nov. 2002 - ACAOM reaches agreement with Tianjin University of TCM, China, to provide training abroad.

May 2003 - ACAOM receives a 5 years re-accreditation by the Accreditation Commission for Acupuncture & Oriental Medicine, previously NACSCAOM.

Sep. 2003 - Texas State Board of Acupuncture Examiners transitions school regulatory duties to Texas Higher Education Coordinating Board.

Sep. 2004 - ACAOM and Fudan University in Shanghai reach agreement to establish an externship program.

Jan. 2005 - Texas Higher Education Coordinating Board grants a Certificate of Authority to ACAOM to award a Master of Acupuncture and Oriental Medicine degree.

Jan. 2006 – ACAOM and Methodist Hospital begin clinical cooperation to offer acupuncture.

Jun. 2008 - The College is granted Candidacy status by Southern Association of Colleges and Schools Commission on Colleges.

Aug. 2008 - ACAOM receives a 7 years re-accreditation by the Accreditation Commission for Acupuncture & Oriental Medicine.

Apr. 2009 - Taipei Medical University and ACAOM sign sister school agreement.

Feb. 2011 – ACAOM reaches agreement with Luzhou Medical University.

Jun. 2012 – ACAOM receives regional accreditation from the Southern Association of Colleges and Schools Commission on Colleges.

Oct. 2012- Tianjin University of Traditional Chinese Medicine and ACAOM sign sister school agreement.

Dec. 2013 – ACAOM approved by Southern Association of Colleges and Schools Commission on Colleges to offer a Master of Integrative Wellness Management degree program.

Mar. 2014 – ACAOM approved by Southern Association of Colleges and Schools Commission on Colleges to offer a Master of Integrative Healthcare Leadership degree program.

Jun. 2014 – ACAOM approved by Southern Association of Colleges and Schools Commission on Colleges to offer a Doctor of Acupuncture & Oriental Medicine program.

Nov. 2014 – ACAOM hosts of the World Federation of Acupuncture-Moxibustion Societies conference.

ACAOM's Academic Degree Programs

- Master of Acupuncture & Oriental Medical (MAOM) program – training students to become licensed acupuncturists
- Master of Integrative Wellness Management (MIWM) program – training students to become healthcare administrators
- Master of Integrative Healthcare Leadership (MIHL) program – training students to become healthcare administration leaders
- Doctor of Acupuncture & Oriental Medicine (DAOM) program – training students to become specialized in the field of Oriental medicine gynecology

Admissions Eligibility

ACAOM is open to all qualified applicants and will provide educational opportunities to all persons regardless of race, religion, sex, sexual orientation, age, national origin, marital status, or physical disability.

The institution accepts applicants who meet the educational requirements and present evidence that their personal credentials and intellectual skills are of sufficient quality to indicate the likelihood of success in the study and practice of acupuncture and Oriental Medicine.

Federal Student Financial Aid

ACAOM participates in the Federal Student Financial Aid program, which will fund its students their entire cost of attendance including tuition, fees and living expenses through unsubsidized Stafford loans and Graduate PLUS loans. To be eligible for Federal Student Aid, a student must be degree-seeking, registered for at least a half-time academic workload, and making satisfactory progress. Eligible students may start taking financial aid any semester. These loans are processed once every two semesters and funds are disbursed early in each semester.

To comply with federal regulations, students on financial aid are required to pursue academic work continuously each semester (fall, spring, & summer) until completion. A leave of absence of not more than one semester per year is allowed, with approval of the Financial Aid Officer.

Applying for Financial Aid

To apply for financial aid a student should:

1. Complete and file the Free Application for Federal Student Aid (FAFSA)
The form is filed annually to cover the period from July 1st through June 30th of the following year. This form provides basic information for determining eligibility for financial aid. This form may also be completed via the Internet at <http://www.fafsa.ed.gov>. ACAOM's federal school code is 031533.
2. Complete Financial Aid Request
This form contains detailed information for processing

financial aid. First time applicants are encouraged to submit their request one month prior to the deadline to assure timely disbursement of funds. Please check with the Financial Aid Office for deadlines.

3. Submit back-up documents if requested by the Financial Aid Office
Financial aid checks are normally issued one week after the start of each semester. Contact the Financial Aid Office if you have any questions.

V.A. Benefits

ACAOM is approved to train veterans and other eligible persons under the provisions of Title 38, United States Code for its academic programs. Contact Financial Aid Office for details. the Master of Acupuncture & Oriental Medicine program.

Scholarships

There are several institutional scholarships available each semester for qualified beginning and continuing students. Beginning students automatically will be considered for a freshman scholarship if their application for admissions is filed before the deadline listed on the semester calendar. Students who have completed at least three semester' study at ACAOM are eligible for applying for the regular continuing student scholarship. Contact the Financial Aid Office for more details.

Tuition Refund Policy

All students including non-degree seeking and conditional admissions students are required to follow the tuition refund policy.

Tuition Refund Policy (For Courses 15 Weeks Long)

The amount of tuition refund for regular courses (15 weeks) will be based on the following guidelines:

- 100% of tuition charges if the student withdraws during or before the first week of classes. However, all students are afforded three days after a class meets the first time to complete dropping any class without penalty.
- At least 90% of tuition charges if the student withdraws within the first 10% of the semester.
- At least 50% of tuition charges if the student withdraws between the first 10% and 25% of the semester.
- At least 25% of tuition charges if the student withdraws between the end of the first 25% and the end of the first 50% of the semester.
- No refund after more than 50% of the semester.

Tuition Refund Policy (For Courses Less Than 15 Weeks Long)

The amount of tuition refund for short-term courses (less than 15 weeks) will be based on the following guidelines:

- Students will receive a full refund if the student withdraws more than two weeks prior to the start of classes.
- Students will receive a 90% refund if the student

withdraws within two weeks prior to the start of classes.

- Students will receive a 50% refund if the student withdraws within two weeks after classes start.
- Students will receive a 25% refund if the student withdraws within four weeks after classes start.
- There will be no refund if a student withdraws more than four weeks after classes start.

Financial Aid Refund Due to Withdrawal from School

When a student who receives Federal Student Financial Aid withdraws from classes before completing the semester, ACAOM must calculate the amount of Title IV funds the student earned for the period before withdrawing, and the amount of unearned funds that must be returned to the Department of Education. A detailed procedure is outlined in the document "Return of Title IV Funds" given to the student during the Financial Aid Entrance Counseling. For details, contact the Financial Aid Office.

Master of Acupuncture & Oriental Medicine Degree Program (MAOM)

Students who complete the prescribed course of study at the American College of Acupuncture and Oriental Medicine (ACAOM) will be awarded a Master of Acupuncture and Oriental Medicine Degree with a major in Acupuncture and Oriental Medicine. The states that regulate and license professional acupuncturists recognize this degree as meeting requisite academic credential requirements for sitting for the National Certification Commission for Acupuncture & Oriental Medicine (NCCAOM) licensure exam.

The degree program is a 4-year degree program because there are no prescribed programs at the bachelor degree level to prepare one for this master degree program. The program places heavy emphasis upon acquiring in-depth knowledge of both Traditional Chinese Medicine (TCM)—including knowledge of the properties and benefits of over 300 herbal medicines, the location and significance of over 360 regular acupuncture points—and Western Medicine. The program of study includes over 2 years of clinical experience where students acquire skills and knowledge essential to providing quality patient care. Before entering and upon completing clinic rotations, students must pass two major exams. ACAOM has been a leader in the movement to integrate TCM with Western Medicine and heavy emphasis is placed upon understanding the role of each protocol of treatment.

Philosophy

ACAOM provides a comprehensive curriculum for individuals to become practitioners of acupuncture and Oriental Medicine. Our commitment is to help students achieve their highest potential, enabling them to enhance

the quality of life in their community.

The major goals of this program are as follows:

1. To provide innovative educational opportunities for its students
2. To train its students to become skilled and ethical healthcare practitioners in acupuncture and Oriental Medicine
3. To promote the integration of Oriental and Western medicines
4. To provide the highest quality education through outstanding faculty, facilities, and equipment
5. To provide the community with effective, ethical, and affordable clinical services

Objectives

Students who have completed the program will:

1. Possess knowledge of the foundations of acupuncture and Oriental Medicine including:
 - a. theories of traditional Chinese medicine
 - b. TCM diagnosis and differentiation skills
 - c. meridians and collaterals, the regular acupuncture points, extra points, auricular points, and the scalp points
 - d. herbs and their combinations
 - e. acupuncture and herbal medicine treatment principles
 - f. acupressure and tui-na skills
2. Possess knowledge of Western medical science. Specifically, they will be able to:
 - a. understand disease symptoms based on Western medical terminology and locate acupuncture points based on knowledge of anatomical landmarks
 - b. understand basic Western diagnostic methods
 - c. understand physical examination techniques and laboratory reports to complement Chinese medical treatment strategies
 - d. communicate with physicians and make referrals when appropriate
3. Be able to apply their knowledge and skills in the treatment of patients. Specifically, they will be able to:
 - a. analyze symptoms through observing, touching, smelling, hearing, and inquiring of patients
 - b. analyze conditions by analyzing tongues and pulses
 - c. synthesize and evaluate treatment strategies
 - d. communicate effectively with patients
4. Have had sensitivity to ethical professional life engrained in their professional character. Specifically, they will be able to:
 - a. treat patients with skill, respect, and compassion, and at the same time maintain professional boundaries
 - b. have the skills necessary to contribute to the advancement and reputation of the profession by participating in professional organizations to the extent desired

- c. understand the importance of public service towards the health and well-being of all

The Learning Process

The learning process for achieving the stated objectives is as follows:

1. Learning begins with lectures, discussions, utilization of college resources such as the library, and practice. Classroom instruction provides teaching of the knowledge developed during the past several thousand years. Continuous assessment and feedback by skilled practitioners is an essential part of the learning process.
2. Pre-internship training is obtained through acupuncture technique courses and clinical observation. Students will learn from both practical and lecture methods.
3. Subsequent learning is achieved through practical training in the teaching clinic. Patient treatments supervised by ACAOM faculty complete the learning process.

Prerequisite for Admissions

To be eligible for admissions, prospective students must meet the following conditions:

1. A bachelor's degree or equivalent (120 semester credit hours with at least 30 semester credit hours of general education and 30 semester hours being upper-level) from college or university that is accredited by an accrediting agency that is approved by the U.S. Department of Education or Council for Higher Education Accreditation.
2. An undergraduate grade point average (GPA) of 2.5 on a 4.0 scale, or a 3.0 GPA on the last 60 semester hours. A student who has earned a master degree may be admitted on the basis of that degree with a 3.0 GPA on a 4.0 scale.

Basic Science Requirement

Certain courses require Biology and Chemistry as a prerequisite. Students are required to plan ahead and complete both basic science courses at another accredited school prior to enrolling in the courses.

Non-Degree Seeking Students

A student may request non-degree seeking status or may be asked by the College to accept this status for a period of time not to exceed one year (three consecutive semesters). A non-degree seeking student must meet all admissions requirements and all prerequisites for enrolling in courses. Once accepted, the student may enroll in only first year courses unless granted an exception by the Dean of Academic Affairs. The student will not be eligible for financial aid and may not enroll for any clinic courses. The non-degree seeking status provides no guarantee to the student of being accepted as a degree seeking student at any time in the future.

A non-degree seeking student wishing to become a degree seeking student may apply to change status after

successfully completing at least one semester and before the end of the third semester. The catalog to be followed by the degree seeking student will be the one in effect at the time of the change of status, which may be different.

Conditional Admissions

An applicant (usually with a degree from a foreign university) who has challenges in securing official transcripts of all his/her academic record in a timely fashion, but who can provide other strong evidence of a successful academic record may be considered for conditional admissions for one semester pending arrival of additional documentation. Such cases may involve issues of an institution changing names, merging with another institution, or going out of business; records being seized by the state, destroyed or misplaced as a result of a state of war; or other unavoidable circumstances. Such students may present unofficial or informal documents for consideration pending the arrival of official records and documentation of earned degree(s). Such temporary documents may include any or all of the following: A student's copy of a transcript showing a degree from the college/university, a copy or original of a professional license issued to practice a profession in relation to the claimed degree, an evaluation of the student's academic credentials—including his/her transcript—done earlier by Global Credential Evaluators or another agency of the student's choice made of a now lost official document set, or other such documentation.

Upon the satisfactory completion of the one semester of study and the necessary official documents for regular admissions still not being available, the student may, with the approval of the admissions office, continue in the second semester as a non-degree student pending the arrival of official academic records to complete the student's admissions requirements. The student may not continue beyond the second semester without all records being completed.

Conditional admissions may also be granted to a student who is in the last semester of completing a bachelor degree (or equivalent, 120 semester hours) and has a Grade Point Average (GPA) of 2.5 or above on a 4.0 system. Upon satisfactory completion of the semester's work in progress, and meeting all other requirements, the admissions status will advance to regular admissions of the student.

Application Requirements

Requirements for U.S Citizens and Residents

In order to apply successfully to ACAOM, applicants must:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts directly to ACAOM from all colleges previously attended.

4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$100 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.

Additional transcript:	\$ 5 each
Competency Examination:	\$ 50
Make-Up Examination:	\$ 30 first one
Additional make-up Exam(s)	\$ 100 each
Processing fee for payment plan	\$ 50
New Student Setup Fee (one time)	\$ 300
Technology fee (6 hours or more)	\$ 100/semester
Student activity fee (6 hours or more)	\$ 50/semester
Late registration or enrollment fee	\$ 100
Late tuition payment (each time/month)	\$ 20

Requirements for International Students

ACAOM is authorized under Federal law to enroll non-immigrant international students. To apply:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts from all colleges previously attended. If any transcript is from an international institution and it cannot be determined that all academic requirements for admissions have been satisfied, then a course-by-course credential evaluation of the academic transcript is required. Students can choose Global Credential Evaluators, Inc. (www.gcevaluators.com), Spantran (www.spantran.com) or other agencies that are members of the National Association of Credential Evaluation Services (NACES).
4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$150 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.
8. Students from non-English speaking countries must submit a TOEFL score of at least 500 (paper-based) or iBt score of 61 or equivalent with a minimum speaking exam score of 26 and a minimum listening score of 22. Students may also have a level 6 on the International English Language Testing System (IELTS)
9. Submit proof of financial responsibility, either in the form of a bank statement or affidavit of support showing a guaranteed support of one year's cost of attendance. Please contact the Admissions' office to obtain an affidavit of support form.

Tuition & Financial Aid

\$360 per didactic and clinic credit hour. Estimated tuition for the entire education: \$58,320

Other Fees (non-refundable)

Books & Materials (Estimate per year):	\$ 450-600
Transfer Credits: (\$1,000 Max)	\$ 75/course
Audit	\$ 50/credit
Additional diploma:	\$ 25 each

All tuition and fees are subject to change. A tuition payment plan can be arranged. Federal financial aid is also available. Tuition payment(s) can be check(s) or cash, but no credit cards will be accepted.

All tuition and fees should be paid in full at the time of registration. Students who have no delinquent accounts with the College, and have not defaulted on any previous financial obligations incurred with ACAOM, may be permitted, at the discretion of the Financial Aid Administrator to pay in installments. No student is allowed to register for a semester if a debt is not paid from previous semesters. Unpaid amounts will result in the following:

- A student who fails to make full payment prior to the end of the semester may be denied credit for the work done that semester.
- Student Account placed on hold, which block future enrollment, release of official transcripts, diplomas and degrees until the balance is paid in full.
- In addition, a delinquency report may be referred to an outside collection agency and reported to the credit bureau. The student will be responsible for all collection costs, including penalties, interest, attorney's fees and court costs.

Transfer Credit Policy

A student who desires to have master degree semester credit hours earned at another accredited institution prior to enrolling in ACAOM count toward graduation requirements must apply for transfer of those semester hour credits at the time of admissions into the ACAOM program. Courses will be considered for transfer only if the coursework is equivalent to ACAOM courses in content and hours and is not older than six years at the time of request. There is a fee for transferring credits. See the section on "Tuition and Other Costs."

Students must provide supporting documentation and course descriptions from the college catalog where credit was earned when requesting evaluation of the course for credits toward graduation at ACAOM. If they want to take equivalent courses at another institution while attending ACAOM, they are required to obtain prior approval of such credit for transfer from the Dean of Academic Affairs. Non-accredited distance learning courses at any institution are not transferable. The 6-

year limitation may be waived for certain courses for students who were advanced degree-holding, practicing health care professionals within the previous six (6) years. ACAOM reserves the right to require a competency test for any course taken beyond the six year period. Coursework taken on a non-credit basis is not transferable.

Courses equivalent in content and hours taken at an acupuncture school are directly transferable if the school is accredited, or a candidate for accreditation, by the Accreditation Commission for Acupuncture and Oriental Medicine. Coursework from non-accredited acupuncture schools may be considered for transfer credit only upon successful completion of one or more competency exams as authorized by the Dean of Academic Affairs. Transfer of credits can only be considered for courses completed with a grade of "C" or better. Credits for any clinical training including internship and observation II are not transferable. Exceptions to this case must be approved by the Dean of Academic Affairs. Foreign transcripts must be evaluated by a foreign educational credentials firm prior to transfer credit evaluation. An official credentialing evaluation document must be received directly from the credential evaluation institution.

In cases where insufficient supporting documentation exists to make a transfer credit determination, the Dean of Academic Affairs, after consulting with the course instructor, may require students to pass a competency test in the subject prior to awarding transfer. Students must score at least a 70 percent to pass the competency test. Credits earned by passing a competency test will be recorded as a "TC" on their academic record. A non-refundable fee for each test taken will be charged. To be granted a degree from ACAOM, a transfer student may not transfer beyond 60% of required credits for graduation.

Transfer to Other Institutions

American College of Acupuncture and Oriental Medicine offers master's level courses. Transferring of these courses to other colleges and universities will depend on the transfer credit policy of those institutions.

Duration of the Program

The master degree is intended to be completed in 12 semesters. The program may be completed in a minimum of 9 semesters and a maximum of 18 semesters. Any transfer credit accepted toward graduation must have been taken within these guidelines as further explained in the section on "Transfer of Credits From Another Institution to ACAOM."

Clinical Training

ACAOM's clinical faculty share their knowledge and experience gained through years of practice and refinement. The acupuncture, herbal, and pain

management training provides the knowledge and confidence required to move students into the field of practice. During the clinic, students will treat patients under the direction and supervision of a licensed acupuncture clinician according to patient need by utilizing acupuncture, herbs, moxibustion, electrical acupuncture, heating devices, advanced acupuncture techniques, Tui-Na, scalp acupuncture, auricular acupuncture, and other modalities. The clinic also allows students to prescribe patented herbs and granules and to prepare loose herbs. Students will learn to apply the knowledge learned from classroom studies of about 300 herbs and 200 formulas. They will learn to recognize raw herbs, diagnose and treat patients, prepare and prescribe herbal formulas.

Comprehensive Exam To Enter Clinical Training

To ensure that students acquire adequate knowledge before entering the internship, all students must pass all parts of the Comprehensive Examination prior to entering the Clinical phase of training. In order to preserve the educational standards and to protect patients, each section must be passed in order to begin clinical training.

Comprehensive exams are usually scheduled during the last month of the semester. No special administration or make-up examinations will be given for the Comprehensive Exam. If a student fails any of the components of the comprehensive exam three times or more, he/she will be required to audit courses or receive tutoring of the component in which he/she has failed as recommended by the Dean of Academic Affairs in consultation with the advisor before attempting the exam again.

Outreach Clinical Training

When there are openings, students will have the option to observe and treat patients in outreach facilities including Houston Methodist at the Texas Medical Center, Houston Methodist at Sugar Land, Houston Methodist at San Jacinto, Houston Methodist at Willowbrook, Houston Methodist at West Houston Hospital. Students should check with the clinic administration for details on availability and the procedure for requesting such placement.

China or Taiwan Hospital Training

ACAOM offers students the opportunity for an educational trip to China or Taiwan to experience the land and culture from which acupuncture originated while gaining clinical experience with premier acupuncturists of China or Taiwan. These students may rotate from one department to another in teaching hospital(s). Although the training does not count towards the Master's degree, it provides a unique learning experience that cannot be found in the United States. Scholarships may be available.

Graduation Requirements

A student must meet the following criteria to graduate from the ACAOM master degree program:

1. Satisfactorily complete all didactic instruction as written in the entering Catalog.
2. Complete all clinic observation and internship as written in the entering Catalog.
3. Satisfactorily exhibit professional conduct and professional clinical demeanor.
4. Successfully pass all required examinations.
5. Fulfill all financial obligations and return all library materials.
6. Complete the Application for Graduation Approval form.
7. For students interested ONLY in California licensure: complete California requirements outlined below.

Practicing in California

The California Acupuncture Board requires all applicants to have a minimum of 2050 didactic hours and 950 clinic hours. Students interested in obtaining California licensure must have undergraduate credits on their transcript for the following undergraduate courses:

- GE 111 Chemistry & Biochemistry (3 credits)
- GE 112 General Physics (3 credits)
- GE 113 General Biology (4 credits)

The courses can be taken at any accredited undergraduate college. ACAOM will not offer these courses and the credits will not count as part of the ACAOM graduate study.

Course Load

Full Time

Full time students are defined as students who are taking

a minimum of 12 semester credit hours in a combination of didactic and clinical training any semester. Full time students are limited to no more than 18 didactic hours plus a clinical course in any semester unless granted approval in writing for an exception by the Dean of Academic Affairs.

Part Time

Part time students are individuals who are taking less than 12 semester credit hours any semester. Part time students are still required to complete the entire curriculum within six calendar years. Students who require longer than 6 years must receive special approval from the Dean of Academic Affairs, and they may be subject to additional graduation requirements.

Exit Examination

A written Exit Examination is given to students at the end of Clinical Internship. Students who fail the Exit Examination must continue in the same level of Clinical Internship and retake the Exit Examination when offered. In unusual circumstances, a make-up session for this exam may be conducted.

Course Outline

Number	Course Title	Credit	Hours
Fundamentals of Traditional Chinese Medicine (TCM)			
OM-530	Foundation of TCM	3	45
OM-531	Physiology of TCM	3	45
OM-522	Etiology & Pathogenesis of TCM	2	30
OM-551L	TCM Diagnosis (+1 Cr Lab)	5	80
OM-552	Differentiation of Syndromes	5	75
OM-523	TCM Review (elective)	2	30
	Total elective	2	30
	Total required	18	275
Acupuncture			
AC-531L	Anatomical Acupuncture & Point Energetics I (+1 Cr Lab)	3	50
AC-532L	Anatomical Acupuncture & Point Energetics II (+1 Cr Lab)	3	50
AC-521L	Anatomical Acupuncture & Point Energetics III (+1 Cr Lab)	2	35
AC-522L	Auricular Acupuncture (Includes 0.5 Cr Lab)	2	32.5
AC-523L	Scalp Acupuncture (Includes 0.5 Cr Lab)	2	32.5
AC-524L	Acupuncture & Needling Techniques (+1 Cr Lab)	2	35
AC-525L	Acupuncture & Supplemental Techniques (+1 Cr Lab)	2	35
AC-533	Usage of Acupoints	3	45
AC-611	Emergency Management & Safety Issues	1	15
AC-612	Acudetox (elective)	1	15
AC-613	Veterinary Acupuncture (elective)	1	15
AC-621	Hand, Wrist, Ankle & Foot Acupuncture (elective)	2	30
	Total elective	4	60
	Total required	20	330
Tai-Chi & Qi-Gong			
TQ-511	Tai-Chi I	1	15
TQ-512	Qi-Gong I	1	15
TQ-513	Tai-Chi II (elective)	1	15
TQ-514	Tai-Chi Sword (elective)	1	15
TQ-515	Qi-Gong II (elective)	1	15
	Total elective	3	45
	Total required	2	30
Tui-Na			
TN-631L	Acupressure & Tui-Na (+1 Cr Lab)	3	50
TN-632L	Clinical Tui-Na I (+1 Cr Lab)	3	50
TN-633	Clinical Tui-Na II (elective)	3	45
TN-621	Pediatric Tui-Na (elective)	2	30
TN-634	Clinical Tui-Na Practicum (elective)	3	45
	Total elective	8	120
	Total required	6	100

Herbology			
HB-541L	Herbology I (+0.5 Cr Lab)	4	62.5
HB-542L	Herbology II (+0.5 Cr Lab)	4	62.5
HB-543L	Herbology III (+ 0.5 Cr Lab)	4	62.5
HB-544	Herbal Prescription I	4	60
HB-515	Food Therapy	1	15
HB-641	Herbal Prescription II	4	60
HB-611*	Herbal Patent Medicine (phased out, Fall 2011)	1	15
HB-621	Classics of TCM	2	30
HB-622	Homeopathy (elective)	2	30
HB-623	Shan Han Lun (Febrile Diseases) (elective)	2	30
HB-624	Herbology Review (elective)	2	30
HB-625	Wen Bin (Warm Febrile Diseases) (elective)	2	30
HB-626	Nei Jin (elective)	2	30
	Total elective	10	150
	Total required	23	352.5
Biomedical Science			
BS-541L	Gross Anatomy (+1 Cr Lab)	4	65
BS-542 L	Physiology	4	65
BS-521	Regional Anatomy	2	30
BS-522	Neuroanatomy	2	30
BS-523	Histology	2	30
BS-511	Hygiene, Public Health & Epidemiology	1	15
BS-524	Microbiology	2	30
BS-525	Pathology	2	30
BS-526	Psychology	2	30
BS-527	Nutrition and Dietetics	2	30
BS-621	Advanced Pathology	2	30
BS-622*	Pharmacology (phased out, Fall 2011)	2	30
BS-632	Pharmacology	3	45
BS-512	Western Medical Terminology(elective)	1	15
BS-623	Biomedicine Review (elective)	2	30
	Total elective	3	45
	Total required	28	430
Professional Development			
PD-521	Counseling & Patient Communication	2	30
PD-621*	Ethics & Clinic Management (phased out, Fall 2011)	2	30
PD-631	Ethics & Clinic Management	3	45
PD-622	Research Methodology	2	30
	Total required	7	105
Integrated Medicine			
IM-511	History of Medicine	1	15
IM-622	Herbal Pharmacology and Herb-Drug Interaction	2	30
IM-631	Pain Management	3	45
	Total required	6	90

Clinical Medical Study			
CMAC-631	Treatment of Common Diseases	3	45
CMHB-621	Gynecology of TCM	2	30
CMHB-632	Chinese Internal Medicine	3	45
CMHB-611	Pediatrics of TCM	1	15
CMHB-612	Dermatology of TCM	1	15
CMWM-633	Western Medical Laboratory & Imaging	3	45
CMWM-641L	Western Diagnostic Methods (+1 Cr Lab)	4	65
CMWM-634	Western Clinical Medicine	3	45
CMWM-622	Medical Referral	2	30
	Total required	22	335
Clinical Training			
CL-531	Clinical Observation I & Clerkship	3	90
CL-532	Clinical Observation II	3	90
CL-661	Clinical Internship I	6	180
CL-601	Problem Based Learning I / Rounds	0	30
CL-662	Clinical Internship II	6	180
CL-602	Problem Based Learning II /Rounds	0	30
CL-663	Clinical Internship III	6	180
CL-603	Problem Based Learning III / Rounds	0	30
CL-664	Clinical Internship IV	6	180
CL-604	Problem Based Learning IV / Rounds	0	30
CL-631	Clinical Tui-Na Internship (elective)	3	90
	Total elective	3	90
	Total required	30	1020
Summary (by Group)			
	Oriental medicine theory, diagnosis and treatment techniques in acupuncture	55	870
	Oriental herbal studies	30	457.5
	Integrated acupuncture and herbal clinical training	30	1020
	Biomedical clinical sciences	38	585
	Counseling, communication, ethics and practice management	9	135
	Total Required	162	3067.5
Summary (category)			
	Fundamentals of TCM	18	275
	Acupuncture	20	330
	Tai-Chi & Qi Gong	2	30
	Tui Na	6	100
	Herbology	23	352.5
	Biomedical Clinical Science	28	430
	Professional Development	7	105
	Integrated Medicine	6	90
	Clinical Medicine	22	335
	Clinical Training	30	1020
	Total Didactic Required	132	2047.5
	Total Clinic Required	30	1020
	Total Required	162	3067.5

**Master of Acupuncture and Oriental Medicine Degree Plan
Academic Year 2014-2015**

FIRST YEAR				SECOND YEAR			
Semester	Course #	FIRST SEMESTER COURSES	Cr	Semester	Course #	FIRST SEMESTER COURSES	Cr
I-1	OM-530	FOUNDATION OF TCM	3	II-1	AC-521L	ANATOM. ACUPUN & POINT ENERG. III	2
	OM531	PHYSIOLOGY OF TCM	3		AC-524L	ACUPUNCTURE NEEDLING TECHNIQUES	2
	BS-541L	GROSS ANATOMY	4		HB-541(2)(3)L	HERBOLOGY I, II, or III	4
	BS-523	HISTOLOGY	2		BS-527	NUTRITION & DIETETICS	2
	IM-511	HISTORY OF MEDICINE	1		BS-522	NEUROANATOMY	2
	TQ-511	TAI-CHI I or TQ-512 QI-GONG I	1		CL-531	CLINICAL OBSERVATION I & CLERKSHIP	3
		TOTAL	15			TOTAL	15
Semester	Course #	SECOND SEMESTER COURSES	Cr	Semester	Course #	SECOND SEMESTER COURSES	Cr
I-2	OM-522	ETIOLOGY & PATHOGENESIS OF TCM	2	II-2	AC-525L	ACUPUNCTURE SUPPLE. TECHNIQUES	2
	OM-551L	TCM DIAGNOSIS	5		AC-523L	SCALP ACUPUNCTURE	2
	AC-531L	ANATOM. ACUPUN & POINT ENERG. I	3		HB-541(2)(3)L	HERBOLOGY I or II or III	4
	BS-521	REGIONAL ANATOMY	2		BS-525	PATHOLOGY	2
	BS-526	PSYCHOLOGY	2		BS-524	MICROBIOLOGY	2
	TQ-5121	TAI-CHI I or TQ-512 QI-GONG I	1		AC-533	USAGE OF ACUPOINTS	3
		TOTAL	15			TOTAL	15
Semester	Course #	THIRD SEMESTER COURSES	Cr	Semester	Course #	THIRD SEMESTER COURSES	Cr
I-3	OM-552	DIFFERENTIATION OF SYNDROMES	5	II-3	CMAC-631	TREATMENT OF COMMON DISEASE	3
	AC-532L	ANATOM. ACUPUN & POINT ENERG. II	3		AC-522	AURICULAR ACUPUNCTURE	2
	HB-541(2)(3)L	HERBOLOGY I or II or III	4		HB-544	HERBAL PRESCRIPTION I	4
	BS-542L	PHYSIOLOGY	4		BS-621	ADVANCED PATHOLOGY	2
					HB-525	FOOD THERAPY	1
		TOTAL	16			TOTAL	15
THIRD YEAR				FOURTH YEAR			
Semester	Course #	FIRST SEMESTER COURSES	Cr	Semester	Course #	FIRST SEMESTER COURSES	Cr
III-1	BS-632	PHARMACOLOGY	3	IV-1	CL-662	CLINICAL INTERNSHIP II	6
	HB-641	HERBAL PRESCRIPTION II	4		CL-602	PROBLEM-BASED LEARNING/ROUNDS II	0
	CMWM-641L	WESTERN DIAGNOSIS METHODS	4		IM-631	PAIN MANAGEMENT	3
	IM-622	HERB PHARM & HERB-DRUG INTERACTION	2		CMWM-622	MEDICAL REFERRAL	2
	PD-521	COUNSELING & PATIENT COMMUNICATION	2		CMHB-621	GYNECOLOGY OF TCM	2
		CLINIC INTERN ENTRANCE EXAM - ACUPUNCTURE			CMHB-611	PEDIATRICS OF TCM	1
		CLINIC INTERN ENTRANCE EXAM - HERBOLOGY					
		TOTAL	15			TOTAL	14
Semester	Course #	SECOND SEMESTER COURSES	Cr	Semester	Course #	SECOND SEMESTER COURSES	Cr
III-2	PD-622	RESEARCH METHODOLOGY	2	IV-2	CL-663	CLINIC INTERNSHIP III	6
	CMWM-633	WESTERN MEDICAL LAB & IMAGING	3		CL-603	PROBLEM-BASED LEARNING/ROUNDS III	0
	AC-611	EMERGENCY MAGT & SAFETY ISSUES	1				
	HB-621	CLASSICS OF TCM	2				
	TN-631L	ACUPRESSURE & TUI-NA	3				
	CL-532	CLINICAL OBSERVATION II	3				
		CLINIC INTERN ENTRANCE EXAM - BIOMEDICINE					
		TOTAL	14			TOTAL	6
Semester	Course #	THIRD SEMESTER COURSES	Cr	Semester	Course #	THIRD SEMESTER COURSES	Cr
III-3	CL-661	CLINICAL INTERNSHIP I	6	IV-3	CL-664	CLINIC INTERNSHIP IV	6
	CL-601	PROBLEM-BASED LEARNING/ROUNDS I	0		CL-604	PROBLEM-BASED LEARNING/ROUNDS IV	0
	CMHB-632	CHINESE INTERNAL MEDICINE	3				
	TU-632L	CLINICAL TUI-NA I	3				
	CMWM-634	WESTERN CLINICAL MEDICINE	3				
	CMHB-612	DERMATOLOGY OF TCM	1				
		TOTAL	16			TOTAL	6

Total Required Credits:

162

Students are required to follow all prerequisites which are subject to change.

Course Descriptions

Fundamentals of TCM

OM-530 Foundation of TCM 3 Credits

The course presents the theoretical system of Chinese medicine. Theories of Yin-Yang and the Five Elements, the concepts of acupuncture, moxibustion, classification and function of meridians and collaterals and introduction of Chinese Herbology are discussed. Topics covered include Yin-Yang balance, the Generation and Controlling Cycle, and the Over-Controlling and Counter-Controlling Cycle of Five Elements. Focus is placed on the influence and application of the Yin-Yang philosophy and theory, both of which serve as foundation for the therapeutic principles and methods used to explain and analyze human physiology, pathology and diagnosis in Traditional Chinese Medicine (TCM). Differences between Western medicine and TCM will be pointed out through comparison of their theories and perspectives on the physiological functions of internal organs, on causes and pathogenesis of diseases, and on diagnosis and modalities of treatment. Assessments will be offered of the strong and weak points of each of these two types of medicine.

Prerequisite: none

OM-531 Physiology of TCM 3 Credits

Traditional Chinese Medicine perceives the physiology of the human body differently from Western medicine. This course takes a comprehensive look at the principal functions and interactions of the internal organs, (the five Zang and the six Fu), and the extraordinary Fu. The concepts Qi, Blood, Body Fluids and Essence are introduced and discussed in detail. In addition to acquiring an understanding of the basic functions and components of the body, students in this course will also learn about the Three Treasures of the human body.

Concurrent: OM-530 Foundation of TCM

OM-522 Etiology & Pathogenesis of TCM 2 Credits

The Etiology portion of this course categorizes the causes of disease from the Traditional Chinese Medicine (TCM) perspective, differentiating between the characteristics and properties of internal, external, and miscellaneous factors. The Pathogenesis portion of the course covers the occurrence, development, and transformation of disease as relates to changes in Yin, Yang, Qi, Blood, viscera, and meridians.

Prerequisites: OM-530 Foundation of TCM, OM-531 Physiology of TCM

OM- 551L Diagnostic Methods of TCM (+1 Credit Lab) 5 Credits

This course presents an in-depth analysis of diagnostic methods of TCM such as Observation,

Listening/Smelling, Inquiry and Palpation. The special techniques of Tongue and Pulse Diagnosis will also be studied. Students will learn to analyze the tongue body and coating for the information both reveal about the internal organs and the location of pathogens within the body. Students will also study the mechanisms of pulse formation, the 28 types of pulses, their indications and identifications. Lab time will be devoted to comparing typical tongue coatings and pulses. This course will cover the practical aspects of every phase of the diagnosis process, including methods of patient communication and the collection, charting and storage of patient information.

Concurrent: OM-522 Etiology & Pathogenesis of TCM

OM-552 Differentiation of Syndromes 5 Credits

This course covers the differentiation of syndromes according to a number of TCM theories, including Eight Principles pattern identification, differentiation of syndromes of the viscera, and differentiation of syndromes based on analysis of defensive Qi, nutritive Qi and blood. Six meridian pattern identification, and differentiation based on patterns of the Three Burners are also covered. Focus is on exogenous, endogenous and pathogenic factors that cause disease. Syndromes studied will be applied to cases encountered in the clinic. Students will also learn how to record patient charts.

Prerequisites: OM-551L Diagnostic Methods of TCM

OM-523 TCM Review (elective) 2 Credits

This course reviews materials covered in all the common areas of TCM study completed during the first three academic years, including point location and point selection. (This is a recommended course to prepare for the ACAOM intern entrance examination and the NCCAOM licensing examination.)

Prerequisite: CMAC-631 Treatment of Common Diseases

Acupuncture

AC-531L Anatomical Acupuncture and Point Energetics I (+ 1 Credit Lab) 3 Credits

This is the first of three courses which present the distribution, function and pathological signs of the human body's network of meridians and collaterals. Students will study the classifications, locations and anatomical landmarks of points on the first seven meridians of the circadian cycle: the meridians of the Lung, Large Intestine, Stomach, Spleen, Heart, Small Intestine, and Urinary Bladder. Point energetics, functions, indications, contraindications, methods of needling and appropriate use of moxibustion are all presented in this course, as are the clinical applications of each point. Students will also learn about precautionary guidelines of importance to remember when stimulating certain points. The lab portion of this course focuses on practical instruction and hands-on

student practice. Needle insertion and manipulation of special points will be demonstrated.

Prerequisites: OM-530 Foundation of TCM, BS-541L Gross Anatomy

AC-532L Anatomical Acupuncture and Point Energetics II (+ 1 Credit Lab) 3 Credits

This is the second course in the Anatomical Acupuncture series. This course covers the locations and local anatomy of acupuncture points on the meridians of the Kidney, Pericardium, Triple-Burner (San-Jiao), Gall Bladder, Liver, Du, and Ren. As in Anatomical Acupuncture I, students will study the functions, indications, contraindications, methods of needling, appropriate moxibustion use, and clinical applications of points presented. The lab portion of this course will focus on practical instruction and hands-on student practice. Needle insertion and manipulation of special points will be demonstrated.

Prerequisite: OM-530 Foundation of TCM, BS-541L Gross Anatomy

AC-521L Anatomical Acupuncture and Point Energetics III (+ 1 Credit Lab) 2 Credits

Students in this course will study the pathways, functions and indications of the eight extra meridians, divergent meridians, coetaneous regions, muscle regions and collaterals. Pathological indications of these meridians and collaterals will be discussed along with their relationship to the regular meridians. Students will also study the locations, functions, indications, methods of needling and clinical applications of the Extra acupuncture points. This course includes lab time for hands-on practice with each Extra acupuncture point and for review of regular points.

Prerequisites: AC-531L & AC-532L Anatomical Acupuncture and Point Energetics I & II

AC-522L Auricular Acupuncture (+ 0.5 Credit Lab) 2 Credits

The ear can reflect important information about the entire body, making auricular diagnosis and acupuncture an important part of TCM. This course presents an in-depth study of auricular acupuncture and includes a detailed study of ear anatomy, of the meridians and their functions as they relate to the auricle, and of the locations, functions and indications of more than 100 auricular acupuncture points. The course teaches different auricular needling techniques and also covers the various indications and contraindications for auricular acupuncture. Detection of tender spots on the ear, diagnostic observations by the naked eye, and detection of electrical changes in the ear are all presented in detail. Clinical applications, including treatment of common syndromes and diseases, are also presented. This course includes lab time for hands-on practice.

Prerequisite: OM-531 Physiology of TCM, OM-551L TCM Diagnosis, AC-531L Anatomical Acupuncture and Point Energetics I or AC-532L Anatomical Acupuncture and Point Energetics II

AC-523L Scalp Acupuncture (+ 0.5 Credit Lab) 2 Credits

This course deals with the developmental history and principles of scalp acupuncture, with scalp anatomy (which includes the skin of the scalp and associated brain functional areas), and with the relationships between scalp anatomy and acupuncture, and scalp acupuncture stimulation areas, standard lines, and zones. Several methods of scalp acupuncture are introduced, including the Jiao method and the Standard Line, or Zhu's, method. TCM channel theory and its relationship to the scalp are presented. This course emphasizes the study of scalp stimulation areas, standard line and scalp zone locations, indications and contraindications, functions, manipulations and needling techniques particular to scalp acupuncture. Students will also learn about the treatment of common diseases as they relate to scalp acupuncture. This course includes lab time for hands-on practice.

Prerequisite: AC-521L Anatomical Acupuncture and Point Energetics III

AC-524L Acupuncture & Needling Techniques (+ 1 Credit Lab) 2 Credits

This course presents various basic insertion and needling techniques, along with proper needling procedures and Clean Needle Technique (CNT). Students will gain an in-depth understanding of the tonification and reduction needling methods, and of potential positive or negative reactions to treatment. The course emphasizes practical hands-on instruction of manipulation techniques.

Prerequisites: AC-531L or AC-532L Anatomical Acupuncture and Point Energetics I or II

AC-525L Acupuncture Supplemental Techniques (+ 1 Credit Lab) 2 Credits

This course covers the usage, techniques, and repercussions of usage of various acupuncture tools, including moxibustion, cupping, Plum Blossom needles, Seven Star needles, and others. Students will have practical hands-on instruction and practice with each tool presented. Techniques and applications of modern equipment such as laser acupuncture, electrical acupuncture, and magnets will also be presented.

Prerequisites: AC-531L and AC-532L Anatomical Acupuncture and Point Energetics I and II, AC-524L Acupuncture & Needling Techniques

AC-533 Usage of Acupoints 3 Credits

This course deals with the specific application of groups of acupuncture points used to treat acute and chronic conditions, to balance energy, and to create harmony in the body's life force. Points studied will include the Five

Shu Points, the Yuan-Primary Points, the Luo-Connecting Points, Xi-Cleft Points, the Eight Confluent Points, the Eight Influential Points, the Front Mu and Back Shu points, etc. The properties, usage, and indications of each of these groups of points will be covered as will the principles of point selection to treat particular syndromes.

Prerequisites: AC-521L Anatomical Acupuncture and Point Energetics III, OM-522 Differentiation of Syndromes

AC-611 Emergency Management & Safety Issues 1 Credit

This pre-clinic training course covers urgent situations that require immediate attention. Students will learn specific procedures that need to be followed during emergency situations, which include risk management in working areas, emergency response for any practical accident, safe procedure with federal requirements for all patients and practitioners, and safe regulations for herbal medicine and dietary supplements. The course includes eight (8) hours of CPR and First Aid. Other required pre-clinic studies including HIPAA and OSHA will be covered.

Prerequisite or Concurrent: CMAC-631 Treatment of Common Diseases, HB-544 & HB-641 Herbal Prescriptions I and II, AC-525L Acupuncture Supplemental Techniques, CMWM-641L Western Diagnostic Methods, CMWM-633 Western Medical Laboratory & Imaging.

AC-612 Acu-detox (elective) 1 Credit

This course is designed to help students understand chemical dependency addictions and Traditional Chinese Medicine (TCM) approaches towards treating them. TCM diagnosis and treatments, including point selections, are presented in detail.

Prerequisite: AC-522 Auricular Acupuncture

AC-613 Veterinary Acupuncture (elective) 1 Credit

This course presents acupuncture as it applies to animals. The general locations, indications, and functions of acupuncture points will be discussed in relation to animals such as dogs, cats, horses, etc. The use of acupuncture treatment to address various disorders will also be covered.

Prerequisite: OM-530 Foundation of TCM

AC-621 Hand, Wrist, Ankle & Foot Acupuncture (elective) - 2 Credits

Different theories of acupuncture, such as hand, wrist, ankle, and foot acupuncture have branched out from the traditional theories of Oriental Medicine. This course will introduce these theories. Topics covered will include diagnosis, the location of acupuncture points and areas, point indications, contraindications, functions, and clinical applications.

Prerequisite: OM-530 Foundation of TCM

AC-626L Constitutional Facial Rejuvenation (elective) 2 Credits

Constitutional Facial Rejuvenation is an effective means of addressing the signs of aging on the face. This course gives the practitioner/student the knowledge and understanding of addressing the factors reflected on the topography of the face by the underlying constitution of the body and its viscera.

Prerequisites: AC-531L and AC-532L Anatomical Acupuncture and Point Energetics I and II, AC-524L Acupuncture & Needling Techniques, AC-525L Acupuncture Supplemental Techniques

Tai-Chi & Qi-Gong

TQ-511 Tai-Chi I 1 Credit

TQ-513 Tai-Chi II (elective) 1 Credit

TQ-514 Tai-Chi Sword (elective) 1 Credit

Through lecture and practice, students will explore the origin, classification and benefits of Tai-Chi, an amazing Chinese martial art transformed into health-enhancing exercise. Students will also learn about currently available studies pertaining to Tai-Chi's positive effects on young and old. This course presents 24 form (Yang-style) Tai-Chi, both regular and reverse. Warm-up exercises, basic requirements of mind and body, and breathing skills important to Tai-Chi practice are included. Students in this course will learn how Tai-Chi helps build Qi, helps maintain balance inside the body, and develops mental focus and physical dexterity. Tai-Chi Sword allows students to continue the practice of Tai-Chi using ancient Chinese sword techniques. Each of the three courses consists of lecture and practice.

Prerequisite for TQ-511: none

Prerequisite for TQ-513: TQ-511 Tai-Chi I

Prerequisite for TQ-514: TQ-511 Tai-Chi I, Concurrent: TQ-513 Tai-Chi II and TQ-512 Qi-Gong I

TQ-512 Qi-Gong I 1 Credit

TQ-515 Qi-Gong II (elective) 1 Credit

Qi-gong is effective in building Qi for personal well-being and for Qi-Gong therapy. In each of these courses, students will learn about the history and development of Qi-Gong, its relationship to the body and the fundamental techniques of both quiet and motion Qi-Gong. Students will gain an understanding of the indications, contraindications, and some of the precautions associated with Qi-Gong practice. This course presents several types of Qi-Gong: Small Heavenly Circle, which is a form of Quiet Qi-Gong; Eight Brocades, a form of Motion Qi-Gong; and Yi Jing Jing, (Bone Marrow Washing Qi-Gong), from Shao Lin Temple – another form of Motion Qi-Gong.

Prerequisite: none

Tui-Na

**TN-631L Acupressure & Tui-Na (+ 1 Credit Lab)
3 Credits**

This course covers the foundation of Tui-Na, including the basic theory of Tui-Na according to Chinese

medicine, commonly used Tui-Na techniques and related TCM diagnostic tools. Class time will be allotted for thorough hands-on practice of each manipulation. Prerequisites: AC-521L, Anatomical Acupuncture and Point Energetics III

TN-632L Clinical Tui-Na I (+ 1 Credit Lab)

3 Credits

TN-633 Clinical Tui-Na II (elective)

3 Credits

Each of the above courses covers the clinical management of a variety of conditions, as well as the use of Tui-Na to treatment of a variety of internal medical conditions, such as epigastric pain, diarrhea, constipation, headache, hypertension, asthma, insomnia, and dysmenorrhea.

Prerequisites for TN-632L: TN-631L Acupressure & Tui-Na

Prerequisites for TN-633: TN-632L Clinical Tui-Na I, CMAC-631 Treatment of Common Disease

TN-621 Pediatric Tui-Na (elective) 2 Credits

This course introduces the techniques and commonly used points of Pediatric Tui-Na, and its use in the management and treatment of childhood diseases. Students in this course will develop a basic knowledge of a child's physiology and of the pathologies to which children are susceptible. Class time will include hands-on practice with other students.

Prerequisites: AC-521L Anatomical Acupuncture and Point Energetics III

TN-634 Clinical Tui-Na Practicum (elective)

3 Credits

This course provides students the opportunity to apply Tui-Na techniques to a variety of conditions in the clinic via supervised practice of their Tui-Na skills.

Prerequisite: TU-631L Acupressure & Tui-Na, Concurrent: TU-632L Clinical Tui-Na I

Biomedical Science

BS-541L Gross Anatomy (+ 1 Credit Lab)

4 Credits

This course covers the structure of the human body. The content is based on a Western medical approach, but the overall course objective is to provide students with sufficient anatomical knowledge to help locate acupuncture points. Students will concentrate on nomenclature of the bones, muscles, nerves, arteries, veins, and the different organ systems.

Prerequisite: none

BS-542L Physiology (+ 1 Credit Lab)

4 Credits

This course provides students with a basic understanding of the functions of the human body and the effects of acupuncture on these functions. The normal physiological functions of the cardiovascular system, gastrointestinal system, and other systems will

be discussed. Special emphasis will be given to the function of the neuromuscular system.

Prerequisite: BS-541L Gross Anatomy, BS-523 Histology, Biology, Chemistry

BS-521 Regional Anatomy 2 Credits

Regional anatomy is the study of the regional morphology and spatial interactions of the body structure. The course emphasizes aspects of regional anatomy which are essential to the clinical assessment of diseases of skeleton, musculature, joint and neurology from the views of both Oriental and Western medicine. The anatomical relationship of some acupuncture points with underlying tissues, organs and bony structures will be discussed. Students will have in-class opportunities to palpate point locations using anatomical landmarks as guideposts.

Prerequisite: BS-541L Gross Anatomy

BS-522 Neuroanatomy 2 Credits

This course will provide students with an understanding of the neural basis of acupuncture mechanisms and with a framework upon which to build clinical skills to treat common neurological problems encountered in acupuncture clinics. The course focuses on clinically pertinent aspects of the brain, emphasizing the major pathways between the brain and spinal cord and lesions of the central nervous system. Study of the structure and organization of the central nervous system, which is of vital importance in identification of neurologic location and diagnosis, will be emphasized.

Prerequisites: BS-541L Gross Anatomy, BS-521 Regional Anatomy

BS-523 Histology 2 Credits

A study of histology gives students a basic understanding of the structures which make up the human body. Students will learn about the microstructures of human tissue that help the body maintain normal physiological function, about damage to these structures and about associated causes of disease.

Prerequisite: Biology

BS-511 Hygiene, Public Health & Epidemiology - 1 Credit

The basic purpose and functions of public health will be discussed. Issues such as the changing patterns of health associated with socio-demographic trends, environmental health & safety, and healthcare reform within the United States healthcare delivery system will be emphasized. Methods for prevention and control of disease and injury as well as global health issues and integration of Traditional Chinese Medicine into a public health paradigm will be presented.

Prerequisite: none

BS-512 Western Medical Terminology (elective) 1 Credit

Western Medical Terminology teaches students medical terminology as it relates to human anatomy and physiology, to diagnosis and to the treatment of illnesses. The understanding of these terms and their relationship to all the above will facilitate the students' integration of Western medicine and Traditional Chinese medicine.

Prerequisite: none

BS-524 Microbiology 2 Credits

This course covers the basic principles of the pathogenesis of bacterial infection and host resistance to infection. It includes the initiation of the infectious process, mechanisms leading to the development of signs and symptoms of bacterial and viral diseases, and outcomes of the interaction between microorganisms and host.

Prerequisites: BS-541L Gross Anatomy, Biology

Concurrent: BS-525 Pathology

BS-525 Pathology 2 Credits

This course presents an overview of pathological changes associated with human diseases. The principles of injury and reactions to injury, of immunopathology, of neoplasia, and of developmental and genetic diseases are also covered. Students taking this course will gain an overall understanding of the pathological changes associated with the most frequently occurring and significant diseases of major organs and body systems.

Prerequisites: BS-542L Physiology, BS-523 Histology

BS-526 Psychology 2 Credits

This course integrates psycho-social and biomedical science findings regarding how cultural, social, emotional and mental risk and protective factors may affect physical health and propensity to and recovery from illness. Students will learn, from a review of the historical evolution of psychological and psychiatric investigations and research, how systematic scientific principles and methods evolved and contributed to our current state of knowledge about the influences of cultural, social, emotional and mental factors on our health behaviors. Students will also be given a general introduction to psychological disorders, the clinical signs and symptoms of which they will need to recognize for patient treatment or referral in their actual clinical practice. Topics relating to patient communication may be discussed.

Prerequisite: none

BS-527 Nutrition & Dietetics 2 Credits

This course covers macronutrient, micronutrient, and non-nutrient supplements, their actions and side effects, and underlying mechanisms. The assessment of blood pressure, body temperature, obesity, underweight, and anorexia in various pathophysiologic states (e.g., cancer and diabetes) will be also covered.

Prerequisite: none

BS-621 Advanced Pathology 2 Credits

This course presents a systematic approach to the study of human disease, with focus on the molecular, chemical and anatomic basis of pathology, and on major diseases of the following systems: neurologic, musculoskeletal, endocrine, cardiovascular, respiratory, gastrointestinal and renal. Clinical diagnosis and therapy are presented and emphasized.

Prerequisites: BS-525 Pathology, BS-524 Microbiology, BS-522 Neuroanatomy

BS-623 Biomedicine Review (Elective) 2 Credits

This elective biomedicine review class is recommended for those students taking the Biomedicine NCCAOM National Board Licensing Examination. This course serves as a comprehensive review of the required biomedical course information taught at ACAOM. This course includes practical tests geared to help students assess their strengths and weakness, become familiar with the subjects on the exam, practice questions and techniques encountered on the NCCAOM examinations. Prerequisites: BS-632 Pharmacology CMWM-641L Western Diagnostic Methods, CMWM-633 Western Medical Laboratory & Imaging

BS-632 Pharmacology 3 Credits

In this course, students will learn the major classifications and sub-classification of drugs and gain the ability to reference medications according to brand or generic names. Students will study the common mechanisms of action, action and side effects of prescription and non-prescription medications, including drugs of abuse. From study of the actions and common side effects of major drug categories as well as the mechanisms student will able to reference common actions, precautions and side effects, recognize adverse drug reactions and make appropriate referral. Knowledge of routes of administration, effects of the use of tobacco, alcohol and stress drugs will be discussed. Dietary supplements will also be discussed with focus on classification, common actions and side effects and signs and symptoms associated with excess, deficient states and adverse reactions.

Prerequisites: BS-621 Advanced Pathology

Professional Development

PD-521 Counseling & Patient Communication 2 Credits

This course covers issues pertaining to patient-centered counseling and communication. Topics include communication skills for various situations (e.g. patient-provider communication; provider-referral communication; provider-caretaker communication; provider-market relations) and counseling techniques for use with patients and their significant others for various stages of illness (acute, chronic, end-of life). Emphasis is placed on the communication process and the impact of culture, ethnicity and spirituality on

health-seeking behaviors. Students will be afforded an opportunity to witness and discuss their own verbal and non-verbal behaviors as these relate to their interaction with others.

Prerequisites: BS-526 Psychology

PD-631 Ethics and Clinic Management 3 Credits

This course is broken down into two parts of 1 ½ credits each which will include the legalities of practice and the actual set-up and management of a clinic. The first portion will cover the laws and ethical norms and principles that guide the acupuncturist's relationships with patients, the profession, the public and the legal parties (both state and federal); and will include the rights of patients, social and personal relationships with patients, confidentiality, grounds for malpractice, and legal safeguards for clinical practice. The second half of this course will present the important aspects of clinic operation, including office management skills, hiring and firing employees, clinic layouts and locations, marketing, professional ethics, liability, business plans and insurance practices. It will include CPT and ICD 9 coding. This course will also cover federal regulations including HIPPA and OSHA requirements in the practice environment.

Prerequisites: none

PD-622 Research Methodology 2 Credits

In this course, students will learn how to conduct a literature search (via MedLine and other relevant databases) for critical issues of their choosing; how to read and understand scientific articles; and how to critically evaluate the scientific merits and clinical relevance of the available research findings. Students will study the role of theory and hypothesis testing in research (particularly the drug development process) and come to understand the roles of hypothesis testing and biases in research. Students will learn how to apply the fundamentals of research principles and techniques to their own clinical practice. Students will conduct literature searches on relevant topics of their choosing and may be required to write their own papers for publication or prepare a research grant proposal for funding.

Prerequisites: BS-526 Psychology

Herbology

**HB-541L Herbology I (With 0.5 Credit Lab)
4 Credits**

**HB-542L Herbology II (With 0.5 Credit Lab)
4 Credits**

**HB-543L Herbology III (With 0.5 Credit Lab)
4 Credits**

These three non-sequential courses will introduce students to the numerous individual herbs commonly used in Traditional Chinese Medicine. Each herb will be analyzed and classified by its properties, channels entered, actions, and clinical indications. Dosage and administration, contraindications of each herb will also

be studied. The course content includes identification of herbs most commonly used in the clinic.

Prerequisites for HB-541L, 542L, and 543L: OM-522 Etiology & Pathogenesis of TCM

HB-544 Herbal Prescription I 4 Credits

HB-641 Herbal Prescription II 4 Credits

Each of these non-sequential courses presents a comprehensive analysis of herbal formulas, focusing on their compositions, functions, indications and contraindications. The students' prior knowledge of diagnosis and differentiation of syndromes will be used to correctly analyze pathological conditions and to select accurate herbal prescriptions. The classic and commonly used herbal patented formulas, along with their composition and indications for use are also covered.

Prerequisites for HB-544 & HB-641: HB-541L, 542L & 543L Herbology I, II & III, OM552-Differentiation of Syndromes

HB-621 Classics of TCM 2 Credits

This course presents an overview of classical texts of Chinese medicine, including Huang Di Nei Jing (Yellow Emperor's Internal Medicine Classic), Shang Han Lun (Febrile Diseases), Wen Bin (Warm Febrile Disease), and Jin Gui Yao Lue (Prescriptions from the Golden Chamber). Theories of the classics are reviewed and case study examples are provided.

Prerequisites: HB-544, HB-641 Herbal Prescriptions I & II, OM-552 Differentiation of Syndromes

HB-622 Homeopathy (elective) 2 Credits

Homeopathy is a scientific system of medicine based on the principle of "Similia similibus curentur," which means "let likes be treated by likes." This is a holistic system of medicine in which the medicine reacts energetically (as does Qi) with mind, body and spirit. This introductory course covers the history, philosophy and principles of homeopathy with emphasis on some commonly used homeopathic remedies. This course includes real-time, case-taking practice.

Prerequisite: CMWM-641L Western Diagnostic Methods
Concurrent: BS-524 Microbiology

HB-623 Shang Han Lun (elective) 2 Credits

Shan Han Lun is a treatise on diseases caused by external factors. This course presents the differentiation of syndromes and their associated treatment strategies according to the Six Stages or Six Levels system. Included is a detailed analysis of various febrile diseases and the classic formulas used to treat them.

Prerequisites: HB-621 Classics of TCM

HB- 624 Herbal Review (elective) 2 Credits

This course reviews material taught in all previous herbal medicine classes, and includes an incorporated review of the fundamentals of TCM. Topics covered include the functions, indications, and contraindications

of herbs and formulas, as well as other of their relevant properties. (Recommended course to prepare for the Comprehensive Exam and the NCCAOM examination)
Prerequisite: CMHB-632 Chinese Internal Medicine

HB-515 Food Therapy 1 Credit

This course will familiarize students with Chinese food therapy, its origin, development, and classification. Students will learn the role of Chinese food therapy in the treatment of diseases.

Prerequisites: HB-541L, 542L, 543L Herbology I, II and III

HB-625 Wen Bin (elective) 2 Credits

This course briefly introduces the history, disease causes, pattern identifications, and general diagnostic and treatment methods presented in Wen Bin. The course focuses most on disease factors, clinical manifestations, pulses and treatments of the Warm Diseases of the Four Seasons.

Prerequisites: HB-621 Classics of TCM

HB-626 Nei Jin (elective) 2 Credits

This course covers several of the most important concepts in treatment of the whole human body including: the theory of Yin-Yang and five-element theory, physiology, pathology, and diagnosis and treatment of diseases. The topics covered in this course are not introduced in the fundamental courses of Oriental Medicine and acupuncture. The course will also discuss the pathology of pain, Bi Syndrome, and Collaterals.

Prerequisites: OM-552 Differentiation of Syndromes

Integrated Medicine

IM-511 History of Medicine 1 Credit

This course introduces the development of Traditional Chinese Medicine (TCM) and Western medicine from ancient times to the present. Students will study the achievements of prominent doctors of TCM and Western medicine, and will learn about the classical texts of both. The development of TCM is presented in the timeline of sequential Chinese dynasties.

Prerequisite: none

IM-631 Pain Management 3 Credits

This course focuses on both the Western medical understanding of the physiology and pathology of pain and on TCM diagnosis and treatment of pain-related conditions. The course content includes the study of neurotransmitters and neuropathways (both associated with the mechanisms of pain) and in-depth study of pain-related conditions such as neuromuscular pain, skeletal pain, headache pain, spinal pain, diabetic neuropathy, phantom pain, visceral pain and gynecological pain. Students will learn how to measure pain and how to treat pain conditions with special needling techniques. Western medications commonly

prescribed for pain and Herbal treatment for pain are presented.

Prerequisite: CMAC-631 Treatment of Common Diseases

IM-622 Herbal Pharmacology & Herb-Drug Interaction 2 Credits

This course provides students with an understanding of Western concepts of herbal actions and mechanisms. Topics covered include analysis of some of the most useful herbs, chemical interactions and potential contraindications.

Prerequisites: HB-541L to 543L Herbology I, II & III

Clinical Medical Study

CMAC-631 Treatment of Common Diseases 3 Credits

This course brings together the theories of Oriental Medicine etiology and pathogenesis, differentiation and diagnosis, acupuncture point locations, usage of acupuncture points, and selection of points to treat different illnesses. An analysis of strategies and methods used in the treatment of common diseases will be emphasized.

Prerequisite: AC-533 Usage of Acupoints

CMHB-621 Gynecology of TCM 2 Credits

This course covers the normal and pathological physiology of the female reproductive system according to TCM theory integrated with western medicine gynecology concept of disease including etiology, pathology and diagnosis. The proper herbal medicinal formulas that apply to each syndrome of diseases are discussed in detail. Clinical cases and the principles used to properly recognize and manage gynecological diseases with Chinese herbs are presented.

Prerequisites: HB-544&HB-641 Herbal Prescription I & II

CMHB-632 Internal Medicine of TCM 3 Credits

This course focuses on the treatment of internal diseases through the use of herbal medicine. Students will study a variety of internal syndromes, their etiologies, their differentiations, their associated treatment strategies and herbal remedies. The modification of herbal formulas according to varying conditions will be discussed in detail.

Prerequisites: HB-544 & HB-641 Herbal Prescription I & II

CMHB-611 Pediatrics of TCM 1 Credit

TCM pediatrics introduces students to the unique physiology of the child, and to pathologies to which the child is particularly susceptible. Students will learn about the delicate nature of the child's Lungs, Spleen and Kidneys, and about the special vulnerability of these organs to deficiency. Students will also learn about the child's Heart and Liver, and about the vulnerability of these organs, during childhood, to

conditions of excess. Students will use and enhance their diagnostic skills; for example, they will learn how to inspect the index vein of a child for disease diagnosis. Students will also study the diagnostic features and treatment strategies pertaining to common childhood diseases such as cold, asthma, and hyperkinetic syndrome. Infectious diseases common in childhood and diseases of newborns will also be presented.

Prerequisites: HB-544 Herbal Prescription I, HB-641 Herbal Prescription II, CMAC-631 Treatment of Common Diseases

CMHB612-Dermatology of TCM 1 Credit

TCM Dermatology introduces students to the etiologies and pathologies of conditions affecting the skin, such as injury to the seven emotions, exterior pathogens and improper diet. Students will learn about the diagnostic characteristics and treatment of common diseases and sexually transmitted diseases that relate to dermatology. Course content includes presentation of infectious bacterial, fungal and viral diseases, such as impetigo, tinea corporis, herpes zoster and venereal warts. Also discussed are the diagnosis and treatment of dermatitis and rheumatologic autoimmune skin diseases.

Prerequisites: HB-544 Herbal Prescription I, HB-641 Herbal Prescription II, CMAC-631 Treatment of Common Disease

CMWM-633 Western Medical Laboratory & Imaging 3 Credits

This course will introduce students to Western medical diagnostic laboratory testing and modern diagnostic imaging. Students will learn commonly used medical laboratory studies such as blood count, basic metabolic panel, urinalysis, liver panel, cardiac, thyroid panels, and pregnancy test. The terminology associated with abnormal laboratory values, the relevance of laboratory findings to the patient's medical condition will be covered. Students will also learn how to interpret commonly used medical imaging studies as radiographic X-ray films, CT scans, basic ultrasonography, magnetic resonance imaging (MRI) of the central nervous system and endoscopy. The course will teach the student to read and understand the impression section of medical imaging reports and the relevance of imaging findings to the patient's medical condition.

Prerequisites: BS-621 Advanced Pathology

CMWM-641L Western Diagnostic Methods (+Lab) 4 Credits

The course is designed to introduce the TCM student to the knowledge and skills required to perform history-taking, to make a physical assessment of the adult patient, and to record findings appropriately. This course introduces the Western physical diagnostic methods of inspection, palpation, percussion, and auscultation. Case studies of common diseases and

interpretation of physical findings of these diseases are presented. The lab portion of this course is in a workshop format: students will briefly review basic anatomy and physiology, observe and participate in demonstration of physical examination techniques and then practice those techniques on one another. Medical instruments such as the stethoscope, sphygmomanometer, otoscope, tuning fork and diagnostic hammer may be used in this course. Since skills are easily lost without continued practice and validation of observations, class lecture and discussions, supervised laboratory, and individual use of readings and audiovisual materials will be required for successful learning. Lab practice will also include patient history-taking and chart-writing.

Prerequisites: BS-621 Advanced Pathology

CMWM-634 Western Clinical Medicine 3 Credits

This course presents common diseases from the viewpoint of Western medicine. The progression, diagnosis, treatment and prognosis of diseases are covered. Related physical assessments and lab tests are also reviewed.

Prerequisites: CMWM-641L Western Diagnostic Methods, CMWM-633 Western Medical Laboratory & Imaging, BS-632 Pharmacology

CMWM-622 Medical Referral 2 Credits

This course teaches students to distinguish normal from abnormal conditions based on principle symptoms of diagnosis, to recognize ominous signs and when to refer to a Western medical practitioner. Special emphasis is given to emergency conditions that need referral to a Western physician. Symptoms and signs of mental and/or emotional disorders and substance abuse will be discussed. A survey of clinical practices of other types of health care practitioners is also covered in this course.

Prerequisite: CMWM-634 Western Clinical Medicine

CMWM-623 Fertility 2 Credits

This course will provide students with an understanding of human fertility from the Traditional Chinese and the Western Medicine perspectives and will serve as an introduction to the methods and techniques that may be utilized in a clinic. Emphasis will lean toward understanding the complexities of the human reproductive system using Traditional Chinese Medicine and Western Medicine. This course will provide an instruction to the framework upon which a clinician will be able to enhance their clinical skills to treat human fertility issue along with understanding and ability to work side by side with reproductive endocrinologists. The course focuses on clinically pertinent aspects of the reproduction, emphasizing the major meridian pathways and connections between the reproductive organs and circulating hormones within the pituitary-hypothalamic and ovarian axis. Protocols for fertility, analysis of fertility (male and female), herbal

formulations for selective conditions will be incorporated for immediate use in the clinic.

Prerequisites: BS-541L Gross Anatomy, BS-521 Regional Anatomy

Clinical Training

CL-531 Clinical Observation & Clerkship I 3 Credits

In this course, students observe the clinical intern and faculty or licensed acupuncturists as they interview patients, produce diagnoses, and treat patients with acupuncture, herbal medicine, moxibustion, Tui-Na and other forms of Oriental Medicine. Additionally, students will learn practical skills of office management, counseling and patient communication skills.

Prerequisites: OM-551L TCM Diagnosis, AC-531L & AC-532L Anatomical Acupuncture and Point Energetics I & II, OSHA and HIPAA

CL 532 Clinical Observation II 3 Credits

This course continues learning begun in Clinical Observation and Clerkship I. In Clinical Observation II, students will assist the intern during the treatment process and become more involved in various aspects of patient contact including some form of counseling and patient communication.

Prerequisites: CL-531 Clinical Observation & Clerkship I, OM-551L TCM Diagnosis, OM-552 Differentiation of Syndromes, AC-531L & AC-532L Anatomical Acupuncture and Point Energetics I & II

CL-661 Clinical Internship I 6 Credits

Required Concurrent Course: CL 601 Problem-Based Learning/Rounds (30 hours, 0 Credit)

Clinical Internship I students will gain more practical experience through direct contact with patients by initiating patient communication, performing patient examinations, developing diagnoses, inserting needles, prescribing herbal formulas and by performing any other form of necessary treatment, including moxibustion, cupping and Tui-Na. Clinical Internship I students work together in small groups and under full and close supervision as they treat patients.

Prerequisites: Successfully pass the comprehensive exam, PD-632 Ethics and Clinic Management, AC-611 Emergency Management & Safety Issues, CL-532 Clinical Observation II, CMAC-631 Treatment of Common Diseases, HB-544 & HB-641 Herbal Prescription I & II, AC 525L-Acupuncture & Supplemental Techniques, CMWM-641L Western Diagnostic Methods, CMWM-633 Western Medical laboratory & Imaging, CNT, OSHA, HIPAA, CPR and First Aid, BS-632 Pharmacology

CL-662 Clinical Internship II 6 Credits

Required Concurrent Course: CL-602 Problem-Based Learning (30 hours, 0 Credit)

Clinical Internship II provides students with their first step towards work independent from the group and

close supervision. The supervisor will gradually give Internship II students more opportunity to independently communicate with patients, to develop diagnoses, to prescribe acupuncture and herbal formulas, and to deliver treatments.

Prerequisites: CL-661 Clinical Internship I

Concurrent: CMWM-634 Western Clinical Medicine.

CL-663 Clinical Internship III 6 Credits

Required Concurrent Course: CL 603 Problem-Based Learning (30 hours, 0 Credit)

Clinical Internship III is a continuation of Clinical Internship II, but provides students more independence. At this stage, students are expected to work more independently than at the Intern II stage as they perform new-patient intakes, determine diagnoses, develop treatment plans, prescribe acupuncture and herbal formulas, insert and remove needles, and deliver any other needed treatments such as moxibustion or Tui-Na. The role of the clinical supervisor at this level is to verify students' diagnoses, to help with development of treatment plans, and to verify students' proposed acupuncture and herbal formulas.

Prerequisites: CL-662 Clinical Internship II, AC-522 Auricular Acupuncture, AC-523 Scalp Acupuncture, TN-632L Clinical Tui-Na, CMWM-634 Western Clinical Medicine

CL-664 Clinical Internship IV 6 Credits

Required Concurrent Course: CL-604 Problem-Based Learning (30 hours, 0 Credit)

At this advanced stage of clinical training, students are expected to use their prior clinical experience to fully explore the complexities of each case. Clinical Internship IV students will be routinely required to provide complete patient care, independent of the supervisor. Supervisor input will focus on difficult or unusual cases. Clinical Internship IV is designed to train students to become independent practitioners. Prerequisites: CL663 Clinical Internship III

CL-601 Problem Based Learning Session I

CL-602 Problem Based Learning Session II

CL-603 Problem Based Learning Session III

CL-604 Problem Based Learning Session IV

Each session 30 Hrs/No Credit

Problem Based Learning (PBL) is a required course to be taken currently with each of the four levels of Clinical Internship. Through case presentations and analysis, students will have ample opportunity to apply and develop all aspects of their growing knowledge of TCM in clinical application. Case taking and chart-keeping skills, TCM etiology, differentiation of syndromes, diagnosis, treatment plans and strategies of effective treatment are all employed as students present and discuss case studies of patients treated in the clinic. Students will also prepare research papers on specific conditions or diseases typical of those seen in clinic. PBL gives students the opportunity to learn

from one another's experiences and to better understand various conditions and diseases from the perspectives of both Eastern and Western medicines. Prerequisites: CL-661, 662, 663 Clinical Internships I, II, & III

CL-631 Clinical Tui-Na Internship (elective) - 3 Credits

At the beginning of this course, clinic interns will perform patient contact, use diagnostic techniques, and provide Tui-Na hands-on manipulation under close supervision. Following the initial stages of the course, interns will work more independently to provide complete patient care.

Prerequisites: CL-661 Clinical Internship I.
Concurrent: TN-632L Clinical Tui-Na

****Courses phased out***

***HB-611 Herbal Patent Medicine - 1 Credit**

This course presents the classic and commonly used herbal patented formulas, along with their composition and indications for use. Students will learn to select the proper patent formula for a given patient based on differentiation of the syndrome.

Prerequisites: HB-544&HB-641 Herbal Prescription I & II

***BS-622 Pharmacology - 2 Credits**

This course provides students with an understanding of the current concepts of drug mechanisms and reactions

by summarizing and integrating the essentials of medical pharmacology. Some of the most useful drugs are introduced. The interactions, side effects, and contraindications of potential medications, herbs, and nutritional supplements are also discussed.

Prerequisites: BS-525 Pathology, BS-524 Microbiology

***HB-611 Herbal Patent Medicine - 1 Credit**

This course presents the classic and commonly used herbal patented formulas, along with their composition and indications for use. Students will learn to select the proper patent formula for a given patient based on the differentiation of syndromes.

Prerequisites: HB-544&HB-641 Herbal Prescription I & II

***PD-621 Ethics and Clinic Management - 2 Credits**

This course covers the assessment of ethical and unethical practices, the rights of patients, social and personal relationships with patients, confidentiality, grounds for malpractice, and legal safeguards for clinical practice. It also presents the important aspects of clinic operation, including office management skills, professional ethics, liability, and insurance. Texas state acupuncture laws are also reviewed.

Prerequisites: none

Faculty

WEN HUANG, M.D.*, Ph.D.
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MOHAMMADALI HAMIDITABAR, M.D.*
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YAPING ZHANG, M.D.*, Ph.D.

* Denotes that all foreign degrees have been formally evaluated for equivalency to M.D. in the U.S.

** List of faculty is subject to change.

National Examination Information

Information regarding enrollment for the NCCAOM certification examination can be obtained from the Registrar's Office. NCCAOM can be reached at 76 South Laura Street, Suite 1290, Jacksonville, FL 32202. Phone: 904-598-1005 Fax: 904-598-5001

Licensure Resources

Licensure in TEXAS

As a part of licensure requirements, you must take and pass the full NCCAOM examination. The legal requirements for licensure in Texas and entry into the profession can be obtained from the Texas State Board of Acupuncture Examiners, P.O. Box 2018, MC-231, Austin, Texas 78768. (512) 305-7030.

Licensure in CALIFORNIA

ACAOM graduates will be allowed to sit in on the California licensing examination if they have also completed undergraduate courses in General Chemistry or Biochemistry, Biology and Physics. The legal requirements for licensure in California and entry into the profession can be obtained from the California Acupuncture Board, 1747 N. Market Blvd., Suite 180, Sacramento, CA 95814. (916) 515-5200.

Licensure in OTHER STATES

Students who graduate from our institution may be able to practice in many states. For specific requirements, please contact the individual state directly.

Doctor of Acupuncture & Oriental Medicine (DAOM)

Students who complete the prescribed course of study at the American College of Acupuncture and Oriental Medicine (ACAOM) will be awarded a Doctor of Acupuncture and Oriental Medicine Degree with clinical specialization in TCM Gynecology

The doctoral is a two year program which contains 570 didactic hours and 660 clinical hours. Didactic courses will include advanced acupuncture, which will encompass the modern methods of acupuncture diagnosis and assessment, and will also include the most recent research studies on the principles of acupuncture and Chinese herbal medicine.

Students will spend their clinical training in clinical rotations, where they will rotate through clinical experiences in clinic office settings such as ACAOM facilities, Methodist Hospital or hospitals in Asia. Doctoral candidates will need to complete a dissertation before matriculation. Students will work with the guidance of a faculty advisor to develop a proposal to be reviewed and approved by the dissertation protocol committee. Once approved, faculty advisors will assist the student with their dissertation preparations and will work with students to choose a dissertation committee. The student will gather data for one year and write the dissertation. The student will then defend their dissertation publicly in front of their dissertation committee via oral examination. This evaluation will be combined with the clinical evaluation to determine the issuance of the doctoral degree.

Philosophy

ACAOM provides a comprehensive curriculum for individuals to become practitioners of acupuncture and Oriental medicine. Our commitment is to help students achieve their highest potential, enabling them to enhance the quality of life in their community.

The major goals of ACAOM are as follows:

1. To provide innovative educational opportunities for its students
2. To train its students to become skilled and ethical healthcare practitioners in acupuncture and Oriental Medicine
3. To promote the integration of Oriental and Western medicines
4. To provide the highest quality education through outstanding faculty, facilities, and equipment
5. To provide the community with effective, ethical, and affordable clinical services

Objectives

Students who have completed the program will:

1. be able to develop a treatment strategy through the theories and classics of traditional Chinese medicine

2. be able to identify specific cases related to the women's health
3. demonstrate appropriate knowledge for treatment options from a Western medical point of view
4. demonstrate the ability to work with other healthcare practitioners by analyzing the treatments that patients are already undergoing and providing a complementary TCM treatment strategy
5. demonstrate the ability to interact with patients in a professional manner

The Learning Process

The learning process for achieving the stated objectives is as follows:

1. Learning begins with lectures, discussions, utilization of college resources such as the library, and practice.
2. Clinical specialty training is obtained through acupuncture technique courses and clinical observation, supervised and non-supervised practice. Students will learn from both practical and lecture methods.
3. Subsequent learning is achieved through practical training in the teaching clinics at the ACAOM clinic, Methodist Hospital Clinics and hospitals in Asia.

Prerequisite for Standard Admissions

An Applicant is required to have satisfactorily completed a Master's degree or a Master's level program in acupuncture or Oriental medicine from a college accredited (or candidate) by the Accreditation Commission for Acupuncture and Oriental Medicine with a GPA of at least 3.0. For individuals with less than a 3.0 GPA, additional documentations will be needed including:

1. Evidence of passing of NCCAOM examination or
2. Evidence of state licensure to practice or
3. Recommendation from a previous academic dean/clinic director or
4. Recommendation from two faculty members who taught the applicant

In addition, all applicants must have completed enough hours in acupuncture, herbal medicine, and biomedical science according to the minimum Master's standards set forth by the Accreditation Commission for Acupuncture and Oriental Medicine. Current requirements include:

5. 47 semester credits (705 hours) in Oriental medicine theory, diagnosis, and treatment techniques in acupuncture and related studies
6. 30 semester credits (450 hours) in didactic Oriental herbal studies
7. 29 semester credits (870 hours) in integrated acupuncture and herbal clinical training
8. 34 semester credits (510 hours) in biomedical clinical sciences
9. 6 semester credits (90 hours) in counseling, communication, ethics and practice management

Standard Application for Admissions

1. Complete the application form

2. Submit two identical passport size photographs.
3. Submit official transcripts directly to ACAOM from all colleges previously attended.
4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$100 (\$150 for international students) payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.
8. Interviews conducted by Admissions Committee (if necessary)

Additional Acceptance Requirements for International Students

1. Course-by-course evaluation of foreign transcripts by a reputable foreign educational credentials company
2. Proof of English competency for students who have not completed their coursework in an English speaking institution: TOEFL score of 500 paper based or Internet Based Test (IBT) with a score of at least 61 and minimum scores of 22 and 26 in listening and speaking.
3. Submit proof of financial responsibility, either in the form of a bank statement or affidavit of support showing a guaranteed support of one year's cost of attendance. Please contact the Admissions' office to obtain an affidavit of support form.

Special Admissions

Some of the courses in the doctoral program do require previous courses from the Master's program. Once admitted into the doctoral program, every student will be evaluated to make sure that certain specific Master's level courses have been fulfilled. Specific Courses Required Include:

- PD622 Research Methodology, 2 Credits (30 hours) before taking CL707 Advanced Research Methods (2 Credits)
- CMHB621 Gynecology of TCM, 2 Credits (30 hours) before taking SL 722 Integrative Gynecology I (3 Credits)
- CMHB632 Chinese Internal Medicine, 3 Credits (45 hours) before taking CL 708 Integrative Internal Medicine I (3 Credits)

If deficiencies in specific courses are identified, then the student will be required to take additional Master's courses in conjunction with his/her doctoral courses during their first year. If prerequisites are not fulfilled by the time of the scheduled doctoral courses, which requires that particular Master's coursework, then the student will be referred to the Admissions Committee for evaluation. The Admissions Committee may determine that the doctoral student wait 1 year and make-up all necessary Master's courses before continuing their doctoral coursework. Challenge tests, skills

evaluation or make up studies may be required in the following areas:

- TCM theory, acupuncture therapy and related studies
- Chinese herbal medicine and clinical applications
- Western biomedical science including anatomy and physiology, pathology, Western diagnostic methods, and pharmacology.

In addition to specific courses, all doctoral students are required to have an active license to practice in Texas. If students are from out of state or they do not yet have a Texas license, they will be required to obtain one before beginning clinical training or have this requirement waived per a reciprocal license agreement allowed by law outlined in the Texas Occupations Code, Section 207.205.

Admissions for Experienced Practitioners

The program may admit students who are experienced practitioners that do not otherwise meet the criteria for standard admissions who meet all of the following criteria:

1. A thorough entrance evaluation of each candidate to establish a foundation of knowledge and skills those are appropriate for admissions to the doctoral program.
2. Documentation of five years of full-time clinical practice in acupuncture or Oriental medicine. Experienced practitioners who graduated from a program prior to the development of the accreditation commission must have documentation of at least 5 years full time or equivalent of clinical practice in Acupuncture and Oriental medicine. Documentation will be required and may include a notarized statement from a CPA indicating that there was an operating practice for at least 5 years, letters of recommendation from 5 patients or co-workers that date back 5 years, or other documents as agreed by the Admissions Committee.
3. Successful completion of an identified curriculum from the institution's Master's level program to rectify any deficiencies identified through the program's entrance evaluation and admissions standards. Completion of the identified curriculum can be accomplished through the successful completion of specified courses, or by 15 Interim Guidelines for the Doctoral Eligibility Report demonstrating achievement of the specific course objectives through successful completion of challenge examinations.
4. Applicants must minimally document satisfactory completion of an introductory course in the fundamentals of Chinese herbal medicine or its equivalent. These courses shall facilitate communication with, and referral to, practitioners of Oriental medicine. These courses shall be equivalent to the following courses of the Master's level curriculum:
 - CMAC631 Treatment of Common Diseases, 3 credits (45 hours)

- CMHB621 Gynecology of TCM, 2 credits (30 hours)
- CMHB Chinese Internal Medicine, 3 credits (45 hours)

Application for Experienced Practitioners

1. Completion of the doctoral application form along with all necessary supporting documents before the application deadline
2. Official documentation of 5 years full time clinical practice or equivalent
3. Preparation of an essay (topic listed on the application)
4. Two letters of recommendation from a co-worker, healthcare/business professional, or supervisor
5. Copy of valid personal identification
6. Copy of relevant license to practice acupuncture in the state of Texas
7. A non-refundable application fee of \$100 (\$150 for international students) payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.
8. Interviews conducted by Admissions Committee (if necessary)

Additional Acceptance Requirements for International Students

9. Course by course evaluation of foreign transcripts by a reputable foreign educational credentials company
10. Proof of English competency for students who have not completed their coursework in an English speaking institution: TOEFL score of 500 paper based or Internet Based Testing (IBT) with at least a score of 61 and minimum score of 22 and 26 in listening and speaking.
11. Submit proof of financial responsibility, either in the form of a bank statement or affidavit of support showing a guaranteed support of one year's cost of attendance. Please contact the Admissions' office to obtain an affidavit of support form.

Tuition & Financial Aid

\$500 per didactic or clinic credit hour for full-time students (follow degree plan). Estimated tuition for the entire education: \$30,000

\$600 per didactic or clinic credit hour for part-time students (less credits than cohort). Estimated tuition for the entire education: \$36,000

\$400 per didactic or clinic credit hour for full-time alumni (follow degree plan). Estimated tuition for the entire education: \$24,000

\$480 per didactic or clinic credit hour for part-time alumni (less credits than cohort). Estimated tuition for the entire education: \$28,800

Other Fees (non-refundable)

Books & Materials (Estimate per year):	\$ 450-600
Additional diploma:	\$ 25 each
Additional transcript:	\$ 5 each
Competency Examination:	\$ 50
Make-Up Examination:	\$ 30 first one
Additional make-up Exam(s)	\$ 100 each
Processing fee for payment plan	\$ 50
Technology fee (6 hours or more)	\$ 100/semester
Student activity fee (6 hours or more)	\$ 50/semester
Late registration or enrollment fee	\$ 100
Late tuition payment (each time/month)	\$ 20

All tuition and fees are subject to change. A tuition payment plan can be arranged. Federal financial aid is also available. Tuition payment(s) can be check(s) or cash, but no credit card will be accepted.

All tuition and fees should be paid in full at the time of registration. Students who have no delinquent accounts with the College, and have not defaulted on any previous financial obligations incurred with ACAOM, may be permitted, at the discretion of the Financial Aid Administrator to pay in installments. No student is allowed to register for a semester if a debt is not paid from previous semesters. Unpaid amounts will result in the following:

- A student who fails to make full payment prior to the end of the semester may be denied credit for the work done that semester.
- Student Account placed on hold, which block future enrollment, release of official transcripts, diplomas and degrees until the balance is paid in full.
- In addition, a delinquency report may be referred to an outside collection agency and reported to the credit bureau. The student will be responsible for all collection costs, including penalties, interest, attorney's fees and court costs.

Transfer Credit

Because of the College's unique program, no transfer credit of doctoral courses will be awarded from previous coursework.

Duration of the Program

The doctorate degree is intended to be completed in two years, but may be completed in a maximum of three years.

Graduation Requirements

A student must meet the following criteria to graduate from the ACAOM Doctorate degree program:

1. Satisfactorily complete all didactic instruction as written in the entering Catalog.
2. Completion of all clinical specialty observation and practical hours as noted in the catalog.
3. Satisfactorily exhibit professional conduct and professional clinical demeanor,
4. Successfully pass all required examinations,
5. Fulfill-all financial obligations and return all library materials,

6. Completion of the application for graduation approval form,
7. Complete and defend Dissertation

Course Load

Students are expected to enroll as a cohort. Students enrolling in less credits than the degree plan will be considered a part-time student for that semester.

DAOM Curriculum Gynecology Specialty

Number	Course Title	Credit	Hours
Classic TCM Study			
OM 721	Nei-Jing	2	30
OM 722	Jin Kuei Yao Lun	2	30
OM 711	Shang Han Lun	0.5	7.5
OM 712	Wen Bing	0.5	7.5
OM 713	Classical Literature in Women's Health	1	15
	Total required	6	90
Acupuncture			
AC 721	Classic and Modern Acupuncture Study in Gynecology	2	30
AC 722	Acupuncture Clinical Application in Gynecology	2	30
	Total required	4	60
Herbology			
HB 721	Classic and Modern Herbology Study in Gynecology	2	30
HB 722	Herbal Clinical Application in Gynecology	2	30
	Total required	4	60
Biomedicine			
BS 721	Clinical Gynecological Pathophysiology	2	30
BS 722	Clinical Assessment on Women's Disorders	2	30
	Total required	4	60
Integrative Medicine			
IM 811	Integrative Nutrition in Women's Health	1	15
IM 812	Integrative Psychology in Women's Health	1	15
IM 821	Integrative Internal Medicine	2	30
	Total required	4	60
Integrative Gynecology			
IG 821	Menstruation and Menopause	2	30
IG 822	Fertility and Infertility	2	30
IG 823	Pregnancy and Postpartum	2	30
IG 811	Women's Tumors	1	15
IG 812	Vaginal Discharge Disorders	1	15
IG 813	Gynecology and Pelvic Pain	1	15
IG 814	Sexual Activity Disorders	1	15
	Total required	10	150

Professional Development			
PD 721	Clinical Research Methods and Design	2	30
PD 711	Professionalism and Ethics	1	15
PD 712	Skills in Teaching, Clinic Supervision and Leadership	1	15
PD 713	Dissertation Preparation	1	15
PD 714	Dissertation Development	1	15
	Total required	6	90
Clinical Training			
CL 721	Clinical Rotations I - General	2	60
CL 722	Clinical Rotations II - Gynecology	2	60
CL 861	Integrative Gynecology Clinical Training I	6	180
CL 862	Integrative Gynecology Clinical Training II	6	180
CL 863	Integrative Gynecology Clinical Training III	6	180
	Total required	22	660
Summary (Category)			
	Classic TCM Study	6	90
	Acupuncture	4	60
	Herbology	4	60
	Biomedicine	4	60
	Integrated Medicine	4	60
	Integrative Gynecology	10	150
	Professional Development	6	90
	Clinical Training	22	660
	Total Didactic Required	38	570
	Total Clinic Required	22	660
	Total Required	60	1230

Course Descriptions

Classic TCM

OM-721 Inner Classic (Huang Di Nei-Jing) – 2 credits

Inner Classic (Huang Di Nei-Jing) is one of four great classics of Chinese Medicine. This course will discuss in-depth the main concepts of Nei-Jing (Yellow Emperor's Classic of Internal Medicine) including the human body as a whole, yin and yang, as well as the Five Elements as applied to the physiology, pathology and diagnosis, and the concept of prevention. The course will also provide more discussion on the theories related to women health and disorders.

Prerequisite: None

OM-722 The Golden Chamber (Jin Kuei Yao Lun) – 2 credits

The Golden Chamber (Jin Kuei Yao Lun) is one of four great classics of Chinese Medicine. The Synopsis of Prescription of the Golden Chamber contains specific studies of more than 40 syndrome complexes such as malaria, apoplexy, arthritis, pulmonary asthenia and abscess, heart disease, edema, diabetes, jaundice, nausea and vomiting, diarrhea, acute abdominal disease, and gynecological diseases. This class will discuss the etiology, pulse differentiation of syndrome, and treatments. An analysis of the different miscellaneous diseases and gynecological diseases and the classic formulas used will also be covered in detail.

Prerequisite: none

OM-711 Treatise of Cold Induced Diseases (Shang Han Lun) – 0.5 credits

Treatise of Cold Induced Diseases (Shang Han Lun) is one of four great classics of Chinese Medicine. This class will discuss the differentiation of syndromes and advanced treatments used according to the six stages or six levels system. An analysis of the different febrile diseases and the classic formulas will also be covered in detail.

Prerequisite: none

OM-712 Warm Diseases (Wen Bing) – 0.5 credits

As one of the four great classics of Traditional Chinese Medicine, Warm Disease (Wen Bing) focuses on externally contracted diseases caused by warm pathogens. This class will discuss the characteristics of etiology, pathology, clinic manifestations, diagnosis, and the treatment of Warm Diseases. Students will learn how the ancient theory describes the origins, the transmission of epidemic diseases, and the importance of the immune system in relation to the pathogens. Students will also discuss the theory's application in today's treatment, prevention of infectious diseases, as well as the effects of herbs and formulas on the immune system.

Prerequisite: none

OM-713 Classical Literatures in Women's Health – 1 credit

This course will introduce students to the ancient theories on women's health and disorders by studying famous classical literatures such Fu Qing Zhu Nu Ke, Jing Yue Quan Shu, Fu Ren Gui, and Fu Ren, Da Quan Liang Fang. Students will have a deeper understanding in the etiology and pathogenesis, diagnosis and treatment of gynecological common diseases, as well as current management of TCM gynecology from fundamental and developmental aspects. This course will also help students to understand the provenance of classical prescription and how to use them in the modern time.

Prerequisite: none

Acupuncture

AC-721 Classic and Modern Acupuncture Studies in Gynecology – 2 credits

This course provides the knowledge to help students master the ancient acupuncture classics and follows the development and application of acupuncture in modern medicine. It will focus on contents in the Yellow Emperor's Internal Classic (Huang Di Nei Jing), the Yellow Emperor's Canon of Difficulties (Nan Jing), A & B Systematic Classic of Acupuncture and Moxibustion (Zhen Jiu Jia Yi Jing), and the Grand Compendium of Acupuncture and Moxibustion (Zhen Jiu Da Cheng). It will also include other contents closely related to the management of gynecological related issues and the most recent researches on acupuncture.

Prerequisite: none

AC-722 Acupuncture Clinical Applications in Gynecology – 2 credits

This course will focus on the modern methods and principles of acupuncture diagnosis, assessments, and treatments. Acupuncture prescriptions, advanced techniques, clinical cautions and contraindications, and most recent development in acupuncture application in women's health and disorders will be discussed. It will also include the most recent researches and methods practitioners can use Western medical approaches to aid in their Oriental medicine evaluations.

Prerequisite: none

Herbology

HB-721 Classic and Modern Herbology Studies in Gynecology – 2 credits

This course provides the knowledge to help students master the ancient acupuncture classics and follows the development and application of herbology in modern medicine. It will focus on TCM theories, recent researches and discoveries on herbology, as well as the development of herbology closely related to the management of gynecological related issues.

Prerequisite: none

HB-722 Herbal Clinical Applications in Gynecology – 2 credits

This course will focus on the modern methods and principles of herbology on diagnosis, assessments and treatments in gynecology. Topics for discussion will include herbal prescriptions, clinical cautions, contraindications, herbal-drug interaction, and the most recent development and application of herbology in women's health and disorders. It also will include the most recent researches and methods practitioners can use Western medical approaches to aid to Oriental medicine evaluations.

Prerequisite: none

Biomedicine

BM-721 Clinical Gynecological Pathophysiology – 2 credits

The course will extend the discussions of general physiology and pathology into clinical features of various women's diseases. The key concepts of the evolution and expressions of disease through clinical application will be studied and it will emphasize the pathophysiological mechanisms of frequently encountered women's diseases, as well as some rare disorders important to patients' health. New knowledge relevant to pathophysiology will also be covered. The physiology, pathology, etiology, diagnosis, and treatment related to various conditions will be covered and topics will include menstruation, conception, pregnancy, childbirth, lactation, and menopause, and excessive/insufficient sexual activity. External pathogenic factors, emotional stress, irregular diet, physical work and exercise will also be discussed. This course will help students integrate the concepts of physiology and pathology with the study of clinical medicine in gynecology.

Prerequisites: none

BM-722 Clinical Assessment on Women Disorders – 2 credits

This course will provide students with the essential tools needed to write clinical case studies throughout the program. The first section of this course will not only review, but also provide advanced understanding and skills for interviewing and obtaining a patient's health history, common symptoms, and mental status assessment. Subsequent sections will describe the sequence and techniques of physical examination, identify health issues, and help students to recognize selected abnormalities of women's diseases, internal organs, and pain related disorders. The course will help students apply their knowledge in interpreting symptoms, examining techniques, and understanding physical signs. Developments in clinical case studies will teach students how to organize patient history information, which include the integration of Western and TCM medical information, such as the significant signs and symptoms necessary to provide a clear and concise diagnosis. Other information include physical and social history, family medical history,

previous and current proposed interventions and treatment plans, and Western and TCM diagnosis. Prerequisites: BM-721 Clinical Gynecological Pathophysiology

Integrative Medicine

IM-811 Integrative Nutrition & Food Therapy in Women's Health – 1 credit

The course will discuss the connection between nutrition, food therapy, and women's health throughout their various stages and cycles of life. The course focuses on the integrative approach in reducing stress, achieving a greater sense of self and well-being, improve nutrition, keep health body weight, and increase energy levels. Special caution and support from nutrition and food therapy during menstruation, pregnancy, menopause and other women health issues will also be covered.

Prerequisites: none

IM-812 Integrative Psychology in Women's Health – 1 credit

This course reviews historical developments in the study of women's psychology, insights into life-cycle developmental psychology of women from conception to senior years, gender stereotypes, health discrepancies, as well as women's social relationships, communication skills, and styles. Discussion will focus on therapeutic approaches from Western and Traditional Chinese Medicinespecific to women psychological issues, women and sexuality, women's career development, and women's emotional and health behaviors related to the reproductive cycle, such as post-partum and post-menopause emotional and behavioral states. Other topics cover the impact of domestic and social violence against women emotionally and psychologically, sexual harassment, and rape. Discussion and pedagogic material will also relate to historical research biases relating to women's psychological, behavioral and social issues, investigatory challenges such as sex-fair research methodology, socio-cultural issues that complicate women's psyche and emotional lives, and conflicting perspectives on the role of women in a multicultural society.

Prerequisites: none

IM-821 Integrative Internal Medicine– 2 credits

The course will provide students with the comprehensive knowledge of medicine using an integrative approach. A variety of diseases will be introduced from the perspective of both Western medicine and Traditional Chinese Medicine. The etiology, pathology, clinical findings, diagnostic criteria, and primary treatment will be covered from the Western medicine point of view. The etiology, pathogenesis, and differentiation and treatment using acupuncture and herbal medicine will be discussed from a TCM perspective. The diseases are classified by the following systems: respiratory, cardiovascular, gastrointestinal, renal/hematological, endocrine

immunological, emotional, and neuromuscular/skeletal systems. In addition, the pathophysiology of each system will be discussed. Differentiation of diseases and disorders related to gynecology will be also discussed.

Prerequisites: OM721 Nei-Jin, OM711 Shang Han Lun, OM722 Jin Kuei Yao Lun

Integrative Gynecology

IG-821 Menstruation and Menopause – 2 credits

This course discusses in detail the issues related to menstruation and menopause. These include early, late, heavy, scanty, and long periods. Issues surrounding the menstrual periods will also be discussed including premenstrual syndromes, breast distention, headaches, edema, diarrhea, and other symptoms. Menopausal symptoms will also be presented in detail including hot flashes, night sweats, emotional issues, and others. Students will learn the clinical management on these conditions from both Western and TCM aspects.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG-822 Fertility and Infertility – 2 credits

This course will present major issues related to fertility including testing, diagnosis, differentiation, and treatment of infertility. This course will teach the students a concise, integrated, clinically oriented approach to Fertility. It will provide students with the understanding and potential to work with Reproductive Endocrinologists in the field of Fertility. It will review the TCM and Western Medicine perspectives on fertility and causes of infertility, provide a deeper understanding on common Western infertility diagnoses and demonstrate techniques that can be used to treat these conditions with TCM. The class will also discuss various fertility methods, such as intrauterine insemination (IUI) and in vitro fertilization (IVF). TCM application in improving success rate of pregnancy and clinical cautions will also be discussed.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG-823 Pregnancy and Postpartum – 2 credits

This course will discuss conditions that may be associated with pregnancy, such as morning sickness, miscarriage risks, growth issues related to the fetus, dizziness, edema and anxiety during pregnancy, and other symptoms. In addition, issues related to childbirth, such as post-partum depression, urinary issues, hemorrhoids, prolapse, lactation issues, and others will be discussed in detail. TCM application on clinical issues and clinical cautions will also be presented.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG 811 Women Tumor – 1 credit

Students will learn about tumors found in women in both Western and TCM aspects including, etiology, pathology, clinical manifestation, diagnosis and treatment. The class will provide students with an overview of how TCM can be integrated into cancer patient care. Using an evidence-based approach, emphasis will be placed on symptom management for women undergoing cancer treatment. Acupuncture and Herbal prescription for nausea, pain, fatigue, hot flashes, chemotherapy-induced peripheral neuropathy, mood changes, and side-effects of radiation will be discussed. Topics will focus on current evidences related to acupuncture and herbal medicine for symptom management in women with cancer. The course will discuss integrative therapies offered to inpatients and outpatients with recommendations for treatment planning. Research findings of TCM treatment on women tumors will also be discussed.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG-812 Vaginal Discharge Disorders – 1 credit

This course will discuss in detail about vaginal conditions including vaginal discharge, vaginal itching, and conditions related to sexually transmitted diseases. The course will present the diagnosis, differentiation, and treatment strategies related to the disorders. Infectious and sexually transmitted diseases will also be discussed from an integrative perspective.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology,

HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG-813 Gynecological Pain and Pelvic Pain – 1 credit

This course will discuss about issues related to pain including endometriosis, abdominal pain during pregnancy, post-partum pain, post-partum joint pain, and other pain related to the pelvis. Differentiation of syndrome and treatment strategies will be presented.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

IG-814 Sexual Activity Disorders – 1 credit

This course will discuss in detail about various sexual disorders from an integrative point of view, including the etiology and pathology, diagnosis, differentiation of patterns, and treatment. Special therapies such as acupuncture, herbal formulas, food therapy, Tui-Na, and psychotherapy will also be introduced.

Prerequisites: OM721 Inner Classic, OM722 Jin Kuei Yao Lun, OM713 Classical Literatures in Women's Health, AC721 Classic and Modern Acupuncture Studies, AC722 Acupuncture Clinical Applications in Gynecology, HB721 Classic and Modern Herbology Studies in Gynecology, HB722 Herbal Clinical Applications in Gynecology, BM 721 Clinical Gynecological Pathophysiology, BM722 Clinical Assessment on Women Disorders

Professional Development

PD-721 Clinical Research Methods and Design – 2 credits

Students will learn about the Western and Oriental medical research methods. Students will not only refine the skills needed to read and understand scientific articles, but will also gain the knowledge in developing and analyzing research studies.

Prerequisites: none

PD-711 Professionalism and Ethics – 1 credit

This course will provide the doctoral candidates with tools such as research ethics, clinical ethics, and public health, to be a leader in the profession and in academia. Ethics and Professional behavior, and issues within those topics, will be discussed from the ethical, moral and legal perspectives. Students will learn how scientific experimentation and other research on humans is regulated, including the history and structure of the

Common Rule and the IRBs it mandates. Students will learn the basic understanding of the concepts and role of business in a successful practice, research and in education. The course will address HIPPA and the management of electronic transmission of healthcare data, updates in ICD 9 and ICD 10 codes, and information and knowledge concerning patient care. Discussions will include challenges and opportunities for professionals in the realms of teaching, evidence-based practice, administration and research to help further the field of Oriental Medicine.

Prerequisites: none

PD-712 Skills in Teaching, Clinic Supervision and Leadership – 1 credit

This course will teach students about the development of student learning outcomes, teaching methodologies, and the development of success criteria. Assessment methods will be the focus for this course. Issues related to clinic supervision will also be discussed. The course will also discuss the importance of communication in leadership.

Prerequisites: none

PD-713 Dissertation Preparation – 1 credit

This course is geared to further enhance students' research abilities by providing them the opportunity to apply research skills to write their dissertation. In achieving this aim, students will review research questions, hypotheses, analyze measures to test their hypotheses, analyze data, interpret the findings, and draw appropriate conclusions.

Prerequisites: PD-721 Clinical Research Methods and Design

PD-714 Dissertation Development – 1 credit

This course continues the preparation for dissertation and will be geared to teach students how to produce a "close-to-publishable" research manuscript. Students will submit drafts of dissertation sections, rewrite as necessary, and actively participate in discussions on other relevant topics, such as manuscript reviewing, writing abstracts, and constructing tables. The development of students' own research and formatting of their dissertation will be the main focus of this course.

Prerequisites: PD-713 Dissertation Preparation

Clinical Training

CL-721 Clinical Rotations I, General – 2 credits

CL-722 Clinical Rotations II, Gynecology – 2 credits

Students will rotate through area hospitals and clinical office settings to gain clinical training and experience. During the rotations, students will observe and participate in patient care as permitted. Clinical rotations may include internal medicine/family practice with sub-rotations in core areas, orthopedic/sports medicine, pain management, gynecology, physician medicine, rehabilitation, and

emergency room care based upon availability and student interest.

Prerequisites: none

CL 861 Integrative Gynecology Clinical Training I – 6 credits

Students will gain practical experience from licensed TCM gynecologist through direct contact with patients who have gynecological disorders and women health related issues. Students are required to initiate patient communication, perform patient examinations, develop diagnoses, apply acupuncture, prescribe herbal formulas and perform any other form of necessary treatment including moxibustion, cupping, and Tui-Na. Problem Based Learning (PBL) is a requirement and through case presentations and analysis, students will have ample opportunity to apply and develop all aspects of their growing knowledge of TCM in clinical application. Students may be required to prepare research papers on specific conditions or diseases typical of those seen in clinic. PBL gives students the opportunity to learn from one another's experiences and to better understand various conditions and diseases from the perspectives of both Eastern and Western medicines.

Prerequisites: complete 1 year required courses

CL 862 Integrative Gynecology Clinical Training II – 6 credits

This is the first step towards working independently in managing gynecological disorders with close supervision. The supervisor will gradually give students more opportunity to independently communicate with patients, develop diagnoses, prescribe acupuncture and herbal formulas, and deliver treatments. Problem Based Learning (PBL) is a requirement and through case presentations and analysis, students will have ample opportunity to apply and develop all aspects of their growing knowledge of TCM in clinical application. Students may be required to prepare research papers on specific conditions or diseases typical of those seen in clinic. PBL gives students the opportunity to learn from one another's experiences and to better understand various conditions and diseases from both Eastern and Western medical perspectives.

Prerequisites: CL 861 Integrative Gynecology Clinical Training I

CL 863 Integrative Gynecology Clinical Training III – 6 credits

At this advanced stage of clinical training, students are expected to apply their knowledge from the classroom

and from prior clinical experiences to fully explore the complexities of each case in order to provide complete patient care. At this stage, students are expected to work more independently than the previous Intern II level. The role of the clinical supervisor at this level is to verify students' diagnoses, to help with development of treatment plans, and to verify students' proposed acupuncture and herbal formulas. Students will perform treatments on clinical sites and utilize their advanced integrated Western and TCM knowledge to treat patients with various major gynecological disorders. Through specialized clinical trainings, students will become experts in the field. Problem Based Learning (PBL) is a requirement and through case presentations and analysis, students will have ample opportunity to apply and develop all aspects of their growing knowledge of TCM in clinical application. Students may be required to prepare research papers on specific conditions or diseases typical of those seen in clinic. PBL gives students the opportunity to learn from one another's experiences and to better understand various conditions and diseases from the perspectives of both Eastern and Western medicines.

Prerequisites: CL 862 Integrative Gynecology Clinical Training II

Faculty

YAPING ZHANG, M.D.*, Ph.D.
BAISONG ZHONG, Ph.D., L.Ac.
CHARLES CHEN, D.A.O.M., L.Ac.
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TONG WANG, Ph.D.
JINGRONG WEN, Ph.D., M.A.

* Denotes that all foreign degrees have been formally evaluated for equivalency to M.D. in the U.S.

** List of faculty is subject to change.

Master of Integrative Wellness Management Degree Program (MIWM)

Students who complete the prescribed course of study at the American College of Acupuncture and Oriental Medicine (ACAOM) will be awarded a Master of Integrative Wellness Management degree.

The degree program is a 4 semester degree program with the option of completing the program in 3 semesters. The program places heavy in Chinese medical theory, wellness, and healthcare management.

Philosophy

The major goals for this program are as follows:

1. To educate students in both Oriental medicine and wellness services theories and practice
2. To train its students to become skilled and ethical wellness managers
3. To promote the integration of Oriental and Western medicines
4. To provide the highest quality education through outstanding faculty, facilities, and equipment

Objectives

Students who have completed the program will:

1. Possess knowledge of the major acupuncture and Oriental medicine concepts including theories of traditional Chinese medicine, most commonly used acupuncture points, major herbs and their combinations, common disorders related to Chinese medicine, basic acupuncture techniques, and knowledge of other Chinese medical modalities.
2. Possess knowledge in wellness services including the theories and principles of health promotion, wellness coaching, integrative nutrition, and physical activity and stress management.
3. Possess the knowledge to manage a wellness environment including assessment and evaluation techniques, strategic wellness management, and integrative medical knowledge.

Learning Process

Learning begins with lectures, discussions, utilization of college resources such as the library, and practice. Classroom instruction provides teaching of the traditional knowledge and practices developed during the past several thousand years. Continuous assessment and feedback by skilled practitioners is an essential part of the learning process.

Prerequisite for Admissions

To be eligible for admissions, prospective students must meet the following conditions:

1. A bachelor's degree or equivalent (120 semester credit hours with at least 30 semester credit hours of general education and 30 semester hours being upper-level) from college or university that is accredited by an

accrediting agency that is approved by the U.S. Department of Education or Council for Higher Education Accreditation.

2. An undergraduate grade point average (GPA) of 2.5 on a 4.0 scale, or a 3.0 GPA on the last 60 semester hours. A student who has earned a master degree may be admitted on the basis of that degree with a 3.0 GPA on a 4.0 scale.

Conditional Admissions

An applicant (usually with a degree from a foreign university) who has challenges in securing official transcripts of all his/her academic record in a timely fashion, but who can provide other strong evidence of a successful academic record may be considered for conditional admissions for one semester pending arrival of additional documentation. (Such cases may involve issues of an institution changing names, merging with another institution, going out of business, records being seized by the state, destroyed or misplaced records as a result of a state of war, etc.) Such students may present unofficial or informal documents for consideration pending the arrival of official records and documentation of earned degree(s). Such temporary documents may include any or all of the following: A student's copy of a transcript showing a degree from the college/university, a copy or original of a professional license issued to practice a profession in relation to the claimed degree, an evaluation of the student's academic credentials—including his/her transcript—done earlier by Global Credential Evaluators or another agency of the student's choice made of a now lost official document set, or other such documentation.

Upon the satisfactory completion of the one semester of study and the necessary official documents for regular admissions still not being available, the student may continue in the second semester as a non-degree student pending the arrival of official academic records to complete the student's admissions requirements. The student may not continue beyond the second semester without all records being completed.

Conditional admissions may also be granted to a student who is in the last semester of completing a bachelor degree (or equivalent, 120 semester hours) and has a Grade Point Average (GPA) of 2.5 or above on a 4.0 system. Upon satisfactory completion of the semester's work in progress, and meeting all other requirements, the admissions status will advance to regular admissions of the student.

Application Requirements

Requirements for U.S Citizens and Residents

In order to successfully apply to ACAOM, applicants must:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts directly to ACAOM from all colleges previously attended.

4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$100 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.

Requirements for International Students

ACAOM is authorized under Federal law to enroll non-immigrant international students. To apply:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts from all colleges previously attended. If any transcript is from an international institution and it cannot be determined that all academic requirements for admissions have been satisfied, then a credential evaluation of the academic transcript is required. Students can choose Global Credential Evaluators, Inc. (www.gcevaluators.com), Spantran (www.spantran.com) or other agencies that are members of the National Association of Credential Evaluation Services (NACES).
4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$150 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.
8. Submit proof of financial responsibility, either in the form of a bank statement or affidavit of support showing a guaranteed support of one year's cost of attendance. Please contact the Admissions' office to obtain an affidavit of support form.

Tuition & Financial Aid

\$550 per didactic or clinic credit hour for full-time students (9 credits or more). Estimated tuition for the entire education: \$19,800

\$600 per didactic or clinic credit hour for part-time students (less than 9 credits). Estimated tuition for the entire education: \$21,600

\$440 per didactic or clinic credit hour for full-time alumni (9 credits or more). Estimated tuition for the entire education: \$15,840

\$480 per didactic or clinic credit hour for part-time alumni (less than 9 credits). Estimated tuition for the entire education: \$17,280

Miscellaneous Fees (non-refundable)

Books & Materials (Estimate per year):	\$ 450-600
Transfer Credits: (\$1,000 Max)	\$ 75/course
Additional diploma:	\$ 25 each
Additional transcript:	\$ 5 each
Competency Examination:	\$ 50
Make-Up Examination:	\$ 30 first one
Additional make-up Exam(s)	\$ 100 each
Processing fee for tuition payment plan	\$ 50
Technology fee (6 hours or more)	\$ 100/semester
Student activity fee (6 hours or more)	\$ 50/semester
Late registration or enrollment fee	\$ 100
Late tuition payment (each time/month)	\$ 20
New Student Setup Fee (one time)	\$ 300

All tuition and fees are subject to change. A tuition payment plan can be arranged. Federal financial aid is also available. Tuition payment(s) can be check(s) or cash, but no credit card will be accepted.

All tuition and fees should be paid in full at the time of registration. Students who have no delinquent accounts with the College, and have not defaulted on any previous financial obligations incurred with ACAOM, may be permitted, at the discretion of the Financial Aid Administrator to pay in installments. No student is allowed to register for a semester if a debt is not paid from previous semesters. Unpaid amounts will result in the following:

- A student who fails to make full payment prior to the end of the semester may be denied credit for the work done that semester.
- Student Account placed on hold, which block future enrollment, release of official transcripts, diplomas and degrees until the balance is paid in full.
- In addition, a delinquency report may be referred to an outside collection agency and reported to the credit bureau. The student will be responsible for all collection costs, including penalties, interest, attorney's fees and court costs.

Transfer of Credits

Transfer of Credits from another Institution to ACAOM
A student who desires to have master degree semester credit hours earned at another accredited institution prior to enrolling in ACAOM, count toward graduation requirements, must apply for transfer of those semester hour credits at the time of admissions into the ACAOM program. Courses will be considered for transfer only if the coursework is equivalent to ACAOM courses in content and hours and is not expected to be older than six years at the time of request. There is a fee for transferring credits. See the section on "Tuition and Other Costs."

Students must provide supporting documentation and course descriptions from the College catalog where credit was earned when requesting evaluation of the course for credits toward graduation at ACAOM. If they want to

take equivalent courses at another institution while attending ACAOM, they are required to obtain prior approval of such credit for transfer from the Dean of Academic Affairs. Non-accredited distance learning courses at any institution are not transferable. The 6 year limitation may be waived for certain courses for students who were advanced degree holding practicing health care professionals within the previous 6 years. ACAOM reserves the right to require a competency test for any course taken beyond the six year period. Coursework taken on a non-credit basis is not transferable.

Courses equivalent in content and hours taken at an acupuncture school are directly transferable if the school is nationally or regionally accredited. Coursework from non-accredited acupuncture schools may be considered for transfer credit only upon successful completion of one or more competency exams as authorized by the Dean of Academic Affairs. Transfer of credits can only be considered for courses completed with a grade of "C" or better. Foreign transcripts must be evaluated by a foreign educational credentials firm prior to transfer credit evaluation. An official credentialing evaluation document must be received directly from the credential evaluation institution.

In cases where insufficient supporting documentation exists to make a transfer credit determination, the Dean of Academic Affairs, after consulting with the course instructor, may require students to pass a competency test in the subject prior to awarding transfer. Students must score at least a 70 percent to pass the competency test. Credits earned by passing a competency test will be recorded as a "TC" on their academic record. A non-refundable fee for each test taken will be charged. See "Tuition and other cost."

To be granted a degree from ACAOM, a transfer student may not transfer beyond 60% of required credits for graduation.

Transfer to Other Institutions

American College of Acupuncture and Oriental Medicine offers master's level courses. Transferring of these

courses to other colleges and universities will depend on the transfer credit policy of those institutions.

Duration of the Program

The master degree is intended to be completed in 4 semesters (2 years). Students must stay in the program for a minimum of 3 semesters and maximum of 6 semesters.

Graduation Requirements

A student must meet the following criteria to graduate from the ACAOM master degree program:

1. Satisfactorily complete all didactic instruction as written in the entering Catalog.
2. Completion of capstone project.
3. Successfully pass all required examinations.
4. Fulfill-all financial obligations and return all library materials.
5. Completion of the application for graduation approval form.

Course Load

Full Time

Full time students are defined as students who are taking a minimum of 9 semester credit hours. Students may not exceed 16 credits per semester.

Part Time

Part time students are individuals who are taking less than 9 semester credit hours any semester. Part time students are still required to complete the entire curriculum within six semesters. Students who require longer than 6 semesters must receive special approval from the Dean of Academic Affairs, and they may be subject to additional graduation requirements.

Capstone Project

A Capstone Project is given to students at last semester. The project consists of an analysis of cases, which includes all phases of wellness management.

Course Outline

		ONE YEAR	
Semester	Course #	FIRST SEMESTER COURSES	Cr
I-1	IM-511	History of Medicine	1
	OM-530	Foundation of TCM	3
	TQ-511	Tai-Chi I	1
	IWM 520	Introduction to Integrative Wellness	2
	IWM 531	Theories & Principles for Health Promotion	3
	TQ-512	Qi-Gong I	1
	TN-511L	Introduction to Tui-Na	1
		TOTAL	12
Semester	Course #	SECOND SEMESTER COURSES	Cr
I-2	IWM 521	Physical Activity and Stress Management	2
	OM-525	TCM Common Disorders	2
	AC-520	Acupuncture Techniques & Devices	2
	IWM 522	Wellness Assessment & Evaluation	2
	IWM 523	Integrative Wellness Coaching	2
	HB-521	Herbal Pharmacy Management	2
		TOTAL	12
Semester	Course #	THIRD SEMESTER COURSES	Cr
	IWM 524	Integrative Nutrition	2
	IM-623	Administration of Integrative Medicine	2
	IWM-631	Strategic Wellness Management	3
	CL-633	Clinic Management Internship	3
	IWM-622	Integrative Wellness Capstone Project	2
		TOTAL	12

Course Descriptions

Fundamentals of TCM

OM-530 Foundation of TCM

3 credits

The course presents the theoretical system of Chinese medicine. Theories of Yin-Yang and the Five Elements, the concepts of acupuncture, moxibustion, classification and function of meridians and collaterals and introduction of Chinese Herbology are discussed. Topics covered include Yin-Yang balance, the Generation and Controlling Cycle, and the Over-Controlling and Counter-Controlling Cycle of Five Elements. Focus is placed on the influence and application of the Yin-Yang philosophy and theory, both of which serve as foundation for the therapeutic principles and methods used to explain and analyze human physiology, pathology and diagnosis in Traditional Chinese Medicine (TCM). Differences between Western medicine and TCM will be pointed out through comparison of their theories and perspectives on the physiological functions of internal organs, on causes and pathogenesis of diseases, and on diagnosis and modalities of treatment. Assessments will be offered of the strong and weak points of each of these two types of medicine.

Prerequisite: none

OM-525 TCM Common Disorders 2 Credits

This course brings together the theories of Oriental Medicine etiology and pathogenesis, major acupuncture points used, and major conditions treated by Oriental medicine.

Prerequisite: OM-530 Foundation of TCM

Integrative Medicine

IM-511 History of Medicine

1 Credit

This course introduces the development of Traditional Chinese Medicine (TCM) and Western medicine from ancient times to the present. Students will study the achievements of prominent doctors of TCM and Western medicine, and will learn about the classical texts of both. The development of TCM is presented in the timeline of sequential Chinese dynasties.

Prerequisite: none

IM-623 Administration of Integrative Medicine 2 Credits

This course will teach students about the administrative issues related to integrative medicine. Students will learn about the legal and ethical issues that integrative medical clinics face including issues related to Oriental medicine and Western medicine practitioners. This course will teach students about marketing and practice management.

Prerequisites: None

Acupuncture

AC-520 Acupuncture Techniques & Devices 2 Credits

This course presents various acupuncture modalities and devices which are most commonly used in clinic, including

moxibustion and cupping techniques. Students will also understand the techniques and applications of modern equipment such as laser acupuncture, electrical acupuncture, and magnet usage in acupuncture clinic. Clean needle techniques and emergency management will also be discussed.

Prerequisites: OM-530 Foundation of TCM

Tai-Chi & Qi-Gong

TQ-511 Tai-Chi I

1 Credit

Through lecture and practice, students will explore the origin, classification and benefits of Tai-Chi, an amazing Chinese martial art transformed into health-enhancing exercise. Students will also learn about currently available studies pertaining to Tai-Chi's positive effects on young and old. This course presents 24 form (Yang-style) Tai-Chi, both regular and reverse. Warm-up exercises, basic requirements of mind and body, and breathing skills important to Tai-Chi practice are included.

Prerequisite for TQ-511: none

TQ-512 Qi-Gong I

1 Credit

Qi-gong is effective in building Qi for personal well-being and for Qi-Gong therapy. Students will learn about the history and development of Qi-Gong, its relationship to the body and the fundamental techniques of both quiet and motion Qi-Gong. Students will gain an understanding of the indications, contraindications, and some of the precautions associated with Qi-Gong practice. This course presents several types of Qi-Gong: Small Heavenly Circle, which is a form of Quiet Qi-Gong; Eight Brocades, a form of Motion Qi-Gong; and Yi Jing Jing, (Bone Marrow Washing Qi-Gong), from Shao Lin Temple – another form of Motion Qi-Gong.

Prerequisite: none

Tui-Na

TN-511L Introduction to Acupressure & Tui-Na (+ 1 Credit Lab)

1 Credits

This course covers the foundation of Tui-Na, including the basic theory of Tui-Na according to Chinese medicine, basic Tui-Na techniques and related TCM diagnostic tools.

Concurrent: OM-530 Foundation of TCM

Herbology

HB-521 Herbal Pharmacy Management 2 Credits

Students in this course will gain more practical experience in managing an herbal pharmacy. Practical experience includes ordering of supplies, safety issues, cleanliness of the pharmacy and its herbs, and preparation of certain herbs. The course will also cover the herbal categories, storage conditions, preparation, contraindications and herbal-drug interactions.

Prerequisites: OM-530 Foundation of TCM

Integrative Wellness Management

IWM-520 Introduction to Integrative Wellness 2 Credits

This course will be an introductory course to various

wellness modalities including Chinese medicine, nutrition, wellness coaching, exercise management, and others to promote preventative care and well-being.

Prerequisites: None

IWM-531 Theories and Principles for Health Promotion 3 Credits

This course focuses on the philosophies, theories, and principles for effective health promotion. The course content includes analysis and evaluation of issues surrounding health promotion and reviewing the complex ethical and professional issues related to equity within health promotion.

Prerequisite: None

IWM-521 Physical Activity and Stress Management 2 Credit

This course will discuss the theories and principles behind physical activity and stress management. Content includes physical awareness and activities that lead to muscle tension and relaxation, respiratory and cardiovascular health, and mental stressors and health.

Prerequisites: None

IWM-522 Wellness Assessment & Evaluation 2 Credits

This course introduces students to the concepts and issues related to assessment and evaluation of health promotion. Such topics include social, behavioral, personal, environmental, and other factors that are related to health promotion. Students will learn to plan, measure, design, and evaluate an effective assessment program.

Prerequisites: IWM-531 Theories and Principles for Health Promotion

IWM-523 Integrative Wellness Coaching 2 Credits

This course will cover the principles and application of wellness coaching. Students will learn about communication skills, coaching competencies, assessments, and the business aspects of wellness. Ethics and Clinic Management related legalities of practice and the actual set-up and management of a clinic will be discussed.

Prerequisites: IWM-520 Introduction to Integrative Wellness

IWM-524 Nutrition & Food Therapy for Health Promotion 2 Credits

This course covers macronutrient, micronutrient, and non-nutrient supplements, their actions and side effects, and underlying mechanisms. The course will also cover integrative approaches to well-being as it relates to diet.

Prerequisite: none

IWM-631 Strategic Wellness Management 3 Credits

In this course, students will learn about health, safety, and topics related to job performance. The course will introduce risk management strategies, measure health risk

behaviors, and issues related to health care claims with patients, the profession, the public and the state. The course will also discuss the rights of patients, social and personal relationships with patients, confidentiality, grounds for malpractice, and legal safeguards for clinical practice.

This course will present the important aspects of clinic operation, including office management skills, hiring and firing employees, clinic layouts and locations, marketing, professional ethics, liability, business plans and insurance practices. It will include CPT and ICD 9 coding. This course will also cover federal regulations including HIPAA and OSHA.

Prerequisites: IWM-521 Physical Activity and Stress Management, IWM-522 Wellness Assessment & Evaluation, IWM-523 Integrative Wellness Coaching, HB-521 Herbal Pharmacy Management

IWM-622 Integrative Wellness Capstone Project 2 Credits

This is the last project before graduation. This course will put all concepts and practice together. Students will design their own integrative wellness clinic, including the development of policies, procedures, budget, services, and supplies that will be offered to patients.

Prerequisites: IWM-523 Integrative Wellness Coaching, IWM-522 Wellness Assessment & Evaluation, Concurrent: IM-623 Administration of Integrative Medicine, IWM-631 Strategic Wellness Management, CL-633 Clinic Management Internship

Clinical Training

CL-633 Clinic Management Internship 3 credits

This course will give students the practical knowledge of running an Oriental medicine clinic. Students will learn about operational issues related to Oriental medicine clinics, the supplies and needs of these specialized facilities, and overall patient care.

Prerequisites: IWM-523 Integrative Wellness Coaching, IWM-522 Wellness Assessment & Evaluation
Concurrent: IWM-631 Strategic Wellness Management, IM-623 Administration of Integrative Medicine

Faculty

BAISONG ZHONG, Ph.D., L.Ac.
CHARLES CHEN, D.A.O.M., L.Ac.
NICOLE HARE-EVERLINE, D.HSc, M.S., CHES
MARIA HERNANDEZ, Dr.P.H.
SAMUEL LEONG, M.O.M., L.Ac.
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NANCY MURRAY, Dr.P.H., M.A., CHWC.
TUAN NGUYEN, Ph.D.
HUI OUYANG, M.D.*, D.O.M., D.C., L.Ac.
JOHN RADCLIFFE, Ph.D.
GREGORY SPARKMAN, M.S.O.M., L.Ac.
FEHMIDA VISNEGARWALA, M.D., M.P.H.
TONG WANG, Ph.D.

* Denotes that all foreign degrees have been formally
evaluated for equivalency to M.D. in the U.S.

** Faculty list is subject to change.

Master of Integrative Healthcare Leadership Degree Program (MIHL)

Students who complete the prescribed course of study at the American College of Acupuncture and Oriental Medicine (ACAOM) will be awarded a Master of Integrative Healthcare Leadership degree.

The healthcare administration degree program is a 4 semester degree program with the option of completing the program in 3 semesters. The program places heavy emphasis in Chinese medical theory, wellness, and healthcare management.

The MIHL program is a 100% distance learning (On-line) program. The classes can be accessed directly from the comfort of your own home. Students who are successful in completing this program will earn an identical degree as an on-campus program.

Philosophy

The major goals of this program are as follows:

1. To educate students in both Oriental medicine and wellness services theories and practice
2. To train its students to become skilled and ethical wellness managers
3. To promote the integration of Oriental and Western medicines
4. To provide the highest quality education through outstanding faculty, facilities, and equipment

Objectives

Students who have completed the program will:

1. understand the principles of traditional Chinese medicine.
2. be able to provide health and wellness coaching skills with knowledge of traditional Chinese medicine.
3. possess an understanding of leadership and organizational issues.
4. be able to provide evidence-based summaries of the health and wellness impact of self-care behaviors as well as integrative, complementary, and conventional medicine modalities.

Learning Process

Learning begins with lectures, discussions, utilization of college resources such as the library, and practice. Classroom instruction provides teaching of the traditional knowledge and practices developed during the past several thousand years. Continuous assessment and feedback by skilled practitioners is an essential part of the learning process.

Prerequisite for Admissions

To be eligible for admissions, prospective students must meet the following conditions:

1. A bachelor's degree or equivalent (120 semester credit hours with at least 30 semester credit hours of general

education and 30 semester hours being upper-level) from college or university that is accredited by an accrediting agency that is approved by the U.S. Department of Education or Council for Higher Education Accreditation.

2. An undergraduate grade point average (GPA) of 3.0 on a 4.0 scale, or a 3.0 GPA on the last 60 semester hours. A student who has earned a master degree may be admitted on the basis of that degree with a 3.0 GPA on a 4.0 scale.

Conditional Admissions

An applicant (usually with a degree from a foreign university) who has challenges in securing official transcripts of all his/her academic record in a timely fashion, but who can provide other strong evidence of a successful academic record may be considered for conditional admissions for one semester pending arrival of additional documentation. (Such cases may involve issues of an institution changing names, merging with another institution, going out of business, records being seized by the state, destroyed or misplaced records as a result of a state of war, etc.) Such students may present unofficial or informal documents for consideration pending the arrival of official records and documentation of earned degree(s). Such temporary documents may include any or all of the following: A student's copy of a transcript showing a degree from the college/university, a copy or original of a professional license issued to practice a profession in relation to the claimed degree, an evaluation of the student's academic credentials—including his/her transcript—done earlier by Global Credential Evaluators or another agency of the student's choice made of a now lost official document set, or other such documentation.

Upon the satisfactory completion of the one semester of study and the necessary official documents for regular admissions still not being available, the student may continue in the second semester as a non-degree student pending the arrival of official academic records to complete the student's admissions requirements. The student may not continue beyond the second semester without all records being completed.

Conditional admissions may also be granted to a student who is in the last semester of completing a bachelor degree (or equivalent, 120 semester hours) and has a Grade Point Average (GPA) of 3.0 or above on a 4.0 system. Upon satisfactory completion of the semester's work in progress, and meeting all other requirements, the admissions status will advance to regular admissions of the student.

Application Requirements

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In order to successfully apply to ACAOM, applicants must:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts directly to ACAOM from all colleges previously attended.
4. Write an essay (topic listed on the application).

5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$100 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.

Additional diploma:	\$ 25 each
Additional transcript:	\$ 5 each
Competency Examination:	\$ 50
Make-Up Examination:	\$ 30 first one
Additional make-up Exam(s)	\$ 100 each
Processing fee for tuition payment plan	\$ 50
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Student activity fee (6 hours or more)	\$ 50/semester
Late registration or enrollment fee	\$ 100
Late tuition payment (each time/month)	\$ 20
New Student Setup Fee (one time)	\$ 300

Requirements for International Students

ACAOM is authorized under Federal law to enroll non-immigrant international students. To apply:

1. Complete the application form
2. Submit two identical passport size photographs.
3. Submit official transcripts from all colleges previously attended. If any transcript is from an international institution and it cannot be determined that all academic requirements for admissions have been satisfied, then a credential evaluation of the academic transcript is required. Students can choose Global Credential Evaluators, Inc. (www.gcevaluators.com), Spantran (www.spantran.com) or other agencies that are members of the National Association of Credential Evaluation Services (NACES).
4. Write an essay (topic listed on the application).
5. Secure two letters of recommendation from current or previous employers or other responsible individuals who have known you for more than 2 years.
6. Provide a copy of valid personal identification.
7. Enclose a non-refundable application fee of \$150 payable to ACAOM by the application deadline. Applicants submitting after the deadline must enclose \$200.
8. Submit proof of financial responsibility, either in the form of a bank statement or affidavit of support showing a guaranteed support of one year's cost of attendance. Please contact the Admissions' office to obtain an affidavit of support form.

All tuition and fees are subject to change. A tuition payment plan can be arranged. Federal financial aid is also available. Tuition payment(s) can be check(s) or cash, but no credit card will be accepted.

All tuition and fees should be paid in full at the time of registration. Students who have no delinquent accounts with the College, and have not defaulted on any previous financial obligations incurred with ACAOM, may be permitted, at the discretion of the Financial Aid Administrator to pay in installments. No student is allowed to register for a semester if a debt is not paid from previous semesters. Unpaid amounts will result in the following:
 -- A student who fails to make full payment prior to the end of the semester may be denied credit for the work done that semester.
 -- Student Account placed on hold, which block future enrollment, release of official transcripts, diplomas and degrees until the balance is paid in full.
 -- In addition, a delinquency report may be referred to an outside collection agency and reported to the credit bureau. The student will be responsible for all collection costs, including penalties, interest, attorney's fees and court costs.

Tuition & Financial Aid

\$550 per didactic or clinic credit hour for full-time students (9 credits or more). Estimated tuition for the entire education: \$19,800

\$600 per didactic or clinic credit hour for part-time students (less than 9 credits). Estimated tuition for the entire education: \$21,600

\$440 per didactic or clinic credit hour for full-time alumni (9credits or more). Estimated tuition for the entire education: \$15,840

\$480 per didactic or clinic credit hour for part time-time alumni (less than 9 credits). Estimated tuition for the entire education: \$17,280

Miscellaneous Fees (nonrefundable)

- Books & Materials (Estimate per year): \$ 450-600
- Transfer Credits: (\$1,000 Max) \$ 75/course

Transfer of Credits

The program may accept transfer credit toward the professional program that the program judges to be equivalent to its requirements for graduation from the professional program; however, at least one academic year is required for completion of the professional program. To be granted a degree from ACAOM, a transfer student may not transfer beyond 60% of required credits for graduation.

Transfer of Credits from another Institution to ACAOM

A student who desires to have master degree semester credit hours earned at another accredited institution prior to enrolling in ACAOM, count toward graduation requirements, must apply for transfer of those semester hour credits at the time of admissions into the ACAOM program. Courses will be considered for transfer only if the coursework is equivalent to ACAOM courses in content and hours and is not expected to be older than six years at the time of request. There is a fee for transferring credits. See the section on "Tuition and Other Costs."

Students must provide supporting documentation and

course descriptions from the College catalog where credit was earned when requesting evaluation of the course for credits toward graduation at ACAOM. If they want to take equivalent courses at another institution while attending ACAOM, they are required to obtain prior approval of such credit for transfer from the Dean of Academic Affairs. Non-accredited distance learning courses at any institution are not transferable. The 6 year limitation may be waived for certain courses for students who were advanced degree holding practicing health care professionals within the previous 6 years. ACAOM reserves the right to require a competency test for any course taken beyond the six year period. Coursework taken on a non-credit basis is not transferable.

Courses equivalent in content and hours taken at an acupuncture school are directly transferable if the school is accredited by, or a candidate for accreditation by the Accreditation Commission for Acupuncture and Oriental Medicine. Coursework from non-accredited acupuncture schools may be considered for transfer credit only upon successful completion of one or more competency exams as authorized by the Dean of Academic Affairs. Transfer of credits can only be considered for courses completed with a grade of "C" or better. Credits for any clinical training including internship and observation II are not transferable. Exceptions to this case must be approved by the Dean of Academic Affairs. Foreign transcripts must be evaluated by a foreign educational credentials firm prior to transfer credit evaluation. An official credentialing evaluation document must be received directly from the credential evaluation institution.

In cases where insufficient supporting documentation exists to make a transfer credit determination, the Dean of Academic Affairs, after consulting with the course instructor, may require students to pass a competency test in the subject prior to awarding transfer. Students must score at least a 70 percent to pass the competency test. Credits earned by passing a competency test will be recorded as a "TC" on their academic record. A non-refundable fee for each test taken will be charged. See "Tuition and other cost."

Transfer to Other Institutions

American College of Acupuncture and Oriental Medicine offers master's level courses. Transferring of these courses to other colleges and universities will depend on the transfer credit policy of those institutions.

Duration of the Program

The master degree is intended to be completed in 4 semesters but may be completed between 3 to 6 semesters. Any transfer credit accepted toward graduation must have been taken within these guidelines as further explained in the section on "Transfer of Credits From Another Institution to ACAOM."

Graduation Requirements

A student must meet the following criteria to graduate from the ACAOM master degree program:

1. Satisfactorily complete all didactic instruction as written in the entering Catalog.
2. Completion of capstone project.
3. Satisfactorily exhibit professional conduct and professional clinical demeanor.
4. Successfully pass all required examinations.
5. Fulfill-all financial obligations and return all library materials.
6. Completion of the application for graduation approval form.

Course Load

Full Time

Full time students are defined as students who are taking a minimum of 9 semester credit hours. Students may not exceed 16 credits per semester.

Part Time

Part time students are individuals who are taking less than 9 semester credit hours any semester. Part time students are still required to complete the entire curriculum within six semesters. Students who require longer than 6 semesters must receive special approval from the Dean of Academic Affairs, and they may be subject to additional graduation requirements.

Capstone Project

A Capstone Project is given to students at last semester. The project consists of an analysis of cases, which includes all phases of wellness management.

Course Outline

ONE YEAR			
Semester	Course #	FIRST SEMESTER COURSES	Cr
I-1	IM-511	History of Medicine	1
	OM-530	Foundation of TCM	3
	IWM 520	Introduction to Integrative Wellness	2
	IWM 531	Theories & Principles for Health Promotion	3
	BS-511	Hygiene, Public Health & Epidemiology	1
	IWM 521	Physical Activity and Stress Management	2
		TOTAL	12
Semester	Course #	SECOND SEMESTER COURSES	Cr
I-2	PD-521	Counseling & Patient Communication	2
	OM-521	TCM Common Disorders	2
	PD-622	Research Methodology	2
	IWM 523	Integrative Wellness Coaching	2
	IWM 524	Nutrition & Food Therapy for Health Promotion	2
	HB-521	Herbal Pharmacy Management	2
	AC-611	Emergency Management & Safety Issues	1
		TOTAL	13
Semester	Course #	THIRD SEMESTER COURSES	Cr
	PD-631	Ethics & Clinic Management	3
	IWM-621	Strategic Wellness Management	2
	LA621	Leadership of Administration	2
	LA622	Leadership of Organization	2
	IWM-632	Integrative Wellness Capstone Project	2
		TOTAL	11

Course Descriptions

Fundamentals of TCM

OM-530 Foundation of TCM 3 credits

The course presents the theoretical system of Chinese medicine. Theories of Yin-Yang and the Five Elements, the concepts of acupuncture, moxibustion, classification and function of meridians and collaterals and introduction of Chinese Herbology are discussed. Topics covered include Yin-Yang balance, the Generation and Controlling Cycle, and the Over-Controlling and Counter-Controlling Cycle of Five Elements. Focus is placed on the influence and application of the Yin-Yang philosophy and theory, both of which serve as foundation for the therapeutic principles and methods used to explain and analyze human physiology, pathology and diagnosis in Traditional Chinese Medicine (TCM). Differences between Western medicine and TCM will be pointed out through comparison of their theories and perspectives on the physiological functions of internal organs, on causes and pathogenesis of diseases, and on diagnosis and modalities of treatment. Assessments will be offered of the strong and weak points of each of these two types of medicine.

Prerequisite: none

OM-521 TCM Common Disorders 2 Credits

This course brings together the theories of Oriental Medicine etiology and pathogenesis, major acupuncture points used, and major conditions treated by Oriental medicine.

Prerequisite: OM-530 Foundation of TCM

Acupuncture

AC-611 Emergency Management & Safety Issues 1 Credit

This pre-clinic training course covers urgent situations that require immediate attention. Students will learn specific procedures that need to be followed during emergency situations, which include risk management in working area, emergency response for any practical accident, safe procedure with federal requirements for all patients and practitioners, and safe regulations for herbal medicine and dietary supplements. The course includes eight (8) hours of CPR and First Aid. Other required pre-clinic studies including HIPAA and OSHA will be covered.

Prerequisite: None

Integrated Medicine

IM-511 History of Medicine 1 Credit

This course introduces the development of Traditional Chinese Medicine (TCM) and Western medicine from ancient times to the present. Students will study the achievements of prominent doctors of TCM and Western medicine, and will learn about the classical texts of both. The development of TCM is presented in the timeline of sequential Chinese dynasties.

Prerequisite: none

Biomedicine

BS-511 Hygiene, Public Health & Epidemiology 1 Credit

The basic purpose and functions of public health will be discussed. Issues such as the changing patterns of health associated with socio-demographic trends, environmental health & safety, and healthcare reform within the United States healthcare delivery system will be emphasized. Methods for prevention and control of disease and injury as well as global health issues and integration of Traditional Chinese Medicine into a public health paradigm will be presented.

Professional Development

PD-631 Ethics and Clinic Management 3 credits

This course is broken down into two parts of 1 ½ credits each which will include the legalities of practice and the actual set-up and management of a clinic. The first portion will cover the laws and ethical norms and principles that guide the acupuncturist's relationships with patients, the profession, the public and the state (both Tx and Fed); and will include the rights of patients, social and personal relationships with patients, confidentiality, grounds for malpractice, and legal safeguards for clinical practice. The second half of this course will present the important aspects of clinic operation, including office management skills, hiring and firing employees, clinic layouts and locations, marketing, professional ethics, liability, business plans and insurance practices. It will include CPT and ICD 9 coding. This course will also cover federal regulations including HIPPA and OSHA requirements in the practice environment.

Prerequisites: none

PD-521 Counseling & Patient Communication 2 Credits

This course covers issues pertaining to patient-centered counseling and communication. Topics include communication skills for various situations (e.g. patient-provider communication; provider-referral communication; provider-caretaker communication; provider-market relations) and counseling techniques for use with patients and their significant others for various stages of illness (acute, chronic, end-of life). Emphasis is placed on the communication process and the impact of culture, ethnicity and spirituality on health-seeking behaviors. Students will be afforded an opportunity to witness and discuss their own verbal and non-verbal behaviors as these relate to their interaction with others.

Prerequisites: None

PD-622 Research Methodology 2 Credits

In this course, students will learn how to conduct a literature search (via MedLine and other relevant databases) for critical issues of their choosing; how to read and understand scientific articles; and how to critically evaluate the scientific merits and clinical relevance of the available research findings. Students will study the role of

theory and hypothesis testing in research (particularly the drug development process) and come to understand the roles of hypothesis testing and biases in research. Students will learn how to apply the fundamentals of research principles and techniques to their own clinical practice. Students will conduct literature searches on relevant topics of their choosing and may be required to write their own papers for publication or prepare a research grant proposal for funding.

Prerequisites: None

Leadership

LA-621 Leadership of Administration 2 Credits

This course will teach students about the administrative issues related to integrative medicine. Students will learn about the legal and ethical issues that integrative medical clinics face including issues related to Oriental medicine and Western medicine practitioners. This course will teach students about marketing and practice management.

Prerequisites: None

LA-622 Leadership of Organization 2 credits

This course will examine various organization models and their strengths and weaknesses as well as international organizations and its model.

Concurrent: None

Herbology

HB-521 Herbal Pharmacy Management 2 Credits

Students in this course will gain more practical experience in managing an herbal pharmacy. Practical experience includes ordering of supplies, safety issues, cleanliness of the pharmacy and its herbs, and preparation of certain herbs. The course will also cover the herbal categories, storage conditions, preparation, contraindications and herbal-drug interactions.

Prerequisites: OM-530 Foundation of TCM

Integrative Wellness Management

IWM-520 Introduction to Integrative Wellness 2 Credits

This course will be an introductory course to various wellness modalities including Chinese medicine, nutrition, wellness coaching, exercise management, and others to promote preventative care and well-being.

Prerequisites: None

IWM-531 Theories and Principles for Health Promotion 3 Credits

This course focuses on the philosophies, theories, and principles for effective health promotion. The course content includes analysis and evaluation of issues surrounding health promotion and reviewing the complex

IWM-632 Integrative Wellness Capstone Project 2 Credits

This is the last project before graduation, which will put all concepts and practice together. Students will design their own integrative wellness clinic, including the development of policies, procedures, budget, services,

ethical and professional issues related to equity within health promotion.

Prerequisite: None

IWM-521 Physical Activity and Stress Management 2 Credit

This course will discuss the theories and principles behind physical activity and stress management. Content includes physical awareness and activities that lead to muscle tension and relaxation, respiratory and cardiovascular health, and mental stressors and health.

Prerequisites: None

IWM-523 Integrative Wellness Coaching 2 Credits

This course will cover the principles and application of wellness coaching. Students will learn about communication skills, coaching competencies, assessments, and the business aspects of wellness. Ethics and Clinic Management related legalities of practice and the actual set-up and management of a clinic will be discussed.

Prerequisites: IWM-520 Introduction to Integrative Wellness

IWM-524 Nutrition and Food Therapy for Health Promotion 2 Credits

This course covers macronutrient, micronutrient, and non-nutrient supplements, their actions and side effects, and underlying mechanisms. The course will also cover integrative approaches to well-being as it relates to diet.

Prerequisite: none

IWM-631 Strategic Wellness Management 2 Credits

In this course, students will learn about health, safety, and topics related to job performance. The course will introduce risk management strategies, measuring health risk behaviors, and issues related to health care claims with patients, the profession, the public and the state. The course will also discuss the rights of patients, social and personal relationships with patients, confidentiality, grounds for malpractice, and legal safeguards for clinical practice.

This course will present the important aspects of clinic operation, including office management skills, hiring and firing employees, clinic layouts and locations, marketing, professional ethics, liability, business plans and insurance practices. It will include CPT and ICD 9 coding and will also cover federal regulations including HIPAA and OSHA.

Prerequisites: IWM-521 Physical Activity and Stress Management, IWM-522 Wellness Assessment & Evaluation, IWM-523 Integrative Wellness Coaching, HB-521 Herbal Pharmacy Management

and supplies that will be offered to patients.

Prerequisites: IWM-523 Integrative Wellness Coaching, IWM-622 Research Methodology, Concurrent: IM-623 Administration of Integrative Medicine, IWM-631 Strategic Wellness Management, CL-633 Clinic Management Internship

Faculty

BAISONG ZHONG, Ph.D., L.Ac.
CHARLES CHEN, D.A.O.M., L.Ac.
NICOLE HARE-EVERLINE, D.HSc, M.S., CHES
MARIA HERNANDEZ, Dr.P.H.
SAMUEL LEONG, M.O.M., L.Ac.
LESLIE MACKENZIE-GRAHAM GETTY, D.C., M.S.O.M., L.Ac.
NANCY MURRAY, Dr.P.H., M.A., CHWC.
TUAN NGUYEN, Ph.D.
HUI OUYANG, M.D.*, D.O.M., D.C., L.Ac.
JOHN RADCLIFFE, Ph.D.
GREGORY SPARKMAN, M.S.O.M., L.Ac.
FEHMIDA VISNEGARWALA, M.D., M.P.H.
TONG WANG, Ph.D.

* Denotes that all foreign degrees have been formally evaluated for equivalency to M.D. in the U.S.

** Faculty list is subject to change.

Institutional Policies

Institutional policies are policies that are applied to all programs within the institution. In addition to adhering to the policies of each individual academic program, individuals are also required to follow institutional policies.

Academic Program

The curriculum is under continuous improvement, with constant feedback from graduates, healthcare professionals, faculty, and students. The Curriculum Review Committee will review all items referred to it and forward suggestions for full faculty approval to ensure that the institution is providing a quality education.

Definition of Unit of Credit

All credits recorded on the official permanent transcripts of ACAOM students are recorded as semester hours.

Class time equivalents are identified as:

1 semester hour of Didactic credit (lecture) =15 clock hours.

1 semester hour of Didactic credit (lab) =20 clock hours.

1 semester hour of Clinical Training credit =30 clock hours.

Each hour of didactic instruction is expected to have 2 hours of preparation time by the student outside of class. Each hour of clinical training is expected to have .5 hours of preparation time by the student outside of class. A credit hour is 50 minutes of instruction per week.

Enrollment Policy

All student accounts must be paid in full before the end of each semester. Students with an unpaid balance will not be allowed to enroll for the next semester.

Academic Advising

Each student has an assigned academic advisor who will help monitor his/her progress through the program of studies. Each student, however, is responsible for following the catalog and completing coursework as outlined, especially regarding prerequisites. Before finalizing registration each semester, each student should meet with his/her advisor to ensure that he/she is progressing in a timely manner and will take the appropriate courses. A student who is not sure who his/her advisor is should check their student profile tab online in Populi at www.acaom.populiweb.com

Auditing a Course

Current active students and graduates may enroll in courses for auditing purposes if they have previously taken these courses for credit. They will not be formally evaluated and will not earn any credits. The tuition rate will be \$50 per credit. They must meet the

prerequisites for that course. Students who have not previously enrolled in a course are not allowed to audit those courses.

Meeting Degree Requirements

All students are encouraged to maintain an accurate record of successfully completed courses and semester hours of credits as they progress through the curriculum. It is the student's responsibility to ensure that all required courses and semester credit hours have been successfully completed and that all graduation requirements have been met. A form can be obtained from the Registrar's Office, and the student's degree audit and transcript online in Populi can be used to assist the student in this regard.

Course Prerequisites

Some advanced and clinical courses have prerequisite requirements, which must be fulfilled before enrolling. A prerequisite course requirement is satisfied only when a grade of "C" or better has been recorded for the course by the registrar on the student permanent transcript. Exemptions can be given only with the approval of the instructor and the Dean of Academic Affairs.

Examination Policy

Examination Schedule

ACAOM follows a specific final examination schedule as noted on the semester calendar. The midterm and final examinations will be listed on the individual course syllabus. All students are required to take final examinations and midterm examinations when scheduled. Instructors are given wider discretion for the scheduling of quizzes, which may be given at any time.

If a student fails to take the midterm or final examinations, he or she may receive a failing grade. Permission for a make-up examination is within the sole discretion of the instructor, who must sign a Make Up Exam Form to approve a make-up. Taking examinations both earlier and later than the regular scheduled date is considered a make-up examination. Make-up examinations apply to midterm and final examinations only. This policy does not apply to any other examinations. Make-up quizzes will be handled by the instructor, and the administration will not facilitate quizzes for the student.

Make-up exams must be completed within two weeks of the original scheduled date, unless the student is incapacitated, under which condition, a medical excuse may be required. There will be a charge for each make-up exam. The first make up exam for any course carries a \$30.00 fee, each additional makeup exam for that same course will be assessed a \$100.00 fee. If a missed exam is not made up within two weeks, or an extension

given in writing, a grade of "F" will be assigned for that test.

Graduates Returning to Take Additional Electives

Graduates from a program accredited by the Accreditation Commission for Acupuncture & Oriental Medicine may enroll for any course offered in the College curriculum, which was not taken during their degree program, including Special Topics courses offered on a periodic basis. Such courses may be taken for credit and, upon successful completion, will be recorded on their transcript. The regular tuition rate will apply in such cases.

Grading Policy

The instructor has the discretion to change the grading model presented below. The instructor also has the discretion to substitute other forms of student assessment for the examinations such as research papers, reports, or other projects.

Criteria and Scale

Grades each semester may be determined by the following criteria or some other criteria as adopted by the faculty member and printed in the course syllabus. (EXAMPLES)

<u>Model one</u>	15% from quizzes 35% from midterm examination 50% from the final examination
<u>Model two</u>	10% from papers, presentations, projects 10 % from quizzes 30% from midterm examination 50% from the final examination

ACAOM has adopted the following scale for determining Final Grades:

90 - 100 = A	80 - 89 = B	70 - 79 = C
60 - 69 = D	0 - 60 = F	

Quality points are assigned to the final course grade recorded on the student transcript on the basis of a 4 point maximum for each semester credit hour as noted below:

A Excellent = 4.0	B Good = 3.0	C Average = 2.0	D Poor = 1.0	F Failure = 0.0
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Also noted below are other academic activity indicators which may appear on the transcript with the designated meaning of each:

P Pass	NP No Pass	I Incomplete
W Withdraw	AU Audit	
IP In Progress*		
TC Transfer Credit by Competency Exam		

(*Data base code, not used to indicate a grade.)

Incomplete

An "Incomplete" or "I" is given at the discretion of the instructor when a student has not completed all of the requirements for the course. An incomplete is rarely given and is contingent upon verifiable proof of unforeseen circumstances beyond the control of the

student, which prevented the student from completing the coursework in a timely manner.

An incomplete is NOT automatically given if the student misses the final examination unless the "I" form is completed and signed by the course instructor. Otherwise, a grade of "F" will be recorded on the student's record. The time period allowed to complete the coursework is limited to no longer than the end of the following semester. If the coursework is not completed by the end of the following semester, a grade of "F" will be assigned for that course.

Academic Standard

Satisfactory Progress

A student must complete each course with a grade of at least a "C" and maintain a cumulative Grade Point Average (GPA) of 2.5 or better on a 4.0 scale in order to maintain satisfactory progress and be eligible for graduation. Students who receive a D or F will be required to retake the course the next semester the course is offered. Both the original grade and any subsequent attempt will be recorded on the transcript with hours attempted counted among total hours in determining a student's GPA.

Satisfactory Progress—Financial Aid Recipients

For financial aid recipients, the satisfactory progress requirements include both qualitative and quantitative components, which are monitored by the Financial Aid Office. See Financial Aid Office for publication listed: "Satisfactory Academic Progress Requirements for Financial Aid Recipients."

Academic Probation for Unsatisfactory Progress

A student whose cumulative academic grade point average falls below 2.5 will be placed on academic probation for the following semester. A student placed on academic probation will be counseled by the Dean of Academic Affairs prior to the beginning of the next semester. The terms of probation will be indicated on the student's permanent record, and the student will receive a letter from the Academic Dean stating the terms of the probation.

Grounds for Termination

If a student fails to achieve satisfactory progress at the completion of the first semester in which he or she has been placed on probation, his or her enrollment will be terminated. However, a student on academic probation who achieves a 2.5 GPA or better during the first semester in which he or she has been placed on probation, but has not received the required grades during that semester to achieve overall satisfactory progress for the program, may have the probationary period extended for one additional semester. If, however, such student fails to achieve overall satisfactory progress at the completion of the subsequent probationary term, his or her enrollment

will be terminated. Any such continuation of probation or suspension shall again be noted in a letter to the student stating the condition of the probation or suspension.

Re-Entering the Program

A student whose enrollment is terminated for unsatisfactory progress may re-enter the program, if approved by Vice President of Academic Affairs, after a minimum of one semester has elapsed. Such student shall file a request for reinstatement setting forth a plan of action under which the student feels he/she can succeed as a student. Such student will be placed on probation for the semester in which he or she re-enters. The re-entering student who fails to maintain satisfactory progress at the end of this probationary period will be terminated from the program.

Attendance Policy

ACAOM expects regular class attendance by all students. More than two absences in any semester are considered excessive. Excessive absences may result in lowering of the student's grade.

Instructors, at their discretion, may work with a student who has excessive absences caused by special circumstances such as illness, injury, family tragedy, etc. In such cases, with the approval of the Dean of Academic Affairs, the instructor and the student must agree on an alternative learning plan for the missed work. This plan may include additional assignments, research, written reports, and/or tutoring. The student may be charged for make-up tutorials. Such exceptional arrangements between faculty and student must be recorded in writing, approved by the Academic Dean, and then filed in the student's permanent file.

Dropping a Course for Non-Attendance

The instructor and the Dean of Academic Affairs in consultation have full authority to drop a student for excessive absences.

Tardiness

All students are expected to arrive on time for all classes and to remain for the entire class period. An occasional tardiness, or early departure from class, however, will occur. In such cases, if either becomes excessive in frequency or in length of time, the student can expect to have the disturbance of the class taken into consideration when grades are written by the faculty member.

Schedule Changes During First Week Add & Drop Period

Adding and dropping of courses to improve one's schedule may continue from the day classes start (a Wednesday) until the end of the day all classes meet for the first time (the following Tuesday). Schedule changes (either to add or drop a class) should be submitted to the registrar by 9:00 p.m. on Tuesday

evening. The registrar's office will remain open to complete all requests to change a schedule by adding or dropping a course.

Refer to the section entitled: "Tuition Refund Policy."

Withdrawals

A student may withdraw from a course at any time prior to taking the final examination on its scheduled date. Upon withdrawing from a course, a grade of "W" will be recorded on the student's transcript. Only one withdrawal from the same course by a student is permitted. The second attempt must be completed and a final course grade recorded on the student's transcript.

Student Records

Permanent records and files are kept in the Registrar's Office. A student may review his/her own files by submitting a written request.

Progress Reports/Academic Report Card

As ACAOM does not issue interim student progress reports, any inquiry about one's progress during the semester should be addressed to the particular course instructor. Final grades are provided to the student online in Populi at www.acaom.populiweb.com after the completion of the semester.

Grading Problems and Changes

On occasion an error may occur in recording the grade issued by the faculty member while it is being recorded on the student's permanent transcript. If a student suspects that such an error may have been made, a request may be made of the registrar by the student to have the faculty grade sheet reviewed for accuracy by filling out a request form available in the office of the registrar. If the registrar finds a discrepancy, the error will be immediately corrected. If no discrepancy is discovered, the student should contact the faculty member to inquire further. If the faculty member discovers there was an error in the grade submission, the instructor will complete the proper form used by the registrar to document the change of grade and submit it to the registrar. The registrar is not authorized to change a student's grade without proper permission from the faculty member.

ACAOM's Honor Code of Ethical and Professional Conduct

ACAOM seeks to provide all students with an environment conducive to personal growth, academic achievement, individual responsibility, and respect for the rights and privileges of others. ACAOM takes very seriously any misconduct or unprofessional behavior of its students. Therefore, the ACAOM administration, the Board of Governors, the faculty, and the student body have adopted this Honor Code, which incorporates

expectations for personal and professional conduct of all members of the college community.

The purpose of this Honor Code is to promote ethical and professional behavior among the ACAOM community. The success of this Honor Code is dependent on each student's commitment to abide by the Honor Code and his or her intolerance for violations of the Honor Code by fellow students.

ACAOM cannot list every behavior that can be considered a violation of the Honor Code. Therefore, the Code seeks to describe generally what constitutes improper or unprofessional behavior. Honor Code violations generally include, but are not limited to, the following behavior or conduct:

1. Disruptive conduct on campus or at an ACAOM Clinic—Disruptive conduct on campus includes, but is not limited to, on-campus disruptive conduct that substantially or repeatedly interferes with a faculty member's ability to teach or a student's ability to learn; on-campus conduct that is threatening; on-campus conduct that incites others to breach the peace on campus; or on-campus violation of state or federal laws, including possession of firearms, explosives, and other prohibited offensive weapons.
2. Belligerence or insubordination to a faculty member, administrator, or other staff member.
3. Violation of ACAOM's Anti-Discrimination and Harassment Policy.
4. Cheating, plagiarism, forgery of documents, records, or identification. Cheating is defined as follows:
 - a. Giving or receiving help from another student during an examination including tests, quizzes, and other forms of work done for evaluation purposes.
 - b. Using books, notes, or any other sources of information without the permission of the instructor during the examination.
 - c. Misrepresenting the facts in order to obtain exceptions to fulfillment or timing of required course work or examinations.
 - d. Unauthorized reproduction and distribution of examinations.
5. Professional dress is expected while on campus and at on-campus clinics. Additional dress code rules apply for the Clinical Training component of the program. (See Clinic Handbook.)
6. Theft, vandalism, or property damage.
7. Violation of ACAOM's policy prohibiting smoking, illegal drugs, and alcoholic beverages on the main campus or in any off-campus clinics. Violation of ACAOM's Prohibited Weapons Policy.
8. Treating or attempting to treat a fellow student or other person, except when authorized to do so in an ACAOM clinic setting under the supervision of ACAOM clinical staff.
9. Allowing another student to treat you except when the other student has been authorized to do so in an

ACAOM clinic setting while under supervision of ACAOM clinical staff.

10. Failure to responsibly select, use, and discard all acupuncture needles and related materials according to clinic and federal regulations.
11. Violation of federal laws regulating the duplication of copyrighted materials.
12. Violations of the Student Handbook, the Clinical Handbook, or the ACAOM catalog.

ACAOM may place a student charged with violating the above Honor Code on probation, suspension, or expulsion. A student receiving such disciplinary action for violating the Honor Code shall have the right to due process and be given prompt notice of the charges, the conditions of probation, and an opportunity for a hearing within ten (10) school days before a tribunal of peers and ACAOM faculty chaired by the Vice President of Operations. The accused student shall have the right to counsel, the right to call witnesses, and to cross examine any who provide evidence. Restrictions may be imposed upon a student during any suspension/probation period. Violation of any condition of the interim probation or suspension shall be grounds for expulsion.

Cheating will be reported to the Dean of Academic Affairs who will decide the appropriate actions to be taken which may include suspension, probation, or expulsion. The Dean's decision is final unless appealed by the student within 48 hours after receiving notice of the decision. The Vice President of Operations will ensure that the student in question receives due process according to ACAOM policy.

If a student is charged with a violation of any local, state, or federal law and the student's conduct involves a violation of the Honor Code, ACAOM will review the matter and decide upon disciplinary action independently of any governmental, administrative, or civil proceedings.

Sexual Harassment Policy

General

The institution is committed to remaining free of objectionable and disrespectful conduct and communication of a sexual nature, especially when such conduct is imposed by one person on another and adversely affects a staff member's employment relationship or working environment. Sexual harassment regarding students is likewise covered by this policy.

Definition

Unwelcomed sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's

- employment or class grade,
- Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such an individual, or
- Such conduct has the purpose or effect of interfering with an individual's work performance or creating an intimidating hostile or offensive environment.

Policy

It shall be a violation of institutional policy for anyone who is authorized to recommend or take personal actions affecting a staff member or a student to:

- Make sexual advances or request sexual favors when submission to or rejection of such conduct is the basis for either implicitly or explicitly imposing or granting terms and conditions of employment and/or success in the school program that either favorably or adversely affect the individual's welfare.
- Grant, recommend, or refuse to take any personal action because of sexual favors, or as a reprisal against a staff member or a student who has rejected or reported sexual advances.
- Disregard and fail to investigate allegations of sexual harassment, whether reported by the staff member who is the subject of the alleged harassment, a witness, or a student and to fail to take immediate corrective action in the event misconduct has occurred.
- It shall also be a violation of this policy for any staff/faculty member to abuse another or to abuse a student through disrespectful conduct or communication of a sexual nature.

Whenever such misconduct is alleged to have occurred, the aggrieved party should immediately inform the Vice President of Operations in writing by completing a written account of the incident(s). The Vice President of Operations will immediately investigate the alleged violation and take appropriate corrective action when it is established misconduct occurred. If the Vice President of Operations is not available to address the complaint, the president may assign the Dean of Academic Affairs to investigate and take corrective action.

A staff member, faculty member, or student alleging either sexual harassment or failure by the Vice President of Operations to take immediate action on the individual's complaint of being sexually harassed may file a formal grievance. Filing a grievance or otherwise reporting sexual harassment will not cause any reflection on the individual's status as a staff member or student, nor will it affect any future employment, compensation, or work assignments of faculty and staff members, and/or the future academic success of a student.

The right to confidentiality, both to the complainant and of the accused, will be respected insofar as it does not interfere with the institution's legal obligation or ability to investigate allegations of misconduct when they are brought to its attention, or to take corrective action when it is found that misconduct has occurred.

Student Services

Personal Counseling

The Leadership Team and counselors provide basic counseling for students. For more extensive issues, the staff will refer a student to certified personnel to provide counseling.

Use of Clinic

Students who are enrolled at ACAOM for six (6) semester hours or more during a semester are entitled to acupuncture treatments in the on campus clinic at no charge. Should herbal prescriptions be needed, the student will receive discounts on the cost of the herbs. These benefits are only for regularly enrolled and attending students during any semester they are an active student. Students receiving discounts can receive treatments when times are available. Priority in times will be given to regular patients. Students who failed to give cancellation notice 24 hours prior to their appointment is subject to \$10 no show fee.

Online Access

Library hours are posted each semester. Free use of the internet is available. Students will also be given an institutional email address during orientation. Students who need an address may contact the librarian.

Notices to Students—Emails

A College-assigned student email account will be the official means of communication with all students. Students, staff, and faculty are required to follow all the policies and procedures related to the use of emails. The Student Handbook lists the details of the policies.

Email address

The College's internet website at mail.acaom.edu and the associated E-mail addresses are available to all students. This will be the primary channel of communication between the institution and the members of our academic community. This will include any major announcements, school closures due to weather or emergencies, and other institutional-wide announcements. All users must be responsible for their e-mail accounts and ensure that the content of the e-mails that are sent are professional. The school will not be liable for actions made by a member via the school e-mail address, but has the right to suspend any member from using their e-mail accounts. Students not planning to check this email regularly should forward this mail to an address checked often, the librarian can assist with that forwarding activity.

School Cancellation and Other Announcements

Administrative bulletins and notices are posted on the College bulletin board to facilitate communication between the school and the student body during the school year. When the President decides that weather or civil emergencies require the school to be closed, an institutional-wide email will be sent to all students, staff, faculty, and board members. In addition radio and television stations will be notified. Finally, no materials, circulars, advertisements, notices, etc. may be sold or distributed on the school campus unless the materials have been submitted to the President for approval.

Notices to Students—Criminal Conviction

All students should be aware that a criminal conviction may render the student ineligible for a license to practice acupuncture in some states.

Use of Cellular Phones

The use of cellular phones is prohibited in the clinic and in the classrooms when the classes are in session. Cellular phone owners should make sure that they are set on the silent mode before attending classes or the clinic.

Copying of Required Textbooks

Use of photocopies of required textbooks as a substitute for the actual textbook is strictly prohibited and is in violation of United States copyright laws.

Change of Status

Change of Name or Address

All students are responsible for keeping ACAOM aware of any changes in name or address to minimize loss or delays of important correspondence. The registrar must be notified of such changes as soon as possible. Change of name or address forms are available at the Registrar's Office.

Automatic Termination Due to Nonparticipation

Leave of absence for a reasonable purpose from the program is allowed, but may not exceed three consecutive semesters (one calendar year). If the student fails to return from leave after the third consecutive semester, the student will automatically be terminated from the program. The student will then be required to reapply for admissions in order to continue the program. For those students receiving Federal Student Aid, taking leave of absence for more than one semester per year will be terminated from the financial aid program, and will be contacted by the lender for repayment of the student loans.

Drug Free Workplace & Puncture Accidents Policy

It is the policy of ACAOM to provide a safe work and learning environment, which is free from the unlawful use, consumption, sale, distribution, or possession of illegal drugs or alcohol in the workplace, on institution

premises, on the premises of off campus clinics, or at any activity sponsored by the institution. Specifically, employees and students are prohibited from the unlawful manufacturing, distribution, dispensing, possession, use, or being under the influence of a controlled substance, as defined in state or federal law, during working hours or at a College related event outside normal working hours. Employees and students in violation of this policy will be subject to disciplinary action. Such action may include mandatory drug rehabilitation, suspension, or dismissal from employment or from standing as a student after granting a due process hearing to the accused.

Drug Testing

Because ACAOM is a healthcare professional preparation institution, all employees and students may be subject to random drug testing for illegal drugs.

Puncture Accidents

If any employee or student is the source of any puncture accident(s), the individual will be sent to a medical doctor identified by the College for testing within 24 hours for HIV and Hepatitis (A,B,C) at the expense of ACAOM. Any individual in violation of this drug & puncture accident policy will be subject to disciplinary action.

Prohibited Weapons Policy

All firearms, explosive devices, and other items designed and used for weapons are strictly forbidden and prohibited on campus at all times.

Non-Smoking Policy

The campus is a non-smoking facility. Smoking is not allowed anywhere on campus, or at any of the off-campus clinic sites.

Student Rights and Responsibilities

The purpose of this section is to outline important rights and responsibilities of students. In general, students should have the maximum freedom allowable under the law, in accordance with the College's responsibility for the students' well-being.

Students have the RIGHTS to:

- An appropriate and well-balanced program.
- Study under qualified instructors in an atmosphere free from bias, prejudice, and disruption.
- Appropriate advising for academic problems.
- Appropriate counseling for personal problems.
- An academic grade that reflects their academic achievement.
- Information on policies and rules of ACAOM.
- The opportunity to make-up class work within a specific length of time in case of all absences except truancy.
- Protection by legal provisions that prohibit the release of personal and academic records, which may not be released unless the student has completed and

delivered a release of information card (Texas Open Records Law and Federal Privacy Act of 1974) to the registrar, expressly authorizing a person to receive said student's records.

- Religious freedom and freedom of speech.
- A student association under the direction of the ACAOM administration.
- Fair treatment and due process that does not violate their legal rights with regard to discipline in all matters.

Students have the RESPONSIBILITIES to:

- Strive for academic success by participating to the utmost of their ability, including being prepared for each class with appropriate materials and assignments.
- Contribute to the environment in which one demonstrates respect towards others, behaves in a responsible manner, and is properly attired and groomed.
- Seek academic advising if necessary.
- Seek personal counseling if necessary.
- Maintain reasonable standards of academic performance commensurate with their abilities.
- Improve their performance upon notice of unsatisfactory progress.
- Take advantage of their educational opportunities by attending all the scheduled classes and by being on time.
- Request the make-up assignments from their instructors within a specified length of time.
- Give the College any information that may be useful in making appropriate educational or emergency decisions, including current address/telephone information.
- Respect the First Amendment rights of others.
- Be alert to the needs of the school and the concerns of the student body and to work toward responding to those needs and concerns to the best of their abilities.
- Conduct themselves according to the student conduct set forth in this catalog and Student Handbook.

Student Government Association

Student Government Association (SGA) Members

All ACAOM students become members of the Student Government Association (SGA) upon attending their first class after completing enrollment. The College embraces the concept of shared governance and values the ideas, efforts, support, and creativity of its students, faculty, and staff. The SGA provides an opportunity for all students to participate in the academic, social, cultural, planning, and leadership efforts to improve the College.

Qualifications to serve as Elected Officers

Full time students enrolled in and earning at least 12 semester hours or more—who are in good standing (GPA of 3.25 or above) and in the third semester or

later as a full time student (having earned 12 semester hours for at least two previous semesters and again enrolled in 12 hours), are eligible to seek an elected position in the SGA in the annual election. The SGA annual election is held each fall semester during the second full week of November. A student may declare his/her candidacy for an SGA office by obtaining a "Declaration of SGA Candidacy" form from the registrar, filling it out, and filing it with the registrar by October 20 of each year. By October 25, of each year, the registrar will certify the declared candidates as eligible to serve as noted above if elected to the office to which they aspire.

SGA Officers

The officers of the ACAOM Student Government Association shall be as follows: President, Vice President, Secretary, Treasurer, and three at large Aldermen. The primary duties of the respective officers are as follows:

The President is the chief presiding officer of the SGA at the meetings and such specially called meetings as may be necessary, which are open to all students, faculty, staff, and interested guests.

The President is also the designated ACAOM liaison to all internal and external groups or publics (except as noted for the V. P.) and serves in the capacity of a Goodwill Ambassador for the College to all constituents.

The Vice President assists the President in any and all ways including substitution when the President is unable to fill his/her normal role. In addition, the V. P. is the designated SGA liaison to the Executive Leadership Team and meets with them when requested.

The Secretary is responsible for recording and maintaining minutes of all regular and called meetings and for posting in conspicuous places and mass emailing the announcements as to meeting dates, times, and places. The secretary is also responsible for mass emailing the draft minutes of all meetings within one week of the meeting to all ACAOM students, faculty and staff. When the draft minutes are approved at the next meeting, the secretary shall note the approval with any corrections in the next emailing of the meeting minutes. The Secretary also records and preserves the meeting minutes for the three Open Forum meetings each year.

The Treasurer works closely with the Vice President of Operations to assure that all expenditures for SGA events are within the allocated SGA budget, prepares all purchase orders for expenditures in advance, secures the signature of the Vice President of Operations before processing the request, and provides an invoice to the Vice President of Operations so that all bills may be approved and paid in a timely fashion and in

compliance with generally accepted accounting principles of the American Institute of Certified Public Accountants (AICPA) and local institutional auditors.

The three Aldermen shall serve as event chairs for one annual major event (Chinese New Year, Graduation, Continuing Education) and one minor event each year (New Student Welcome/Open Forum) held each semester. The President shall consult with the elected aldermen and the Vice President of Operations before naming the respective chairs of the events.

Terms

Terms for all SGA elected officers are for one (1) year and run from January 1, following the election, to December 31, following the next election. Elected officers are eligible to serve a maximum of two (2) consecutive terms, but may seek another office after serving two (2) terms in the first office.

A student who encounters an academic problem and is placed on probation shall be allowed to continue to hold the office to which he/she was elected until the end of the next semester by which time the student must have returned to good academic standing or he/she will be declared ineligible and must resign the office. SGA officers are also to remain full time students during their term of office by successfully completing twelve (12) semester hours each semester.

Vacant Office/Special Election

Any elective SGA office that becomes vacant shall be filled with a special election if more than two (2) months remain in the term of the vacant position before the next regular annual election. The Vice President of Operations shall officially declare the position vacant and call for Declarations of Candidacy for the position to be filled by a special election. The Vice President of Operations shall set the date for the special election, provided, however, that at least two weeks shall be allowed from the time of the declaration of a vacancy until the date of the special election. Students wishing to file for the vacant position must possess the credentials of the candidates for the regular election and follow the procedure set forth for the regular election, except the registrar will certify all eligible candidates within two (2) days of filing their declarations.

SGA Sponsor

The SGA shall have a mentor/sponsor from the Executive Leadership Team which will normally be the Vice President of Operations unless the President designates someone else to serve in that capacity. The Vice President of Operations shall work with the SGA Officers to review all activities and to plan new events and activities which benefit all students and the College. Specifically, the SGA shall annually review the following

documents and offer advice on needed changes, addition, deletions, or revisions:

- 1) SGA Constitution and By-Laws,
- 2) The College Catalog,
- 3) The Student Handbook, and
- 4) other publications as requested.

Further, the SGA shall assure that accurate minutes are recorded and kept of all meetings and actions taken.

SGA Functions/Responsibilities

The SGA shall work with College personnel to assure success in all planned College activities and events such as, but not limited to:

- 1) Recruiting events/efforts
- 2) Orientation of new students each semester
- 3) New Student Welcome each semester
- 4) Open Forum each semester
- 5) Planning and conducting the annual election
- 6) Planning and celebrating the annual Chinese New Year celebration
- 7) The annual graduation in September of each year
- 8) The two annual Continuing Education events sponsored and held each year on the College campus
- 9) Other special events as identified and approved by the College

Petitions and Grievances

Petitions

A petition is a request for the school administration to consider exceptions to stated policies. A student wishing to file an appeal to any stated policy should utilize the petition form available in the Registrar's Office. The completed appeal document should be filed with the Vice President of Operations or the Vice President of Academic Affairs.

Grievances

Providing a grievance process is for the purpose of providing a systematic and formal process to address issues of concern to members of the College community. The initial step in all grievance procedures should be an informal discussion of the issue(s) of concern between the person with a concern or grief and the person who is believed to have the capacity to provide attention and relief to the matter. Such an informal discussion often resolves all concerns, as many times the issue is a result of the lack of information or a misunderstanding of the facts regarding the issue. If this informal discussion leads to a successful resolution to the issue of concern to the aggrieved, no further action is necessary.

When the informal discussion does not resolve the issue of concern, step two should be initiated by the aggrieved. The concern should be recorded in writing and submitted to the proper individual able to address the issue, which is usually the person with whom the informal discussion was held. This written step assures

that there is clarity on all issues of concern and all parties have a common point of reference. The person receiving the grievance shall have ten (10) school days to respond in writing to the written complaint (grievance). If the aggrieved is satisfied with the response, the process is completed. If the aggrieved is not satisfied with the response, he/she may appeal the matter to the appropriate Vice President within five (5) school days. The appropriate Vice President shall review the grievance and the responses and write his/her response and present it to the aggrieved within ten (10) school days. If the response is satisfactory, the process is completed. If, in the mind of the aggrieved, the issue has not been resolved satisfactorily, he/she may appeal to the President of the College within 5 school days. The President shall have ten (10) school days to respond in writing and his decision shall be final.

If not satisfied with the school's resolution of an issue or a grievance, the student may direct his or her grievance to Southern Association of Colleges and Schools Commission on Colleges Commission on Colleges

1866 Southern Lane
Decatur, GA 30033-4097
or call: (404) 679-4501

If not satisfied with SACS's resolution of an issue or a grievance, the student may direct his or her grievance to

Texas Higher Education Coordinating Board
Box 12788, Capitol Station
Austin, Texas 78711
or call: (512) 427-6225

Grievances Involving Allegations of Sexual Harassment

Filing a grievance or otherwise reporting sexual harassment will not reflect on the individual's status as a student, nor will it affect any future academic success of the student. The right to confidentiality, both of the complainant and of the accused, will be respected insofar as it does not interfere with the institution's legal obligation or ability to investigate allegations of misconduct when they are brought to its attention, or take corrective action when it is found that the misconduct has occurred.

Faculty Descriptions

WEN HUANG, M.D.(China)*, Ph.D.

Dr. Huang received her medical degree from Harbin Medical University in China and her Ph.D in Medicine from the Queensland University in Brisbane, Australia. She first served as an assistant professor, lecturer and attending physician at the First Teaching Hospital of Harbin Medical University. In 1987, she received a national scholarship for overseas clinical training. As a registered clinical practitioner and medical officer, she worked in the Hallstrom Institute of Cardiology at the Royal Alfred Hospital in Sydney and at the Prince Charles Hospital in Brisbane, Australia, from 1989 to 1994. In 1995, she worked at Baylor College of Medicine in Houston, Texas. As a principle and co-principal investigator, she has been actively involved in the development, preparation, and administration of human and animal protocols. As a clinician, professor and lab supervisor for the past 25 years, she has been involved in training medical students and clinical residents. She has numerous publications in national and international journals on the topics of pain, nerve injury, spinal cord injury, deep brain stimulation in Parkinson's disease, cocaine addiction, cocaine vaccination, and epigenetic research on drug addiction. She has been awarded by the National Natural Science Foundation of China for an international study of autonomic system redistribution in the cardiac death of the patient after myocardial infarction. Dr. Huang joined the American College of Acupuncture & Oriental Medicine in 1995. She has been serving as the Dean of Academic Affairs since 2000 and as director of the Pain Management Program from 2004 to 2010. Dr. Huang has more than 25 years of working experience in teaching, administration, research and clinical practice in the medical field. She strongly promotes the study of Western medicine from both a basic biomedical sciences and a clinical application perspective. Also, she is a strong believer of the integration of traditional Chinese and Western medicine. Dr. Huang is a member of the American Society for Neuroscience and the American Academy of Pain Management.

BING YOU, M.D.(China)*, M.S., L.Ac.

Dr. You received his medicine degree in 1993 and his M.S. degree in 1996 from Chengdu University of Traditional Chinese Medicine in Sichuan, China. He received advanced training in Tui-Na at Shanghai University of TCM. In 1995 Dr. You began instructing Chinese medical students and international students in Acupuncture, Tui-Na, Qi-Gong and Tai-Chi Sword and he supervised intern training at Chengdu University's affiliated hospital. In 1996, in honor of his many achievements, he was recognized as the Provincial Outstanding Young Physician in Sichuan Province. Dr. You has published several books on Tui-Na and Chinese herbology. He is also a researcher currently involved in

an NIH grant-funded project researching the benefits of acupuncture on osteoarthritis of the knee. Dr. You is a licensed acupuncturist in the state of Texas and maintains an active clinical practice specializing in sports injury and pain management with a secondary specialty in internal medicine disorders. He is recognized as a Diplomat of Pain Management by the American Academy of Pain Management.

BAISONG ZHONG, Ph.D., L.Ac.

Dr. Zhong received his medicine degree from Luzhou medical College in 1983, a Master of Traditional Chinese Medicine specializing in pediatrics in 1990 and a Ph.D. degree in internal medicine in 1997 at Chengdu University of Traditional Chinese Medicine in Sichuan, China. His training includes working extensively with herbal medicine in pediatrics for over 30 years and in internal medicine at the Teaching Hospital of Chengdu University of Traditional Chinese Medicine. Dr Zhong has produced a number of papers and publications in pediatrics and internal medicine and has done several research studies of the use of herbs and acupuncture, including the study of the treatment of digestive disorders, nephritic syndrome, cancer of the lung, and diabetes. He is recognized as a Diplomat of Pain Management by the American Academy of Pain Management.

CHARLES CHEN, D.A.O.M., L.Ac.

Mr. Chen received his B. S. degree in Physical Therapy from Kaohsiung Medical University in Taiwan, his master's degree from the American College of Acupuncture & Oriental Medicine, and Doctor of Oriental Medicine from Five Branches University, majoring in Acupuncture and Oriental Medicine. Previously, he worked as Chief Physical Therapist at Rong-Sheng Clinic in Taiwan and Senior Physical Therapist at the Bureau of National Health Insurance in Taipei, Taiwan. Mr. Chen is a Licensed Acupuncturist in the state of Texas.

DONGMING FAN, OMD, Ph.D, L.Ac.

Dr. Dongming Fan received his medical degree, Master degree, and Ph.D. degree in Traditional Chinese Medicine from Heilongjiang University of Traditional Chinese Medicine and specializes in Gynecology and herbal formulas in Chinese Internal Medicine. He has over 15 years of experience and clinically trained under the supervision of renowned doctors, such as Dr. Xiuxia Wang and Dr. Baozhang Ma in the Gynecology Department, Dr. Fujin Duan in the Herbology Department, and Dr. Shentian Sun in the Acupuncture Department of Heilongjiang University of TCM. Dr. Fan is a Council Member of the 1st Board of Specialty Committee of Rheumatology of the World Federation of Chinese Medicine Societies, as well as a guest professor

at Heilongjiang University of TCM. He is also a professor and clinic supervisor at Southwest Acupuncture College. Dr. Fan has produced numerous books and publications in Chinese Internal Medicine, specifically on the use of herbs and combining various herbal formulas with acupuncture to treat a wide variety of diseases. He has also won several awards, such as the Science and Technology Progress Award and the Excellent Achievement Award of the National 8th Five Years Plan.

LESLIE MACKENZIE-GRAHAM GETTY, D.C., M.S.O.M., L.Ac.

Dr. MacKenzie-Graham Getty received her Master of Science in Biology in 1983 from Texas A&M University, her Doctor of Chiropractic in 1991 from the Texas Chiropractic College, and her Master of Science in Oriental Medicine degree in 2002 from the American College of Acupuncture & Oriental Medicine. She is currently working as a Clinic Director at the Texas Workers' Compensation Clinic and is also an acupuncturist for the pain management program. She has participated in numerous publications including "Retroviral-mediated Gene Transfer and Expression of Human Phenylalanine Hydroxylase in Primary Mouse Hepatocytes" and "A Cytochemical Study of the Effect of Cholinergic and Beta- Adrenergic Stimulation on Calcium Fluxes of Rat Parotid Gland."

MOHAMMADALI HAMIDITABAR, M.D.(Iran)*

Dr. Hamiditabar received his medical degree from Tabriz University in Tabriz, Iran in 1995. After receiving his degree, he served as the Medical Director and an Attending Physician at the Eskandary Rural Area Public Medical Clinic in Iran. In 1998 he opened his private practice as a PCP in Iran. In 2008 he became the Senior ER Attending Physician at Shariati Hospital, training interns on their clinical skills; he became editor of the *International Journal of Fertility and Sterility*; and he began researching the effects of oxidative species on human sperm at the Royan Research Institute. He also worked in the Cardiac Emergency Center and CCU at Sina Hospital and as an Occupational Medicine Physician and Instructor of Common Diseases course at an occupational health and safety company in Iran. Dr. Hamiditabar currently works for Excel Diagnostics and Nuclear Oncology Center in Houston, TX as a Sub-investigator and Senior Clinical Research Associate for several studies. His research is published in several prestigious medical journals, including the *DARU Journal of Pharmaceutical Sciences* and the *International Journal of Fertility and Sterility*.

NICOLE HARE-EVERLINE (D.HSc, M.S., CHES)

Nicole specializes in population health strategies and wellness methods, within the context of local-level employee wellness programs for the fourth largest city,

Houston. She received her D.Hsc from Nova Southeastern University located in Fort Lauderdale, Florida in 2007. She has worked in the governmental, private, and non-profit sectors establishing population health strategies for multi-disciplinary teams. She has presented at national, state, and local conference on population health strategies in addition to publishing various studies. She is board member of the Houston Business Coalition on Health and a member of the Society for Public Health Education (SOPHE); National Wellness Institute (NWI); and Employee Assistance Professionals Association.

MARÍA A. HERNÁNDEZ-VALERO, MA, Dr.PH

Dr. Hernández-Valero retired from the University of Texas M. D. Anderson Cancer Center where she was as faculty member in the department of Epidemiology and in the Department of Health Disparities Research, Division of Cancer Prevention and Population Sciences. She was also an Associate member of the Center for Research on Minority Health at the same institution. Her research career has been devoted to the conduct of health disparities research focusing on the minority population of Mexican-American women and children who are at risk of developing chronic disease due to either a genetic predisposition or environmental factors (chemical exposures, obesity with a focus on the (1) effects of intermediate genetic susceptibility biomarkers and health risks associated with environmental exposures (pesticides and phthalates) in women and children of Mexican origin, and (2) the genetic, social and environmental determinants of obesity and gastric cancer risk in Mexican-American children. Her research resulted in several cancer prevention awards, in addition to the prestigious Fulbright Scholarship. She has published articles in the areas of nutrition and cancer, obesity, physical activity, environmental exposures, genetic susceptibility and health disparities. Currently Dr. Hernández-Valero teaches in-class and online courses at the University of Houston-Central in the area of environmental health and disease prevention.

LIN JIA, M.D. (China)*, Ph.D., L.Ac.

Dr. Jia graduated from Heilongjiang University of TCM and received his M.D. degree at Harbin in 1983. He received his Masters of Acupuncture and Chinese Medicine from the Institute of Acupuncture in Beijing, China, in 1986. He also received his Ph.D. in the field of molecular genetics at the Pasteur Institute in Paris, France, in 1996. Dr. Jia was a research assistant professor and attending doctor in the Acupuncture Institute of China Academy of Chinese Medicine in Beijing from 1986 to 1992. He was the head of the "neuro-endocrinological group" for pain study then. He is an expert with extensive experience in cases involving neurological problems, such as stroke, facial

paralysis, facial pain, headache, and sciatica as well as all kinds of pain management. He is also a master of Tui-Na, particularly children's Tui-Na. At present, he practices in his private clinic and also conducts medical research projects with Baylor College of Medicine on treating osteoarthritis with acupuncture. Dr. Jia has practiced acupuncture, Tui-Na and herbs for more than 20 years and has published more than 16 papers and books. He has been a licensed acupuncturist in Texas since 1997. He is a member of the TAAOM and a member of the World Association of Acupuncture.

SAMUEL LEONG, M.O.M., L.Ac.

Mr. Leong is a Licensed Acupuncturist certified by the Texas State Board of Acupuncture Examiners and is designated as a Diplomat in Oriental Medicine by the National Certification Commission for Acupuncture & Oriental Medicine. He completed training in acupuncture and Chinese herbal medicine at the American College of Acupuncture & Oriental Medicine, earning the degree of Master in Oriental Medicine. He has a Bachelor of Science degree in Nutrition from Cornell University in Ithaca, NY. He received additional training in Nutrition and Dietetics at the NY Presbyterian Hospital, Weill-Cornell Center in New York City and earned the credential of Registered Dietitian from the American Dietetic Association. Currently he is in private practice and serves as a faculty member at ACAOM.

DAVE LIU, OMD, L.Ac.

Dr. Dave Liu specializes in Gynecology and Traditional Chinese Medicine and has over 40 years of experience and practice in these fields. He earned his M.B./B.S. degree in Traditional Chinese Medicine, Histoembryology, Anatomy, Pathology, Pharmacology, Biochemistry, Physiology, Parapsychology, Microbiology, Diagnostics, Hygienic, Epidemic Prevention Psychology, Gynecology, Pediatrics, Traumatology, Surgery, and Internal Medicine from Shanghai University of Traditional Chinese Medicine. He later received his Master of Sciences degree in Traditional Chinese Medicine at the Academy of Chinese Culture of Health Sciences, a Ph.D. degree in Oriental Medicine Research Advancement at the American Global University, and a Doctorate degree in Oriental Medicine at the South Baylo University in California. Dr. Liu is a 4th generation Chinese Medicine doctor and has studied TCM and Gynecology since 1969. He currently shares his vast knowledge as a professor and supervisor in 5 different schools of medicine and has given several lectures and seminars at places such as the Stanford University Medical Center, the World Federation of Chinese Medicine Societies Symposium, the American Cancer Society, the Clinical Care Options, MD continuing education webinar, and many others.

YANFANG LIU, M.D. (China)*, M.S., L.Ac.

Dr. Liu received her medical degree in 1983 and M.S. degree in 1986 from Heilong Jiang Medical University of Chinese Medicine in China. She is the former Dean of Clinical Training at ACAOM. She taught acupuncture, basic theory of Chinese Medicine and Chinese herbal medicine for over ten years as an assistant professor at the Institute of Basic Theory within the China Academy of Chinese Medicine in Beijing, China. As a department director and attending physician at the Professional Clinic of the China Academy of Chinese Medicine in Beijing, Dr. Liu conducted many medical research projects relating to the treatment of diabetes, migraine, menopause, ovarian cysts, and infertility. For many years, she served as a reviewer of the Journal of Clinical Treatment Strategies and Methodology of Traditional Chinese Medicine. She is a licensed acupuncturist in the state of Texas and specializes in gynecology and internal medicine. She is a certified instructor and examiner of CNT and is the Co-PI for the National Institute of Health grant entitled, "The Impact of Patient-Provider Interaction of the Responses of Acupuncture" with Baylor College of Medicine. With more than 20 years of teaching and clinical experience, Dr. Liu has been invited as the guest speaker for an Alternative Medicine class at Baylor College of Medicine for the past 9 years. She has also served as the president of the Texas Association of Acupuncture and Oriental Medicine. Dr. Liu has numerous publications on the topics of Chinese medicine, acupuncture and herbal medicine.

JOHN LUNSTROTH, J.D.

Mr. Lunstroth has a Master of Laws (LLM) from the Health Law & Policy Institute, University of Houston Law Center, and a Master of Public Health (MPH) from the Mailman School of Public Health, Columbia University. He regularly publishes in the areas of health policy, regulation of complementary and alternative medicine, public health ethics, the ethics of human experimentation, and human rights. He teaches law and ethics at the Health Law & Policy Institute of the University of Houston Law Center and he teaches in the Medicine & Society Program at the University of Houston Honors College. He practiced law for 20 years.

ELIZABETH F. MARAZITA, DAOM, MIA

Dr. Marazita is a 1984 graduate from Michigan State University with a B.S., Phi Beta Kappa, cum laude in international affairs, a 1988 graduate from Columbia University in International Business and Economic Development/Public Health, a 2003 graduate with a Masters of Science in Acupuncture and Oriental Medicine from Bastyr University, Kenmore, Washington. She also graduated from Bastyr University in 2007 with a Doctor of Acupuncture & Oriental Medicine. She has conducted research on the benefits of foot

acupressures/reflexology to mitigate the side-effects of chemotherapy for breast cancer patients. She holds certificates of study from the Shanghai University and Chengdu University of Traditional Chinese medicine. Her specializations in Chinese Medicine include oncology (cancer research), gynecology and autoimmune diseases.

NANCY G. MURRAY, Dr.P.H., M.A., CHWC.

Dr. Murray received her Masters in Developmental Psychology from the University of Southern California studying cognitive development in children and a Doctorate in Public Health in Health Promotion/Health Education at the University of Texas – Houston School of Public Health focused on parent education and school health promotion. She retired from the University of Texas School of Public Health as Assistant Professor of Behavioral Sciences and Health Promotion with the Michael and Susan Dell Center for Advancement of Healthy Living and serves as Adjunct Faculty with the Dell Center. She served as Director of Community Engagement for the Center for Clinical and Translational Sciences at the University of Texas Health Science Center at Houston and was formerly Deputy Director of the University of Texas Prevention Research Center program. In these roles she organized active Community Advisory Boards and worked at the national level with NIH and CDC in developing principles of community engagement.

TUAN NGUYEN, Ph.D.

Dr. Nguyen received his B.A. and M.A. majoring in Social Psychology from California State University, San Diego, California, and his Ph. D. from Purdue University. He has been an Adjunct Assistant professor at the Department of Psychiatry at the University of California, San Francisco, CA. He has been serving in Mental Health/Mental Retardation Authority of Harris County, Houston, Texas, since 1992, and he is currently serving as the Director of Decision Support Systems of the Authority.

HUI OUYANG, M.D. (China)*, D.O.M., D.C., L.Ac.

Dr. Ouyang received his medical degree in 1993 from Anhui College of Traditional Chinese Medicine in Hefei, Anhui, China, his Texas Acupuncturist license in 2004 and his Doctor of Chiropractic in 2008 from Texas Chiropractic College. After moving to the US in 1999, Dr. Ouyang conducted extensive acupuncture research as a postdoctoral fellow at UTMB Galveston and as a research scientist at Transneuronix Research, Inc. His research resulted in several awards, including the Young Investigator's Awards from both the American Motility Society and the International Electrogastrography Society and a Poster of Distinction at the annual conference for American Gastroenterology Association. He has published two chapters in *Physiology and Pathophysiology of the Alimentary*

Tract and numerous articles in prestigious medical journals, including *Gastroenterology*, *American Journal of Physiology*, *Alimentary Pharmacology & Therapeutics*, *Digestive Diseases and Sciences*. Dr. Ouyang currently practices acupuncture and Oriental medicine and chiropractic manipulation in Friendswood, Galveston and southern Houston.

JOHN RADCLIFFE, Ph.D.

Dr. Radcliffe has a Master of Science and a Doctor of Philosophy from the University of Aberdeen, Scotland. He has published articles on animal models of human disease and on human nutrition. He is a Registered Dietitian and a Fellow of the American Dietetic Association. He teaches in-class and online courses at the graduate and undergraduate level, as well as directing graduate level research at Texas Woman's University, the Institute of Health Sciences, and at the Texas Medical Center, where he is a professor of Nutrition and Food Sciences.

SUCHETA SHAH, M.D.(India)*, M.S.O.M., L.Ac.

Dr. Sucheta Shah graduated with degrees in homeopathic medicine and surgery from the University of Mumbai, India. After practicing homeopathy in Mumbai, Dr. Shah received her Master of Science in Oriental Medicine at the American College of Acupuncture & Oriental Medicine. She is a Diplomat of the National Certification Commission of Acupuncture and Oriental Medicine in acupuncture and herbology. Her research interests include a multi-pronged treatment approach combining homeopathy and oriental medicine. She is a regular speaker at the School of Continuing Studies, Rice University; presenter of Complementary and Alternative Medicine courses at the University of Texas Medical School, Houston; and instructor at the Texas Society of Homeopathy annual conferences.

CHARLES SHANG, M.D.

Dr. Charles Shang received a Master of Biochemistry and Molecular Biology from Harvard University and his M.D. degree from Boston University. He has produced many publications and given numerous lectures, both nationally and internationally, for more than 15 years. He is a member of the University Cooperation Working Committee of World Federation of Acupuncture Moxibustion Societies, and is also an editorial board member of publications such as the *Medical Acupuncture* and the *World Journal of Acupuncture-Moxibustion*. Dr. Shang is currently the Assistant Professor of Medicine at Baylor College of Medicine, as well as the co-investigator of a research study.

SADHNA SINGH, M.B.B.S., LAc, MSOM, Dipl OM (NCCAOM), FABORM, DAOM

Dr. Sadhna Singh graduated from medical college in India, 1983. She has practiced medicine for over 10 years in the fields of obstetrics, gynecology and internal medicine. Dr. Singh holds a Doctorate in Traditional Oriental Medicine with an emphasis in Women's health from American College of Traditional Chinese medicine (ACTCM) in San Francisco specializing in TCM (Traditional Chinese Medicine) for Gynecology. She is proud to be an alumni of ACAOM, having completed her Masters in Acupuncture and Oriental Medicine in Houston. With her vast background in both western and eastern medicine and her compassion and concern for patients, she is dedicated to providing effective, comprehensive and exceptional care. Dr. Singh is a Fellow of the American Board of Reproductive Medicine (ABORM) and serves on the governing board. Dr. Singh is also President Emeritus of the Complementary and Alternative Medicine Special Interest Group - CAM SIG for the American Society of Reproductive Medicine (ASRM).

SEYED S. SOLTANI, M.D.(Iran)*, Ph.D.

Dr. Soltani received his Doctor of Medicine degree from the School of Medicine of Tehran University of Medical Sciences in 1996 and his Ph.D. degree in clinical traditional medicine in 2012 from the School of Traditional Medicine of Shahid Beheshti University of Medical Sciences. Dr. Soltani has been practicing both Western medicine and complementary and alternative medicine, such as herbal medicine & traditional medicine & homeopathy, in Iran since 1996. He is very interested in and a believer of integrative medicine. Prior to teaching at ACAOM, Dr. Soltani was an instructor in biology, anatomy, physiology, pharmacology, genetics, pathology and histology at the Piroozan University Examination Institute in Iran. He also was a lecturer and instructor of herbal medicine and traditional medicine in Brilliant Talents Growth Center of Tehran University of Medical Sciences (Traditional Medicine Research Association) and many other academic institutes and medical universities in Iran. Dr. Soltani was involved with various clinical research projects and was a medical expert and a clinical research coordinator for Barij Essence Pharmaceutical (herbal) company in Iran.

GREGORY SPARKMAN, M.S.O.M., L.Ac.

Mr. Sparkman received his Master of Science in Oriental Medicine from the American College of Acupuncture & Oriental Medicine and is a licensed acupuncturist in Texas. In 1985 Gregory started studying the energetics of the human body and its breakdown. In 1992 he began the intricate study and practice of martial Qi Gong through the traditional system of Ryu Kyu Kempo Tomari Te. In 1998 he began the study and practice of Spiritual Qigong and its basis in Judaism and

Christianity. In 2001 he began the study of Acupuncture, Herbology, Tui Na, and Qi Gong in the Scope of Traditional Chinese Medicine. In 2004 Gregory began the study and practice of medical Qigong with emphasis in the area of Oncology.

JACINDA TUCKER, Ph.D.

Dr. Jacinda Tucker has worked in program evaluation and applied research for over 10 years. Her research has focused on public health interventions, educational programs, and mental health outcomes. She has developed research that utilizes both qualitative and quantitative methods, managed large data collection processes, and reported information back to nonprofit boards.

Dr. Tucker completed a clinical psychology Ph.D. focusing on analytic psychology. After completing her doctorate in 2013, Dr. Tucker has started teaching at the graduate level focusing on evidenced based practices, ethics, and gender issues in psychology.

FEHMIDA VISNEGARWALA, M.D., M.P.H.

Dr. Visnegarwala has a M.B. and B.S. degree from the University of Madras, Stanley Medical College in India. She received her American Board of Medicine, M.D. from the University of Illinois Affiliated Hospitals St. Francis Hospital in Evanston, Illinois. In 1997, Dr. Visnegarwala received her American Board of Medicine, Infectious Diseases Fellowship and in 2010, she received her M.P.H. from John Hopkins Bloomberg School of Public Health. Currently, she is the Research Consultant at the ASHA Foundation (Action, Service, Hope for AIDS) and the Bangalore Baptist Hospital.

TONG WANG, Ph.D., L.Ac.

Dr. Tong Wang received her medicine degree in 1994, her M.S. degree in 2001 and a Ph.D. degree in 2004 from Tianjin University of Traditional Chinese Medicine in China. She specializes in acupuncture and moxibustion. As a researcher, Dr. Wang was the recipient of three important rewards in science and technology. The first prize was for progressive science and techniques from the Ministry of Education of the People's Republic of China. The second prize was for progressive science and techniques from the City of Tianjin and the third prize for science and techniques from the Chinese Association of Integrative Medicine. She also published 17 scientific research papers (two are in English) in the journals of Physiology & Behavior and Neuroscience Letters. In addition, she has published several books on topics pertaining to acupuncture and moxibustion. As a doctor, Dr. Wang began teaching international students in acupuncture, Tui-na and internal medicine at the First Teaching Hospital of Tianjin University of Traditional Chinese Medicine and Bao-Kang Hospital in 1998. She specializes in pain management for osteoarthropathy

(cervical and lumbar spondylosis and knee joint problems), facial paralysis, sequelae of wind stroke, etc. Her class, the Diagnosis of Traditional Chinese Medicine, was appraised as part of the national fine curriculum in China in 2009.

JINGRONG WEN, Ph.D., M.A.

Dr. Jingrong Wen has over 15 years of experience and practice specializing in Gynecology and Traditional Chinese Medicine. She received her B.A. in TCM, Master in Gynecology, and Ph.D. in Acupuncture and Moxibustion from Tianjin University of Traditional Chinese Medicine (TUTCM). Dr. Wen is currently an associate professor at TUTCM and has taught for several years, not only in China, but also in Russia and the United States as a visiting scholar. She is also a clinic supervisor at TUTCM and is heavily involved in training medical students in the Gynecology Department and the Acupuncture and Moxibustion Department. Dr. Wen is an active committee member of the China Association of Acupuncture and Moxibustion Meridian Branch, the Thorn Collaterals and Cupping Professional Committee of China Association of Acupuncture and Moxibustion, and the Experimental Acupuncture of China Association of Acupuncture and Moxibustion. She has also produced many papers and publications, as well as winning several outstanding awards such as placing first in the 12th Tianjin Science and Technology Progress Award.

HASEN XUE, M.D.(China)*, M.A.O.M., L.Ac.

Dr. Hasen Xue received his medical degree from Harbin Medical University in China. He is currently a Research Associate in Pediatric Surgery at the University of Texas Health Science Center at Houston, Department of Surgery. Dr. Xue's background includes serving as a Chief Surgeon from 1982 to 1991 at the Harbin Red Cross Children's Hospital, a teaching hospital affiliated with Harbin Medical University. Dr. Xue's knowledge of pediatric surgery is extensive. He is also highly experienced as a researcher, surgeon-in-charge, and as

an instructor, having had more than 20 years of experience training medical students, interns and residents. Dr. Xue has both written and contributed numerous publications pertaining to childhood cancer, infectious disease, pulmonary disease and traumatic injury. He is a member of the Society of Critical Care Medicine, the American Association for Cancer Research and the Surgical Infection Society. Dr. Xue is also a licensed acupuncturist in the state of Texas. He received his Master of Acupuncture and Oriental Medicine degree from the American College of Acupuncture & Oriental Medicine in Houston.

YAPING ZHANG, Ph.D., L.Ac.

Dr. Zhang received her medical degree in 1983, an M.S. degree in 1990, and Ph.D. in medicine in 2000 from Heilongjiang University of Traditional Chinese Medicine in China. Her training includes working in western medicine at Shanghai Medical University, the Harbin Medical University in China, and the Hamburg Acupuncture Clinic in Germany. She served as the Medical Director and Vice Dean of Academic Affairs at the Department of Obstetrics and Gynecology at the teaching hospital of Heilongjiang University of TCM. Dr. Zhang joined this college in 2001 as a member of the faculty. She has worked for more than 25 years in the field of Traditional Chinese Medicine, including teaching, administration, research and clinical practice, and she has produced more than 30 papers and publications on gynecology and obstetrics throughout her career. She has also participated in acupuncture and herbal medicine research involving the treatment of climacteric syndrome, infertility, endometriosis, chronic pelvic inflammation, and premature ovarian failure.

*** Denotes that all foreign degrees have been formally evaluated for equivalency to M.D. in the U.S.**

**** FACULTY LISTING MAY BE SUBJECT TO CHANGE.**